CAREERS IN PSYCHOLOGY
FALL 2015

Kennesaw State University

COURSE INFORMATION

Number & Section: PSYC 2210.04
CRN#: 10822
Credit Hours: 3.0
Days & Time: TR 11:00am–12:15pm
Location: SO 2035
Prerequisites: PSYC 1101 (“C” or better) & declared psychology major

Course Description: This course focuses on career planning and development issues for psychology majors. Using a combination of lecture, readings, and exercises, students will be exposed to information designed to assist in the clarification, selection, and pursuit of a career in psychology or a related field. Topics will include an overview of the undergraduate major in psychology, career options in psychology and related fields, preparation for employment with a bachelor's degree, preparing for and succeeding in graduate school, and applying for a job or to a graduate school.

INSTRUCTOR INFORMATION

Professor: Daniel T. Rogers, PhD
Office: SO 4022
Office Hours: by appointment
Email: D2L Brightspace email
Phone: 470-578-4351

Introduction:
Welcome to Careers in Psychology! I am Dr. Daniel Rogers, a faculty member in the Department of Psychology and a clinical psychologist by training. My professional career has involved studying, researching, teaching, and providing clinical services in applied areas of psychology. I love teaching this course because it gives me the opportunity to help students learn about the field of psychology, particularly its educational and career opportunities. I enjoy guiding students to information that will help them determine whether psychology is right for them and how they can be successful in forming and achieving their academic and career goals.

Brief Teaching Philosophy:
My primary goal in teaching is to help students learn and think as psychologists by taking a broad, scientific, and experience-informed view of behavior. This is best accomplished when students 1) master essential content, 2) develop applicable skills, and 3) acquire values and attitudes relevant to the particular area of study. There are many methods for accomplishing this learning. I tend to prioritize student self-study (e.g., reading
and review), direct teaching (e.g., lecture, facilitated discussion, examples, activities), and applications (e.g., refining skills and applying knowledge on tasks and assignments). I also believe learning is an interactive and interpersonal process, regardless of whether you are engaging in a lecture, studying a text, or discussing with peers. To facilitate your learning, I take a rigorous and dedicated approach to teaching. I hold high standards for myself as a professor and for you as students. At the same time, I strive to be clear, fair, and encouraging. The learning process is at its best when you and I can share these goals and collaborate in the process.
Course Rationale and Learning Objectives:
This course is designed to help students interested in the psychology major make informed decisions about their education and career plans. To accomplish this, the course helps you develop foundational knowledge about and skills relevant to success in the psychology major and career development in the field. This is accomplished by directing your efforts in the course towards meeting three learning objectives. The course assignments both promote meeting these objectives and assess the degree to which you do so.

1) Students will examine the nature of the undergraduate psychology degree, including its requirements and the educational opportunities it affords, and apply this information to their educational planning.
2) Students will maximize their undergraduate education in psychology through understanding and applying key academic strategies, skills, and resources.
3) Students will explore various career paths within and related to psychology, including those at the undergraduate and graduate level, and apply this information to their career planning.

Instructional and Learning Methods:
The course is taught in a combined lecture and interactive format. The learning objectives are accomplished by combining your independent study of the assigned readings with course lectures, discussions, activities, and assignments. Because of this format, the readings will introduce material not covered in lecture, and lecture will introduce material not covered in the readings. You are responsible for both.

The course will utilize Desire2Learn (D2L) Brightspace for a variety of course components, including the distribution of course materials, announcements, email, and posting of grades. It is vital that you be familiar with navigating the course homepage and have ready access to reliable computer equipment that will support your use of this resource. Any difficulties you encounter with D2L Brightspace should be resolved by using the following resources:

- D2L Brightspace Information: https://web.kennesaw.edu/acs/pages/desire2learn/student-resources-d2l
- D2L Brightspace Help Center: https://d2lhelp.view.usg.edu
- KSU Information Technology Services: http://uits.kennesaw.edu/students/index.html

Required Text:

Supplemental Readings: (links provided on D2L Brightspace)
Kennesaw State University Department of Psychology website (2015). Retrieved from: http://psychology.hss.kennesaw.edu/
KSU Student Code of Conduct, Academic Honesty (2015, July 1). Retrieved from https://web.kennesaw.edu/scai/content/ksu-student-code-conduct#2
Assignments:
In order to promote meeting the course objectives and assess the degree to which you do so, you will complete six different types of assignments in the course. I will evaluate your performance on each assignment, and you will earn points towards your final course grade. A maximum of 1000 points are available.

1.) Quizzes:
- Quizzes assess your understanding of the material covered in the readings and lectures.
- You will complete 12 in-class quizzes, with the 10 highest quiz grades counting towards your final grade.
- Quizzes are unannounced and may be given at any point during a scheduled class meeting.
- Quizzes may be comprised of various types of multiple choice and open-ended items.
- Quizzes are worth 10 points each (1% of final grade).
- Quizzes are together worth 100 points (10% of final grade).

2.) Degree Checklist: (full description located on D2L Brightspace)
- This assignment involves you evaluating your progress and planning your academic coursework towards earning a bachelor of science degree in psychology at KSU.
- This assignment is worth 125 points (12.5% of final grade).

3.) Practice Graduate Record Exam: (full description located on D2L Brightspace)
- This assignment involves you completing a practice GRE exam, comparing your score to criteria for graduate schools of interest to you, and researching methods for improving your score.
- This assignment is worth 125 points (12.5% of final grade).

4.) Career Exploration and Planning: (full description located on D2L Brightspace)
- This assignment involves you evaluating your interests and skills, exploring related career options, and developing a plan for progressing towards your career goals.
- This assignment is worth 100 points (10% of final grade).

5.) Résumé: (full description located on D2L Brightspace)
- This assignment involves you completing a résumé detailing your employment-relevant experiences.
- This assignment is worth 100 points (10% of final grade).

6.) Exams:
- Exams assess your understanding of and ability to apply material covered in the readings and lectures.
- You will complete three in-class exams focused on the information from the corresponding sections of the course as well as all preceding sections.
- Exams may be comprised of various types of multiple-choice and open-ended items.
- Exams are worth 150 points each (15% of final grade).
- Exams are together worth 450 points (45% of final grade).

Student Evaluation/Grading Policy:
I will evaluate your performance on each course assignment according to the specified guidelines. Points earned on each assignment will be posted regularly to D2L Brightspace. It is your responsibility to verify your grades on D2L Brightspace and notify me immediately of any issues. Combining all points earned on assignments will result in an overall point total for the entire course. Your final point total, out of a maximum of 1000 points, will determine your final grade. The course grading scale is as follows:

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<tr>
<th>Grade</th>
<th>Point Total</th>
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<td>B</td>
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<td>C</td>
<td>700.0 – 799.9</td>
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<td>D</td>
<td>600.0 – 699.9</td>
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<td>F</td>
<td>0.0 – 599.9</td>
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**Late/Miss Policies:**
Written assignments (degree checklist, APA Style primer, practice graduate record exam, and résumé) must be submitted in person as printed copies by the start of the class period in which they are due. If you cannot attend class on these dates, you can have a peer submit it for you. I will also accept assignments early if they are submitted to me in person or in the Department of Psychology main office (SO 4030). Assignments submitted in any other way (e.g., email) will not be accepted unless you have prior permission. Exceptions for due dates for written assignments are given at the professor’s discretion only for significant extenuating circumstances (e.g., major illness, tragic events). Such an event must be discussed with the professor within 24-hours of the due date, and you must provide appropriate documentation of the circumstance prior to earning any points for the assignment. Written assignments submitted after the deadline without a granted exception will incur a penalty of -10% of the maximum points for each 24-hour period they are late, including weekends. For example, assignments submitted one hour after the deadline are one day late; assignments submitted 25 hours after the deadline are two days late. To be fair, late written assignments must be submitted prior to the graded work being returned to other students. Missed written assignments not handled in this manner will result in 0 points earned.

Quizzes and exams must be completed in class at the time they are administered. Make-up quizzes are not given regardless of the reason because two of the 12 quizzes are dropped. Missed quizzes result in 0 points earned. If you miss more than two quizzes due to extenuating circumstances (e.g., major illness, tragic events), speak to me. Make-up exams are given at my discretion and only for significant extenuating circumstances (e.g., major illness, tragic events). Such an event must be discussed with me within 24-hours of the scheduled exam, and you must provide appropriate documentation of the circumstance prior to earning any points for the make-up exam. Make-up exams must be scheduled with me as soon as possible. Missed exams not handled in this manner will result in 0 points earned.

At the beginning of the course, examine your semester schedule carefully to determine whether you will be able to complete the course assignments as scheduled. If not, consider taking another section of the course or taking the course during a future semester.

**Extra Credit:**
You have the option of attempting to earn a maximum of 15 points of extra credit. Extra credit must be submitted by 12/7/15 and may be available in some or all of the following forms.

1.) Opportunities to be a participant in approved research projects in the Department of Psychology may be available during the term. If available, I will present information about the projects on D2L Brightspace.

2.) You have the option of completing a brief paper on a research article provided on D2L Brightspace. Your paper must first summarize the major components of the article (core idea, research question(s), hypothesis(es), methods, analyses, results, and conclusions). Next, your paper must compare and contrast the findings of the article to related information described in the required readings and/or class lectures. Papers must be typed, Times New Roman font size 11–12, double-spaced, with 1” margins. Satisfactory completion of the research paper will earn 15 points of extra credit.

3.) The first student to email the professor about a legitimate error, including typos, in the course material (e.g., syllabus, D2L Brightspace materials, required readings) will earn 2 points of extra credit. Pointing out such errors in-person (e.g., during class) does not count.

**Professor Availability:**
I believe it is essential that students have access to assistance in the course when needed. Therefore, I make myself available to students in several ways. If at any point in the semester you would like to meet with me to discuss course material, review exams, or address other issues, please schedule an appointment. I strongly encourage you to meet with me early in the semester if you are having or anticipate having difficulties in the course. In addition, you can contact me through email or the “Questions for Dr. Rogers” discussion area within D2L Brightspace. Use email for course issues that are unique to you (e.g., questions about your grades) and use the discussion area for course issues that might apply to others (e.g., questions about assignments). I will check email and discussion posts at least once each weekday and will, in most cases, respond within 24 hours. Email and discussion posts sent over the weekend will, in most cases, be responded to by Monday morning.
Course Expectations:
As your professor, I expect you to:
▪ be aware of, familiar with, and abide by the course syllabus
▪ fully engage all course material (e.g., readings, lecture materials, activities, videos, discussions)
▪ systematically review and study lecture and reading materials
▪ prepare thoroughly for all assignments and complete all assignments on specified dates
▪ take action if you are having difficulty in the course (e.g., meet with me, form study groups)
▪ behave in the dignified and respectful manner of a mature and responsible college student
▪ respect the rights of your peers to participate in an environment conducive to learning
▪ maintain the highest level of academic honesty and integrity
▪ as soon as possible, present to me any concerns that arise

As my student, you can expect me to:
▪ uphold the objectives, policies, assignments, and schedule described in the course syllabus
▪ be present, punctual, prepared, and attentive to the course
▪ be genuinely concerned about your ability to perform well in this course
▪ behave in the dignified and respectful manner of a college professor

Attendance Policy:
You are expected to attend all classes, arriving on time and staying throughout. You will have considerable difficulty in the course if you do not consistently attend class. This is due to several factors:
▪ the extensive course material presented in readings and lectures will be narrowed and clarified in class
▪ course material not contained in the readings will be introduced during lecture
▪ in-class activities introduce new information and skills that enhance your learning
▪ important announcements, explanations, and clarifications are made during class

You are responsible for knowing and complying with all information conveyed and distributed in class meetings, even those you do not attend. Although attendance is not a graded requirement, I do keep record of attendance in the course for two reasons. First, should we need to discuss your performance in the course at any point, your attendance record must be part of that discussion. Second, I may be required to report your attendance to University officials (e.g., financial aid, grade appeals, athlete progress reports).

KSU Financial Aid Attendance Compliance:
Students are solely responsible for managing their enrollment status in a class; nonattendance does not constitute a withdrawal. You must complete an online withdrawal to be removed from a course. If you stop attending a course but do not complete a withdrawal before the last day to drop without academic penalty, you will receive a grade of WF, which counts as an F in calculating grade point average and counts as a completed course for determining financial aid.

Electronic Devices Policy:
I encourage you to only use electronic devices that directly facilitate your active engagement in the course. I am convinced by research and experience that students who text, use social media, email, and/or browse online in class perform much worse than their peers who avoid these distractions. Despite this, I will not police your private behavior (e.g., check to see what you are doing on your phone). However, I will monitor your public behavior in two ways. Violations of either rule are subject to loss of the described privileges at my discretion.
1) If you are using a laptop, iPad, tablet, or similar device during class, I require you to sit in an area where there is no one behind you (i.e., back row) so that you do not distract others.
2) If you are using your phone during class (e.g., texting, social media), I require that you do so in open sight (e.g., not under the desk, in your lap, behind a notebook or laptop, behind a classmate). If you choose to focus your attention on your phone rather than class, take ownership of that decision.

Note that these two policies are not in effect during exams. The KSU Student Code of Conduct states that not only the use but also the presence of electronic devices during such assignments is cheating.
KSU Academic Integrity Statement:
Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate and Graduate Catalogs. Section II of the Student Code of Conduct addresses the University’s policy on academic honesty, including provisions regarding plagiarism and cheating; unauthorized access to University materials; misrepresentation/falsification of University records or academic work; malicious removal, retention, or destruction of library materials; malicious/intentional misuse of computer facilities and/or services; and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the University Judiciary Program, which includes either an "informal" resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement.

Department of Psychology Plagiarism and Cheating Statement:
According to the Student Code of Conduct, no student shall receive, attempt to receive, knowingly give, or attempt to give unauthorized assistance in the preparation of any work required to be submitted for credit (including examinations, laboratory reports, essays, themes, term papers, etc.). Unless specifically authorized, the presence and/or use of electronic devices during an examination, quiz, or other class assignment is considered cheating. Engaging in any behavior which a professor prohibits as academic misconduct in the syllabus or in class discussion is cheating. When direct quotations are used, they should be indicated, and when the ideas, theories, data, figures, graphs, programs, electronic-based information or illustrations of someone other than the student are incorporated into a paper or used in a project, they should be duly acknowledged. No student may submit the same, or substantially the same, paper or other assignment for credit in more than one class without the prior permission of the current professor(s).

Although the Psychology Department supports multidisciplinary and focused scholarly interests, we do not ordinarily allow students to turn in (or modify) a paper from a previous course or use the same paper for multiple courses. Students should meet with their course instructor(s) to clarify individual policies regarding this matter as well as to ensure violations do not occur. Also, refer to the current edition of the Publication Manual of the American Psychological Association for specific guidelines on APA format regarding citations and references.

All faculty members have access to electronic resources that instantly identify papers containing unoriginal material. These programs are used to promote originality in student work and to deter plagiarizing.

Course Plagiarism and Cheating Information:
Plagiarism and cheating are violations of the KSU Student Code of Conduct. As a student in my course, you are responsible for following this Code. You are also responsible for reading, understanding, and abiding by the information provided in the sections of the syllabus concerning plagiarism and cheating. If you have any questions about this information, ask before submitting an assignment. Ignorance of or failure to understand this information will not be accepted as excuses for plagiarism or cheating. It is your responsibility to ensure that the work you submit in this course is entirely your own.

Plagiarism occurs when you present another person’s work as your own. It can occur in the following forms:
1.) blatant copying – This occurs when you deliberately copy material from a source without correctly citing it and/or placing it in quotes. This also includes intentionally submitting the work of others as your own.
2.) inappropriate paraphrasing – This occurs when you use text from a source and change a few words in a sentence, such as reordering phrases or substituting synonyms. Even if you properly cite the source, this is plagiarism. To paraphrase correctly, be sure you:
   • understand the material in its original context
   • take notes in your own words on the source material, being sure to note the source of each note
   • integrate information from your notes and cite accordingly as you write your paper
   • do not write your paper with the source text in front of you
   • review your sources after completing a draft to be sure that you have paraphrased correctly
3.) **inappropriate citation** – This occurs when you fail to properly cite a source after using information from it in your paper. Any information you present that is not clearly your opinion or general knowledge must have originated from a source and that source must be correctly cited using APA style. Note that other citation and writing styles exist but are not acceptable in this course.

4.) **excessive quoting** – This occurs when you repeatedly use direct quotes or include lengthy quotes from source(s). In scientific writing, quoting directly from a source, even with appropriate punctuation and citations, is strongly discouraged. You should rarely use quotations, and only when the source text conveys an idea in a way that is particularly meaningful or that cannot successfully be paraphrased.

Collaboration on any course assignment, unless it is a stated aspect of the assignment (e.g., group projects), is cheating and academic misconduct. Although you are encouraged to form study groups, your performance on all assignments must be solely your own. Also, previous, simultaneous, or future submission of work in/or for this class (e.g., turning in the same or similar assignment for two courses) is a violation of the KSU Academic Integrity Statement and Department of Psychology Plagiarism and Cheating Statement.

**Procedures for Academic Misconduct:**
Violations of the KSU Student Code of Conduct are not permitted in this course. Students who engage in any type of academic misconduct may, at my discretion, receive a grade of 0 for the assignment in question and/or a grade of 0 for the entire course. Academic misconduct is the most serious form of student misconduct, and as a result it carries substantial consequences.

If I suspect you have committed academic misconduct, I will contact you and inform you of the situation. In most cases, we will schedule a meeting to determine if we can resolve the situation informally. A KSU representative (e.g., Department Chair, Judicial Officer) may be present at this meeting at my request. If you wish to have someone accompany you to the meeting, you must obtain prior permission from the University Judicial Officer, who will then notify me. During this meeting I will discuss the evidence of your misconduct and give you an opportunity to respond. At this point, one of three outcomes will occur:

1.) You may deny the misconduct occurred. If I agree, the matter is resolved. If I disagree, the matter will be referred to the University Judiciary Program for a hearing. You will be assigned a grade of “Incomplete” in the course until the matter is resolved.
2.) You may admit to the misconduct and I decide not to seek suspension or expulsion. I will determine the appropriate academic sanctions in my course. We will submit a signed report to the Office of Judiciary Programs detailing the misconduct and resolution. This will create a formal record of your academic misconduct, but KSU will not take any action against you for the first occurrence of this type of offense.
3.) You may admit to the misconduct and I decide to seek suspension or expulsion based on the nature of the misconduct. I will inform you that the case is being referred to the University Judiciary Program for a hearing. I will determine the appropriate academic sanctions in my course. We will submit a signed report to the Office of Judiciary Programs detailing the misconduct and the resolution in my course.

Although most incidents of academic misconduct are handled in one of the three ways outlined above, there are times when an informal meeting cannot occur. If your conduct is of such a nature that I intend to seek suspension or expulsion regardless of your explanation, or if you have previously been found responsible for violating the rules against academic misconduct at KSU, then your case is required to go directly to the University Judiciary Program for a hearing, even if you admit to the misconduct. You will be assigned a grade of “Incomplete” until the matter is resolved.

**Diversity Statement:**
As your professor, I am committed to creating an atmosphere of learning that is intentionally inclusive, respectful, and welcoming of individuals with varied personal experiences and backgrounds. Under my direction, the course will not espouse, foster, or harbor discrimination on the basis of race, ethnicity, language, geographic region, resident status, religious/spiritual and secular beliefs, family structure, socioeconomic status, gender, gender identity/expression, sex, sexual orientation, age, physical ability, or health status.
**Teaching Assistants:**
Undergraduate teaching assistants (UTAs) are sometimes a part of this course. These individuals provide an array of assistance and are directly supervised by me. UTAs sign contractual agreements regarding their work in the course and have been approved by the Department Chair. They also sign and adhere to a professional confidentiality and responsibility statement. UTAs are ethically and legally obligated to maintain confidentiality regarding student information and share information only with the instructor and those legally entitled to the information. They cannot provide you with any information concerning course grades or grades on assignments. All requests for such information should be directed to me. Any concerns you have relating to UTAs should be immediately brought to my attention.

**Special Needs and Accommodations:**
Kennesaw State University provides program accessibility and reasonable accommodations for persons defined as disabled under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact Student Disability Services at 470-578-6443. Please do not request accommodations directly from the professor or instructor without a letter of accommodation from Student Disability Services.

**Syllabus Change Policy and Unexpected Events:**
Every effort will be made to adhere to the syllabus in its current form. While no changes in course objectives, policies, and assignments are expected, alterations in course content may occur at my discretion when necessary and will be announced on D2L Brightspace.

**Syllabus Agreement**
By remaining enrolled in this course, whether actively or passively, you are agreeing that you:
- have read and reviewed all of the information contained in the syllabus for this course
- have sought the answer to any questions you may have had about the syllabus and its contents
- understand the contents of the syllabus, including all described policies, and agree to abide by it
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<th>DATE</th>
<th>CLASS TOPICS</th>
<th>READINGS DUE</th>
<th>ASSIGNMENTS DUE</th>
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<td>Syllabus</td>
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<td>11/16</td>
<td>Careers in Exercise, Sport, &amp; Health Psychology</td>
<td>Chapters 12 &amp; 13</td>
<td></td>
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<tr>
<td>11/18</td>
<td>Careers in Neuropsychology</td>
<td>Chapter 14</td>
<td>Résumé</td>
</tr>
<tr>
<td>11/23</td>
<td><em>No Class – Fall Break</em></td>
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<td></td>
</tr>
<tr>
<td>11/25</td>
<td><em>No Class – Fall Break</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/30</td>
<td>Careers in Forensic Psychology</td>
<td>Chapter 15</td>
<td></td>
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<tr>
<td>12/2</td>
<td>Careers in Academe</td>
<td>Chapter 16</td>
<td></td>
</tr>
<tr>
<td>12/7</td>
<td>Career Outlook for the Psychology Major</td>
<td>Chapter 17</td>
<td>Extra Credit</td>
</tr>
<tr>
<td>12/9</td>
<td>Final Exam Period 10:30am–12:30pm</td>
<td></td>
<td>Exam 3</td>
</tr>
</tbody>
</table>

* 10/7/15 is the “Last Day to Withdraw Without Academic Penalty.” Note that there may be penalties (academic and nonacademic) associated with withdrawals regardless of the date (e.g., financial aid, course re-enrollment policy).