

Subject: Task Forces for 2009

From: Janet Carlson <jfcarlson57@AOL.COM>

Reply-To: STP Extended Executive Committee <TOPEC@LIST.KENNESAW.EDU>

Date: Mon, 15 Dec 2008 14:28:01 -0500

Greetings all,

I am writing to request Executive Committee approval to form six task forces, four of which derive directly from the presidential initiatives outlined in my vision statement delivered at APA and articulated in the Fall 2008 STP Newsletter. The need for the other two task forces became apparent over the last few months, arising primarily from conversations I have had with various EC members.

The task forces, if approved for appointment, will address: Targeted Membership Recruitment, Member Involvement, Interdivisional Relationships, Communication, STP Awards, and Electronic Rules of Order. I appreciate your consideration of this proposal and ask for your support.

Please consider the floor open for discussion and feel free to post comments to the TOPEC list or to email me privately (jfcarlson57@aol.com).

Descriptions of the proposed task forces follow below:

(1) Task Force on Targeted Membership Recruitment

CHARGE: Review membership trends over the last several years to ascertain which membership category would be best suited (i.e., has the highest yield potential) for a targeted recruitment effort; work collaboratively with the Chair of the Recruitment, Retention, and Public Relations Committee to develop strategies to pursue members in this category.

(2) Task Force on Member Involvement

CHARGE: Examine the level of STP member involvement in activities of the Society and recommend actions to increase involvement. Further, the task force is charged with offering suggestions that foster greater involvement of members of ethnically and culturally diverse groups and historically underrepresented groups.

(3) Task Force on Interdivisional Relationships

CHARGE: Assess the nature of STP's relationship with other APA divisions and identify ways in which these relationships may be strengthened. Among the assessments to include: (1) comparison of divisions' procedures for current Fellows to become a Fellow in other respective divisions, and (2) elucidation of other divisions' use of teaching/mentoring awards.

(4) Task Force on Communication

CHARGE: Examine the means through which STP members may receive information about the Society and assess the effectiveness of communication strategies. Recommend ways to: (1) expand transparency of STP procedures and processes to the general membership, and (2) improve communication with the general membership.

(5) Task Force on STP Awards

CHARGE: Review the various award programs within STP and make recommendations concerning the number and dollar amounts associated with the awards. Consider, for example, whether fewer awards of more substantial amounts or more awards of lesser amounts would make more sense. For the sake of this discussion, assume revenue neutrality (i.e., assume there will be no cuts and no additions to respective budget lines).

Included under this charge are the following award programs: (1) IRA, (2) Small Grants, (3) Faculty Development Awards, (4) Teaching Awards, and (5) Poster Awards at Regional Teaching Conferences.

(6) Task Force on Electronic Rules of Order

CHARGE: Develop recommendations for conducting business by email and other electronic means, referencing principles of orderly conduct (e.g., Roberts' Rules of Order) and examining practices of other organizations similar to STP (e.g., other divisions of APA).

Sincerely,
JCarlson

SOCIETY FOR THE TEACHING OF PSYCHOLOGY
Extended Executive Committee Discussion List

LISTOWNERS:

Bill Hill <bhill@kennesaw.edu>

Dave Johnson <djohnson@jbu.edu>

This list is hosted by Kennesaw State University, Kennesaw GA

Subject: Voting Results
From: Maureen McCarthy <mmccar10@KENNESAW.EDU>
Reply-To: STP Extended Executive Committee <TOPEC@LIST.KENNESAW.EDU>
Date: Tue, 23 Dec 2008 10:24:37 -0500

Greetings:

I do hope everyone is safely traveling and celebrating the holidays. I want to report that we approved Janet's task forces for her Presidential year. We also approved the 2009 operating budget.

Happy Holidays!
Maureen

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Final Report: Taskforce for STP Awards June, 2009

Members of Committee:

Stephen Chew
Amy Fineburg
Diane Finley
Regan A. R. Gurung (Chair)
Elizabeth Yost Hammer
Julie Parker Dilday
Bryan Saville

Charge: Review the various award programs within STP and make recommendations concerning the number and dollar amounts associated with the awards. Consider, for example, whether fewer awards of more substantial amounts or more awards of lesser amounts would make more sense. For the sake of this discussion, assume revenue neutrality (i.e., assume there will be no cuts and no additions to respective budget lines). Included under this charge are the following award programs: (1) IRA, (2) Small Grants, (3) Faculty Development Awards, (4) Teaching Awards, and (5) Poster Awards at Regional Teaching Conferences.

Procedure: The taskforce chair requested basic information from the chairs of the various awards/granting committees (e.g., number of awards given out yearly, issues, concerns of awards/grant committees) and summarized the information for the team (see table below). The call for each award/grant reviewed is shown in the appendix attached. Taskforce committee members then provided input, comments, recommendations and concerns via electronic mail. This report is the result of many iterations of online discussion and commentary.

SUMMARY OF AWARDS

<i>NAME</i>	<i>Number</i>	<i>Amount (\$)</i>	<i>Total (\$)</i>
IRA	5	1500	7500
Small Grants	X (Variable)	3000	3000
Fac. Dev.	10-12	500	5000-6000
Teach Awards	5	750	3750
Poster	10	100	1000
-NITOP?	2	250	500

Key Issues

- Most awards not high monetary value; low incentive; insufficient reward.
- Low submissions for some awards
- Low quality of some proposals
- Non-completion/no reports for some
- Information on poster awards unclear (number given, procedures).

Key Recommendations

The taskforce agrees that no new awards are needed but recommends the EC consider:

1. Increasing the amounts of the monetary amounts of the awards given:
 - a. *Increase IRA grants to 2000-2500 each* (give out fewer awards if needed or based on submission quality/rubric). This amount should increase incentives to apply.
 - b. *Increase Teaching Awards to at least \$1000*. Current amount is not adequate given the magnitude of the honor and teaching awards elsewhere (university campuses, etc.). In addition, increasing the travel allowance for award recipients to \$750 (currently \$600-Note awards above \$600 are subject to taxation).
 - c. *Increase Faculty Development awards to \$1000* The sum of \$500 is not enough to make conference attendance feasible in this day and age.
 - d. Although the poster awards are seen as more of an honor than providing monetary help, some committee members suggesting an *increase in Poster awards*. The NITOP awards of \$250 seemed closer in line to good poster awards than the \$100 currently offered.
2. Focus IRAs on topics (e.g., SoTL) or separate into categories (e.g., 2-year; 4-year).
3. Formalize Report structure. Not all grant giving committees have a formal reporting structure for award recipients to complete. This will provide the society with a good sense of how rewards are being used. Some members suggested ensuring strict accountability and only making the funds available on receipt of an acceptable product (e.g., IRA grants).
4. Formalize Criteria. Having the criteria for awards (e.g., rubric for proposal evaluation) available may increase the quality of proposals.
5. Increase publicity for awards (both calls for, and recipients of). For example STP might consider adding a photo and citation on the STP website of all the winners. This might enhance the award and raise the STP profile. Right now we just have a list of winners.
6. Consider changing the name of the Faculty Development award to be more descriptive of what it is; an early career teacher development award. The current name is misleading.

Appendix A

1. IRA AWARD DESCRIPTION

Up to five awards of \$1,500 each will be presented annually to enable recipients to complete substantive instructional research projects related to the teaching of psychology that will create resources suitable for distribution by the Office of Teaching Resources in Psychology and for posting on *OTRP-Online*. The purpose of the Instructional Resource Awards is twofold: (1) to stimulate the development of teaching resource materials that can be subsequently duplicated and distributed to interested teachers of psychology by the Society's Office of Teaching Resources in Psychology, and (2) to encourage instructional research relevant to the teaching of psychology at the university, college, community college, or high school level that can be distributed through the Society's Office of Teaching Resources for Psychology.

2. Promoting Partnerships: STP Small Grant Program

Provide support for departments of psychology to develop partnerships with other teaching institutions in their region. The goal of the program is to promote communication and collaboration between psychology teachers from different institutions. Grant funds can be used to defray the costs associated with meetings involving representatives from different institutions (e.g., travel, food), as well as for other collaborative projects. We have total of \$3000 to award. Recipients will be asked to complete a final report on the outcome of the project.

3. Faculty Development Small Grant Program

The grant program is open only to STP members who are enrolled in a psychology PhD program or who are psychology faculty members with no more than 4 years of full-time teaching experience. Priority will be given to first-time recipients. Grant funds can be used to defray the costs of attending psychology teaching conferences, with regional conference attendance encouraged. We will fund 10-12 grants, with a maximum award of \$500 per grant.

4. Teaching AWARDS

Teaching awards of \$750 and a plaque will be bestowed for outstanding performance in each of five categories: 4-year college or university (Robert S. Daniel Teaching Excellence Award), 2-year college (Wayne Weiten Teaching Excellence Award), high school (Mary Margaret Moffett Memorial Teaching Excellence Award), first 5 years of full-time teaching at any level (Jane S. Halonen Teaching Excellence Award), and graduate student (Wilbert J. McKeachie Teaching Excellence Award).

5. Poster Awards.

A number of poster awards are given out at regional conferences. Numbers given out/funded have varied over the years. In 2008 there was a \$2,200 budget and STP awarded 7 in a variety of regions. This year (2009) STP has a \$1000 budget.

Society for the Teaching of Psychology
Executive Committee Meeting
Saturday, August 8, 2009
Intercontinental Toronto Centre Hotel, Oakville Room

In Attendance: Janie Wilson, Jeff Stowell, Bill Buskist, Randy Smith, Ken Keith, Rick Miller, Sue Frantz, Ruth Ault, Diane Finley, Tom Pusateri, Loretta Neal McGregor, Bethany Fleck, Bryan Saville, Suzie Baker, Jeff Holmes, Ted Bosack, Dana S. Dunn, Janet F. Carlson, Maureen McCarthy, Elizabeth Yost-Hammer, Valerie Whittlesey, Drew Christopher, Eric Landrum

Agenda

Welcome and Call to Order – Janet Carlson

President Carlson called the meeting to order at 8:05am and noted the addition of two agenda items concerning a proposed change to the bylaws and a report from one of the Council Representatives. In addition, she noted that Robin Hailstorks may visit us briefly.

Proposed Bylaws Change – Maureen McCarthy

The proposed bylaws change would work toward two candidates for each elected position. Discussion followed about the rationale for the change. This vote will be taken at the Business Meeting.

Information from the Council of Representatives -- Tom Pusateri

Budget cuts (\$1.5 million) are being proposed by the APA Central Administration. One of the proposed cuts involves the Archives of the History of Psychology in Akron, OH. The cut involves reducing the amount of support from \$60,000 per year to \$30,000 in 2010 and to \$20,000 in 2011. The Archives will be at a disadvantage if this change is approved. Maureen McCarthy provided additional information about the history of the funding for the Archives. Additional discussion followed about the possibilities of other areas for budget cuts and the functioning of APA. The suggestion was raised that a donation might be made to the Archives from Division Two. Discussion continued about the long-term commitment of APA to supporting the Archives. The issue was raised about the current APA archiving in relation to support provided to the Archives of the History of Psychology.

Report from Task Force on STP Awards – Elizabeth Yost Hammer for Regan Gurung

The task force was charged to proceed as revenue neutral, and chose to ignore revenue neutrality. One key issue was the relatively low amount per award for a nationally-given award. The pattern of applying for awards was discussed—some award programs are rarely applied for. Formal recommendations were:

1. Increase the amount of the monetary amounts of the awards given.

- a. Increase IRA grants to \$2000-2500, but give fewer awards to keep total amount the same (\$7500)
 - b. Increase Teaching Awards to at least \$1000
 - c. Increase Faculty Development Awards to \$1000
 - d. Increase the amount of the Poster Awards to \$250
2. Focus IRAs on topics into separate categories.
 3. Formalize a reporting structure.
 4. Formalize the criteria for evaluating awards.
 5. Increase the publicity for awards (both the calls for applications, and the publicity that recipients receive).
 6. Consider changing the name of the Faculty Development Award to an Early Career Teacher Development Award.

Randy Smith informed the EC about the amounts that the Fund for Excellence can contribute. Discussion followed about the relative use of funding provided in recent years. Increased funding of awards is desired by all members of the FFE, but recent fund performance suggests caution in considering expanded funding. The President-Elect was encouraged to be in touch with the Fund for Excellence Chair to have a contingency as the economy improves. Ted Bosack suggested that new journal income might supplement travel award funding until a time when the Fund recovers from recent economic hits. Janet Carlson pointed out that new journal income would not be realized until at least the middle of 2011. Changes will occur in the submission process for awards, with the ultimate goal being electronic submission.

Rult Ault reminded us that 2 of the 5 IRA awards can be focused on the presidential themes. There were only 9 IRA submissions this past year, and concern was raised that separate categories for IRA submissions might reduce the number of submissions. Discussion followed about the themes vs. ideas in IRA award structures. Rick Miller asked if successful proposals are posted on the web site, and the OTRP Director will take that suggestion under consideration. Janie Wilson asked about the poster awards and who will make decisions about increasing poster awards, and how those decisions will be made. Poster awards are given at NITOP, regional conferences, and teaching conferences. Bill Buskist reported that NITOP is very grateful for Division Two support.

Motion: I move to increase the amount of the teaching awards from \$750 to \$1,000 each.

Moved: Bill Buskist
Seconded: Bryan Saville

Jeff Stowell commented about the timing of this increase in spending, and discussion followed.

The motion carried.

Update and Summary of Society Programming – Janie Wilson