SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)

EXECUTIVE COMMITTEE TELECONFERENCE MINUTES

September 17, 2019, 2-3pm CST (Approved October 17, 2019)

Members of the STP Executive Committee		Present
President	Rick Miller	Yes
President-Elect	Amy Fineburg	Yes
Past President	Sue Frantz	No
Vice President for Diversity and International Relations	Kelley Haynes-Mendez	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Angela Legg	Yes
Vice President for Recognition and Awards	Keli Braitman	Yes
Vice President for Resources	Bill Altman	Yes
Secretary	Stephanie Afful	Yes
Treasurer	Jeff Holmes	Yes
Executive Director	Tom Pusateri	Yes
Guest	Susan Nolan	Yes

1. Meeting was called to order at 2:03pm CST.
2. Minutes from August 15, 2019 were approved.
3. VPs should request names and start/end dates as required information in biannual reports. Upload reports to dropbox by September 20.
4. EC discussed selling merchandise on STP site and/or at conferences given the roll-out of the new logo in 2020. We need to consider taxes and stocking merchandise. We could also consider giving merchandise with STP donations. We need to convene a taskforce to explore further.
5. EC briefly discussed rental of mailing list. We currently do not sell ad space in ToPNEWS. The request from EBSCO has been postponed. We will discuss further at the October meeting.
6. EC discussed a proposal from Drew Christopher and Aaron Richmond for 3 Associate ToP Editors. Rationale include that journal submissions have increased, and the acceptance rate has gone down. The previous request for additional start-up funds for associate editors has been withdrawn. VP Bill will investigate any future budgetary requests with ToP editors.
   2019-09-17-01
   Motion: I move that a 3rd associate editor be added to ToP, effective 2020.
   Moved: Altman
   Second: Fineburg
   Outcome: 9/0/0 (Y/N/A)
7. Fellows Committee Update: the previous chair stepped down. The committee has been discussing creating a new category of distinction, for those not APA members. The new chair, Dave Kreiner, would propose bylaws changes regarding new designation and minimum number of members for committee for the October business meeting.
8. EC also discussed how we should proceed with funding requests. If anyone receives a request, if it fits another category, encourage them to apply but still send to EC. The

taskforce will meet prior to October EC meeting so that we can propose a formal review process by our next meeting.
9. Meeting adjourned at 2:39pm CST.

Summary of substantive electronic discussions prior to the teleconference

Executive Director
Subject: Request for interview from APA monitor (3 messages)
Dates: August 20, 2019
A request was received for a "2020 trend report about new technologies psychologists are using in academia for research and teaching." Past-President Sue will contact Zara from APA.

Subject: Archiving Committee Members (6 messages)
Date: August 20-26, 2019
Each VP should require each committee chair, director, and editor to provide a list of those who are working in that unit. We should also do this for task forces and ad hoc committees. This information should be available in each interim and annual report, and a VP should not accept a report that omits that information. Specifically, we should require: Full name of the committee member, Current institutional affiliation, Title in the committee (e.g., Associate Chair, Member), Start date on the committee (Month, Year), and End date on the committee (Month, Year).

Subject**:** Selling Ad Space (3 messages)
Dates: August 20-23, 2019
Executive Director Tom shared a request from Macmillan publishers to inquire about possibility of promoting open source resources. EC will need to further discuss whether ad space can be purchased in ToP or monthly newsletter.

Subject: Rental of mailing list (2 messages)
Dates: August 23- September 17, 2019
Executive Director Tom shared a request from EBSCO to invite faculty for feedback on a new product. Tom has requested more information and EC will discuss at future meeting. Update: The EBSCO project has been delayed.

Subject: Welcome Susan Nolan! (8 messages)
Dates: September 3, 2019
Welcome President-Elect-Elect Susan Nolan to the listserv.

Subject: Updated Resources Page (3 messages)
Dates: September 9, 2019
The website has been updated under "Resources - Other Resources." Now the list contains links to documents and APA governance groups that pertain to teachers of psychology.

Subject: ACT has reached maximum capacity (6 messages)
Dates: September 9, 2019
We have maximum capacity at ACT 2019! We have 324 registrants and cannot take any more due to capacity limitations at the hotel's conference space. Here are some additional breakdowns of registrations: 268 paid registrants, 7 participants in the SoTL Writing Workshop, 7 exhibitors who paid registration fees and 42 participants with Waived registrations.

Subject: Special issue of Bill McKeachie (1 message)
Date: September 10, 2019
We are planning to publish a special December issue of its newsletter, ToPNEWS-Online to honor the life and legacy of Bill McKeachie (1921-2019). If Dr. McKeachie or his book, *Teaching Tips*, have had any impact on your academic career, please contribute! Please email stp@teachpsych.org, preferably by October 1 but no later than December 1.

Subject: Update leadership page (6 messages)
Dates: September 16-17, 2019
Please send Tom any updates to leadership page for leaders whose term ends December 31, 2019.

Subject: August APA Council Minutes (1 message)
Date: September 17, 2019
Executive Director Tom shared the draft August minutes from APA Council reps from their August meeting.

Subject: ToP stipend question (2 messages)
Date: September 17, 2019
There was discussion during the teleconference of the ToP budget and how the additional 3rd associate editor would affect the budget. There are only 2 associate editors as of current, with some stipends issued to a consultant on methods and techniques.

President
Subject: Brewer presentation at APA (1 message)
Date: August 30, 2019
The Brewer presentation at APA has been uploaded and is available at https://teachpsych.org/resources/Documents/hosted/Brewer-Powerpoint-Final.pptx.

President-Elect
Subject: Spring 2020 Meeting
Dates: September 4-
EC will be meeting in Birmingham March 28-30, 2020. The suggested schedule:
WED MAR 25, 2020: Arrivals for those who want to attend the Civil Rights History Experience
THU MAR 26: If not attending the Civil Rights History Experience, arrive by the afternoon to join us for dinner
FRI MAR 27: EC meeting 9am-5pm, break for lunch; dinner
SAT MAR 28: EC meeting 9am-5pm, break for lunch; dinner
SUN MAR 29: Departures

Past-President
Subject: Selling STP merchandise (27 messages)
Date: September 5, 2019
Other APA divisions are selling merchandise, with the roll-out of STP's new logo on January 1, 2020, we should consider selling merchandise on our website. EC will discuss at next teleconference.

Secretary (no additional discussion items)

Treasurer
Subject: FFE (25 messages)
Dates: August 21-23, 2019
Treasurer Jeff has been working with APA to transfer TIAA monies to the FFE. All members of the FFE board support the transfer of $15,700 to the Div. 2 account to cover the teaching award expenses, and Holly at APA says they should be able to process the transfer.
2019-08-23-E2
Amended Motion: I move that we request a transfer of $15,700 from the FFE to the regular division account.
Moved: Holmes
Second: Altman
Outcome: 10/0/0 (Y/N/A)

Vice President for Diversity and International Relations
Subject: CODAPAR grant (7 messages)
Dates: August 21-23, 2019
EC discussed and voted on supporting a grant proposal in the name of Division 2.
2019-08-23-E1
Motion: I move that the EC approve Teceta Tormala to pursue a CODAPAR grant on diversity in the name of APA Div 2: Society for the Teaching of Psychology.
Moved: Frantz
Second: Altman
Outcome: 10/0/0 (Y/N/A)

Vice President for Membership (no additional discussion items)

Vice President for Programming (no additional discussion items)

Vice President for Recognition and Awards
Subject: Highlights for 2019 Business meeting
Date: September 4, 2019 (2 messages)
VP Keli shared the highlights for Recognition and Awards to be disseminated at the 2019 Business Meeting. As a reminder, please send these to Stephanie by October 11.

Subject: New logo on ACT (4 messages)
Date: September 17, 2019
VP Keli clarified that the brochures and flyers at ACT this year will have our current logo. The new logo will be official as of 2020.

Vice President for Resources
Subject: New logo and ToP (8 messages)
Date: August 30, 2019

The new logo was shared with Aaron Richmond and Drew Christopher to design a new cover for ToP, starting with the January 2020 issue.

Subject: Phishing attempts (6 messages)
Dates: September 10, 2019
Beware of phishing attempts via personal emails from STP president.

Subject: STP Resources Highlighted by Stanford's Tomorrow's Professor
Date: September 13, 2019
VP Bill contributed to a column in *Tomorrow's Professor*, link found here:
https://tomprof.stanford.edu/posting/1735

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Respectfully submitted,
Stephanie E. Afful