**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)**

**EXECUTIVE COMMITTEE TELECONFERENCE MINUTES**

**July 30, 2019, 11am-12pm CST (Approved August 15, 2019)**

| Members of the STP Executive Committee | | Present |
|---|---|---|
| President | Rick Miller | Yes |
| President-Elect | Amy Fineburg | Yes |
| Past President | Sue Frantz | Yes |
| Vice President for Diversity and International Relations | Kelley Haynes-Mendez | Yes |
| Vice President for Membership | Meera Komarraju | No |
| Vice President for Programming | Angela Legg | Yes |
| Vice President for Recognition and Awards | Keli Braitman | Yes |
| Vice President for Resources | Bill Altman | Yes |
| Secretary | Stephanie Afful | Yes |
| Treasurer | Jeff Holmes | Yes |
| Executive Director | Tom Pusateri | Yes |

1. Meeting was called to order at 11:02am CST
2. Minutes from June 21, 2019 were approved.
3. ToP Associate Editor funding will be discussed at the next teleconference.
4. VP Bill shared the newly appointed ToP Obituary Editor, Manisha Sawhney.
5. EC discussed the final proposal from Robin Milgrim on the new logo design. EC will create a style guide, vetting it through APA legal counsel. Executive Director Tom recommended that we unveil the logo at ACT in 2019 and use January 1, 2020 as our official launch date. **\*\*2019-07-30-01\*\***
   **Motion**: I move that we accept the logo package as presented with a start date of January 1, 2020.
   **Moved**: Frantz
   **Second**: Fineburg
   **Outcome**: 9/0/0 (Y/N/A)
   **\*\*Action Item 2019-A-07-01\*\*:** IE Jon Westfall, Executive Director Tom Pusateri, President Rick Miller will work on a style guide for the new logo. Tom will also contact APA counsel re logo usage.
6. President Rick discussed with Doug Bernstein alternative sources for funding for BISTOPS. Doug still would like a dedicated amount for BISTOPS. EC deferred discussion to how EC will process unsolicited funding request (see item#8 below).
7. VP Keli discussed the International Travel Award. The committee awarded $1500 per applicant and was within their budget. The EC wants to allow autonomy to each award committee, make sure it is consistent with what is advertised and communicate with the appropriate VP. If award committees want to increase their award based on budget and/or applications, they need to request approval from EC.
8. EC discussed how Unsolicited Funding requests should be processed. Discussion centered around the idea of sponsorships and "big idea" grants. How would these requests work in

concert with the STP Partnership Small Grants Program? We need to consider timeline, justification for money, and how to quantify the benefits to the organization (e.g., rubric). One proposal included EC reviewing such requests at our bi-annual meetings, with applications due one month prior.

**Action Item 2019-A-07-02**: Amy Fineburg, Keli Braitman, and Angela Legg will form a working group on writing procedures for unsolicited funding requests with the goal of presenting a proposal to EC at the October meeting.

9. Executive Director Tom has been working on re-designing the application forms in consultation with VP Keli.
10. EC discussed briefly the continuation of monetary poster awards. This would affect the ECP committee, as other monetary poster awards have been phased out. Other possibilities include free ACT registration or STP membership for 1 year. EC will continue discussion at October meeting.
11. Psyc Sessions Proposal and Global Education Summit will be discussed at a later date when procedures for unsolicited funding requests are finalized.
12. Meeting was adjourned at 12:08pm CST.

**Summary of substantive electronic discussions prior to the teleconference**

**Executive Director**
Subject: STP-APS collaboration (4 messages)
Date: June 21-22, 2019
EC discussed further the potential for an STP-APS collaboration for graduate student funding. It was agreed that GSTA research opportunities within APS for graduate students.

Subject: ACT schedule (6 messages)
Dates: July 9-11, 2019
Executive Director Tom updated EC on schedule for EC meetings during ACT.

Subject: GSH/HKW Pins (11 messages)
Dates: July 9-10, 2019
EC discussed the layout and design on pins for the GSH/HKW lecturers.

Subject: Online membership cards in member profile (13 messages)
Dates: July 12-13, 2019
Executive Director Tom created membership cards that will appear in online member profile. The goal is to announce the availability of these cards after APA 2019, when we begin processing memberships for 2020. These cards may be useful for proof of membership, for example, to include when applying for STP grants or awards.  The information may also help people know whether their membership is due.

Subject: ACT wifi (1 message)
Date: July 15, 2019
Jordan Troisi shared the wifi network information for the upcoming EC meeting. The network will be "Hilton Honors Conference" and the access code will be "act19" (case sensitive).

Subject: Psyc Sessions Podcast Proposal (3 messages)
Date: July 22, 2019
Eric Landrum and Garth Neufeld shared a proposal for additional funding for PsycSessions Podcasts. It was decided that EC would discuss this in October, as we need to solidify our process for unsolicited proposals for funding.

Subject: GSH/HKW presentation at regional conferences (1 message)
Date: July 22, 2019
Executive Director Tom shared a reply from Martha Boenau to which she stated she did not see any issues with scheduling a GSH/HKW presentation at regional conferences.

Subject: Open Action Items (1 message)
Date: July 22, 2019
Please review open action items and update any relevant changes.

**President** (no additional discussion items)

**President-Elect**
Subject: 2020 Distinguished Contributions for Applications of Psychology in Education and Training Award (2 messages)
Dates: June 21-22, 2019
The call for 2020 Distinguished Contributions for Applications of Psychology in Education and Training Award was shared on the listserv and social media. Deadline is July 15, 2019.

Subject: Logo Final Approval (2 messages)
Date: July 10, 2019
EC will discuss if ready for final approval of the new logo at next teleconference.

Subject: Spring 2020 dates (4 messages)
Dates: July 17-23, 2019
President-Elect Amy surveyed potential dates for Spring 2020 in Birmingham, AL.

**Past-President** (no additional discussion items)

**Secretary** (no additional discussion items)

**Treasurer** (no additional discussion items)

**Vice President for Diversity and International Relations** (no additional discussion items)

**Vice President for Membership** (no additional discussion items)

**Vice President for Programming** (no additional discussion items)

**Vice President for Recognition and Awards**
Subject: Communication between committees involving ECPs (3 messages)
Dates: July 8-10, 2019
Based on previous discussion from EC, VP Keli discussed with ECP committee and it was decided chair of the ECM membership committee will serve as a liaison to both award committees (e.g., Early Career Travel Grant Committee and on the SAGE Teaching Innovations & Professional Development Award Committee). The P & P manual will be updated.

Subject: International Travel Awards (13 messages)
Dates: July 22, 2019
EC will discuss at the next meeting the flexibility of awards committees (e.g., number of awardees vs amount of award).

**Vice President for Resources**
Subject: Naming Resources (12 messages)
Dates: July 11-12, 2019

VP Bill asked EC to consider alternative names for the current folders of "Teaching Resources" and "Best Practice in Teaching and Learning". The suggestion was "Resources of Psychology Teachers." Danae Hudson and Jennifer Grewe were also included in the conversation. Any future discussion, send to Bill.

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Respectfully submitted,
Stephanie E. Afful