

**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)**

**EXECUTIVE COMMITTEE TELECONFERENCE MINUTES**

**June 21, 2019, 1-2pm CST (Approved July 30, 2019)**

<b>Members of the STP Executive Committee</b>		<b>Present</b>
President	Rick Miller	Yes
President-Elect	Amy Fineburg	Yes
Past President	Sue Frantz	Yes
Vice President for Diversity and International Relations	Kelley Haynes-Mendez	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Angela Legg	Yes
Vice President for Recognition and Awards	Keli Braitman	Yes
Vice President for Resources	Bill Altman	Yes
Secretary	Stephanie Afful	Yes
Treasurer	Jeff Holmes	Yes
Executive Director	Tom Pusateri	Yes
Guest, Director STP Programming of Regional Conferences	Garth Neufeld	Yes

1. Meeting was called to order at 1:01pm CST.
2. Minutes from April 23, 2019 were approved.
3. ToP Associate Editors funding: Aaron Richmond is requesting an additional course release for the first year for the new two associate editors. This would be in addition to the \$1000 stipend. From the P & P manual: Positions requiring approximately 20 hours of work per week should receive a two-course-per-year buyout or two stipends.  
**\*\*Action Item 2019-A-06-02\*\*:** VP Bill will contact Aaron Richmond to request a formal proposal to detail the additional work from new Associate Editors and continuing role of the Editor.
4. Edits to the Travel Reimbursement Policy were discussed. Requests should now include the reason for travel. The P & P manual will be updated.
5. Director of STP Programming Eric Landrum requests that EC consider travel grants/gifts to undergraduate and graduate research award winners. APS is already funding some of these, Tom will seek further information and forward to EC.  
**\*\*Action Item 2019-A-06-03\*\*:** VP Meera will forward the APS request for student travel grants on to GSTA.
6. BISTOPS has requested a co-sponsorship for 2020. In the past, EC issued a one-time \$1000 grant to co-sponsor in 2018.  
**\*\*Action Item 2019-A-06-04\*\*:** President Rick will encourage Doug Bernstein to apply for additional STP grant funds (e.g., International travel grant, partnership grant).
7. Support for other regional conferences: Guest Garth Neufeld discussed the role and variability for the regional coordinators and the need to support their travel. Karen Brakke has requested funding for SETOP 2020.  
**\*\*Action Item 2019-A-06-05\*\*:** VP Angela will share with Karen Brakke other funding (e.g., APA Board of Education Affairs).

**\*\*Action Item 2019-A-06-06\*\*:** Executive Director Tom will contact Martha Boenau to inquire if GSH and HKW lectures could also go to other regional teaching conferences (e.g., SETOP).

8. VP Angela shared a proposal from Garth Neufeld and colleagues for an ACT pre-conference. The proposal and logistics of rooms were supported by ACT director Jordan Troisi. EC had questions about interest, recruitment, and final report. EC determined this should be up to the ACT director for final approval and funded through the ACT budget.

**\*\*Action Item 2019-A-06-07\*\*:** VP Angela will contact Jordan to run this pre-conference through his budget.

9. EC will discuss the process of receiving and evaluating unsolicited funding requests in October.
10. VP Kelley shared the Global Education Summit Final Report. EC briefly discussed next steps for running the summit in the future. EC will discuss further in July.
11. Meeting was adjourned at 2:17 pm CST.

## Summary of substantive electronic discussions prior to the teleconference

### Executive Director

Subject: APA member demographics (8 messages)

Date: May 16, 2019

Executive Director Tom, President Rick, and Missy Beers have been discussing how to reach STP members at R1 institutions. Currently APA does not gather that information. EC agreed to discuss the option of STP processing its own members at ACT in Denver.

**\*\*Action Item 2019-A-05-01\*\***: Executive Director Tom will create a fact sheet of current membership processing and pros/cons of changing to Wild Apricot's system prior to ACT 2019.

Subject: Travel Reimbursement Policy (2 messages)

Date: May 17, 2019

Executive Director Tom and Treasurer Jeff shared revisions to the travel reimbursement policy. EC will vote on it at the June teleconference.

Subject: Division Two's input on the APA Strategic Plan (12 messages)

Date: May 10-23, 2019

Executive Director Tom shared a request from Keith Cooke on how divisions can engage with APA's strategic plan. Tom shared EC's feedback with division services. The three areas include: CODAPAR programming, APA's Directorates (Education, Science, etc.) could develop programming, and "Share with members" section of the Division News to promote APA's strategic plan.

Subject: APA Advocacy Priorities (5 messages)

Dates: May 23-31, 2019

Executive director Tom shared a previous request "What does your division think are the most important advocacy priorities for APA to promote for psychology and psychologists?" Feedback for sustainable model of psychology graduate education and funding for graduate student teaching training were shared with APA.

Subject: TOPSS new logo (2 messages)

Date: June 5, 2019

TOPSS also has a new logo which incorporates the brain. Executive Director Tom shared a picture with EC as we consider STP's new logo.

Subject: Bill McKeachie (21 messages)

Dates: June 12, 2019

EC learned of the passing of former STP President Bill McKeachie. EC discussed sending Jane Halonen to the funeral.

**\*\*2019-06-13-E1\*\***

**Motion**: I move that we reimburse Jane Halonen reasonable travel expenses to attend funeral services of past-STP president Wilbert McKeachie.

**Moved**: Frantz

**Second**: Fineburg

**Outcome**: 10/0/0 (Y/N/A)

Subject: Election Results (15 messages)

Date: June 14-17, 2019

The STP election results were shared. Congratulations to President-Elect Susan A. Nolan, Vice President for Recognition & Awards Keli A. Braitman, and Division Representative to APA Council Jodie B. Ullman. Thank you to all candidates on the ballot.

Subject: GDPR Regulations about sharing our mailing list (4 messages)

Dates: June 17-18, 2019

Executive Director Tom recently discovered APA will no longer release the Division 2 mailing list to other organizations (for example, NITOP) due to their interpretation of the recent GDPR regulations. Tom shared other ways we can advertise NITOP (newsletter, PsychTeacher, Facebook, Twitter). Member Services at APA reported that division administrator to obtain authorization for membership data via Member Services and “Divisions are permitted to distribute information about professional benefits, such as discounts to conferences, etc., to its members via mail and email, under certain provisions.” Changes will need to be made in P & P Manual.

Subject: One reason our official membership records may have declined (6 messages)

Dates: June 17-20, 2019

Executive Director Tom shared a new loophole in the STP website and membership renewal. Non-renewing members could still restore their access to the STP website by clicking on the “Forgot Password” option on the Login page. By doing so, their record was restored as a “Lapsed” member, but they had full access to the STP website.

**\*\*Action Item 2019-A-06-01\*\*:** Executive Director Tom will cross-check at least all those listed on the STP Leadership page to verify that they paid for STP in 2019. He will then contact anyone who may not have paid to encourage them to do so.

Subject: Special issue of TOPNEWS for Bill McKeachie (5 messages)

Date: June 20, 2019

Executive Director Tom proposed that we have a special issue for Bill McKeachie, as we did for Charles Brewer. EC is in favor.

## **President**

Subject: APA Presidential Deep Poverty Initiative (6 messages)

Date: May 8-11, 2019

President Rick shared a call for appointment of three individuals by May 23<sup>rd</sup> to serve as liaisons to the efforts of the APA Presidential Deep Poverty Initiative. Manisha Sawhney has expressed interest in having her name forwarded for this initiative. She is the chair of the International Twitter Poster Conference Committee (ITPC).

Subject: APS-STP Collaboration (4 messages)

Dates: June 9-10, 2019

Erin Landrum, STP Director of Programming at the APS Convention, shared information from the APS post-convention Programming Meeting. He mentioned a need for travel funding for undergraduate and graduate research award winners. EC will discuss at next teleconference.

Subject: BISTOPS (4 messages)

Dates: June 10-11, 2019

President Rick shared a request from Rick Bernstein that STP might consider co-sponsoring BISTOPS as it did in 2018. EC will discuss at next teleconference.

Subject: Brewer Distinguished Teaching of Psychology Award (1 message)

Date: June 13, 2019

President Rick shared the call from American Psychological Foundation who is currently seeking nominations for the APF Charles L. Brewer Distinguished Teaching of Psychology Award.

Subject: SETOP funding (1 message)

Date: June 13, 2019

President Rick shared a request from Karen Brakke to request funding for SETOP 2020. EC will discuss at next teleconference.

Subject: APA's Committee on Women in Psychology seeks Division Representatives (10 messages)

Dates: June 14, 2019

President Rick asked for a volunteer for APA's Committee on Women in Psychology seeks Division Representatives to attend CWP Network meeting on Sat., Aug 10th at 8am. Kathleen Keefe-Cooperman has agreed to attend this event as the Division 2 rep.

### **President-Elect**

Subject: BEA/BPA Task Force to Delineate Competencies for Students Completing Master's Level Programs in Health Service Psychology (2 messages)

Date: May 3, 2019

The American Psychological Association's Board of Educational Affairs (BEA) and Board of Professional Affairs (BPA) is currently seeking members to serve on a Task Force to Delineate Competencies for Students Completing Master's Level Programs in Health Service Psychology. The call was also shared on the PsychTeach and Diversity listservs.

Subject: Nominations for APA Board of Directors (1 message)

Date: May 8, 2019

President-Elect Amy shared the announcement for seeking nominations to run for APA Board of Directors. Deadline to nominate is May 29.

### **Past President**

Subject: Krauss Whitbourne APA President Endorsement (8 messages)

Date: May 6-9, 2019

EC discussed the endorsement of Susan Krauss Whitbourne for APA President.

**\*\*2019-05-08-E1\*\***

**Motion:** I move that the STP Executive Committee on behalf of Division 2 endorse Susan Krauss Whitbourne for APA president.

**Moved:** Frantz

**Second:** Afful

**Outcome:** 10/0/0 (Y/N/A)

Subject: Kelly APA President Endorsement (9 messages)

Date: May 11-14, 2019

EC discussed the recommendation of Jennifer Kelly for APA President.

**\*\*2019-05-13-E1\*\***

**Motion:** I move for STP to endorse Jennifer Kelly for APA President for 2020.

**Moved:** Fineburg

**Second:** Braitman

**Outcome:** 10/0/0 (Y/N/A)

**Secretary** (no additional discussion items)

**Treasurer** (no additional discussion items)

**Vice President for Diversity and International Relations**

Subject: STP Global Ed Summit (2 messages)

Date: May 25, 2019

VP Kelley shared pictures from the Global Education Summit in Costa Rica.

Subject: Global Education Summit Final Report (3 messages)

Date: June 17, 2019

VP Kelley shared the final report from the Global Education Summit, please send any questions directly to her.

**Vice President for Membership** (no additional discussion items)

**Vice President for Programming**

Subject: Error in Travel Funding for APS-STP Teaching Institute Speakers (27 messages)

Dates: May 1-7, 2019

EC discussed at length an error in the APS-STP Teaching Institute funding. STP currently offers travel support for six invited speakers but the offer to fund travel was also accidentally extended to the six concurrent session speakers. EC supported making a one-time offer for the travel of concurrent session speakers.

**\*\*2019-05-06-E1\*\***

**Motion:** I move to revise the 2019 budget only so as to provide travel reimbursements up to \$1500 for the six concurrent session speakers at the APS-STP Teaching institute.

**Moved:** Legg

**Second:** Altman

**Outcome:** 10/0/0 (Y/N/A)

Subject: Proposal for Pre-conference at the 2019 ACT (1 message)

Date: June 18, 2019

VP Angela shared a proposal from Garth Neufeld, Eric Landrum, Jane Halonen, and Anna Ropp are proposing a 3 hour preconference prior to ACT. EC will discuss at next teleconference.

### **Vice President for Recognition and Awards**

Subject: Press Release for Recognition and Awards (11 messages)

Dates: May 28, June 1, 2019

VP Keli shared first draft of press release detailing STP's recognition and awards. EC offered edits and the press release was shared in the June newsletter. We also contacted Keith Cooke at APA Division Services regarding methods to send press releases to all department chairs, still seeking suggestions on how to reach HBCUs, TCUs, and HSIs.

Subject: New Award committee chairs (7 messages)

Dates: May 22-30, 2019

VP Keli shared the advertisement, candidates and final selection of chairs for the 2 new award committees. "Dr. Fanli Jia agreed to serve as inaugural chair of the new Civic Engagement Award, and Dr. Seungyeon Lee agreed to serve as inaugural chair of the Mentorship award."

Subject: Require STP membership to apply for awards (10 messages)

Dates: May 28, 2019

EC agreed that membership should be required to apply for awards and grants (with the exception of the Fellows position, which verifies APA membership). Awards and grants will now be available after members log in.

**\*\*Action Item 2019-A-05-02\*\*:** Executive Director Tom will work with Internet Editor Jon Westfall to redesign the website to require login before applying for awards and grants.

### **Vice President for Resources**

Subject: Website ADA compliance (1 message)

Date: June 10, 2019

VP Bill shared discussion with IE Jon Westfall that our website is compliant, but that more work is needed, possibly by working with an external company or Wild Apricot.

Subject: Website is mobile friendly (1 message)

Date: June 10, 2019

IE Jon Westfall reports that the website is mobile-friendly.

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Respectfully submitted,  
Stephanie E. Afful