

**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)
EXECUTIVE COMMITTEE TELECONFERENCE**

Agenda

March 1, 2019

1-2pm CST

1. Call to order
2. Minutes January 29, 2019 (see Attachment 1)
3. ECP updates (Komarraju)
4. SoTL Consulting Service (Miller)
5. APA Council update (see Attachment 2)
6. Presidential Initiatives Updates:
 - a. SOTL Initiative (Miller)
 - b. Mentoring & Civic Engagement Awards (see Attachments 3 & 4) (Braitman & Miller)
7. Budget Amendment (Holmes)

Motion: I move to amend the 2019 budget by deleting the SAGE signing bonus as a line item under income.

Moved: Holmes

Second: Frantz

01 2018-12-19 Minutes

02 APA Council Feb 19 Update

03 Mentoring Award Proposal

04 Civic Engagement Award Proposal

Summary of substantive electronic discussions prior to the teleconference

Executive Director

Subject: Cleaning up STP website (2 messages)

Date: January 30-31, 2019

Executive Director Tom revised language on the STP site in areas that might have been problematic for membership or renewals.

Subject: Change in liaison language in P & P Manual (15 messages)

Dates: January 30-February 8, 2019

Executive Director Tom made some suggested edits to the Liaison policy based on EC discussion in the P & P Manual. EC will review proposed updates at the meeting in San Antonio.

Subject: STP Publication Rights (6 messages)

Date: January 31, 2019

VP Bill developed a fillable version of the STP Publication Rights Form guide now on the STP website: <https://teachpsych.org/resources/Documents/STP-Pub-Agreement.pdf>.

Subject: APA policy on sharing pictures (3 messages)

Date: February 1-5, 2019

Executive Director Tom shared APA guide on recorded sessions. APA General Counsel's response to taking photos at STP sponsored conferences.

Subject: Privacy Policy (1 message)

Dates: February 6, 2019

Executive Director Tom reviewed our privacy policy with APA General Counsel and made one small change to the membership page based on their suggestion.

Subject: EC Travel Arrangements for San Antonio (1 message)

Date: February 7, 2019

Executive Director Tom shared details of our travel reimbursement policy, transportation, meals, etc. for March 28-31, 2019.

Subject: Contribute to APA Monitor Article (1 message)

Date: February 7, 2019

Executive Director Tom shared an invitation to contribute to an article in the APA Monitor about psychologists who take a career break for personal reasons. Contact Amy at consult.anovotney@apa.org if interested.

Subject: Scheduling the EC meetings at the 2019 ACT (19 messages)

Date: February 5, 2019

EC has agreed to meet Thursday before the ACT welcome reception and concurrently with the conference on Saturday afternoon at the 2019 ACT meeting in Denver.

President

Subject: SoTL Consultancy (1 message)

Date: February 12, 2019

Regan Gurung shared some concerns regarding the online SoTL Consultancy. EC will discuss at our next teleconference.

Subject: APA Council of Representatives Feb 2019 Meeting Overview (1 message)

Date: February 18, 2019

President Rick forwarded on the report from our APA council reps. EC will discuss report at our teleconference.

President-Elect (no additional discussion items)

Past President (no additional discussion items)

Secretary

Subject: Annual Reports Due 3/1 (1 message)

Date: February 5, 2019

Annual reports should be uploaded to shared dropbox by March 1, 2019.

Treasurer

Subject: Final Budget (1 message)

Date: February 1, 2019

Treasurer Jeff shared the final approved budget.

Subject: Budget Amendment (5 messages)

Date: February 25, 2019

Treasurer Jeff noted a change needed, remove the SAGE singing bonus from 2019 budget. EC will vote on the motion at teleconference.

Vice President for Diversity and International Relations

Subject: CE Credits (3 messages)

Date: February 18, 2019

VP Kelley shared that CE credits will now be available for the Global Ed Summit.

Vice President for Membership (no additional discussion items)

Vice President for Programming (no additional discussion items)

Vice President for Recognition and Awards (no additional discussion items)

Vice President for Resources

Subject: Brochures (1 message)

Date: February 15, 2019

If anyone needs brochures for upcoming comments, please contact VP Bill.

Subject: Print on Demand (4 messages)

Date: February 26-28, 2019

VP Bill shared several companies that can do print on demand for ebooks. Executive Director Tom suggested we try one to confirm quality before recommending on our website.

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Respectfully submitted,
Stephanie E. Afful

SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)
EXECUTIVE COMMITTEE TELECONFERENCE MINUTES

January 28, 2019, 3-4pm CST

Members of the STP Executive Committee		Present
President	Rick Miller	Yes
President-Elect	Amy Fineburg	Yes
Past President	Sue Frantz	Yes
Vice President for Diversity and International Relations	Kelley Haynes-Mendez	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Angela Legg	Yes
Vice President for Recognitions and Awards	Keli Braitman	Yes
Vice President for Resources	Bill Altman	Yes
Secretary	Stephanie Afful	Yes
Treasurer	Jeff Holmes	Yes
Executive Director	Tom Pusateri	Yes

1. Meeting was called to order 3:01pm CST. Welcome to our new members Kelley and Keli!!
2. Minutes were approved from December 19, 2018.
 Treasurer Jeff discussed 2019 Budget. EC discussed allow a printing budget for VP Bill to send to regional conferences. Executive Director Tom will take care of all printing and distribution. APA pays for travel to the Division Leadership Conference for the President-Elect, but not for the Executive Director; Jeff will change the Note in Line 17 to \$1500 for the Executive Director's travel to the DLC. Line 12 (Educational Leadership Conference) will be removed.
****2019-01-28-01****
Motion: I move to approve the 2019 Budget as discussed.
Moved: Afful
Second: Fineburg
Outcome: 10/0/0 (Y/N/A)
3. VP Bill shared the Print on Demand Survey Results, the results indicated there was not a lot of demand, Bill is willing to share with individuals how to read our ebooks as pdf on a kindle or a pdf reader.
Action Item: 2019-A-01-01: VP Bill will prepare directions for pdf reader and printing bound copies for STP website.
4. EC discussed travel funding for VPs to other APA boards and committee meetings. These will be reviewed on a case by case basis.
5. EC discussed a potential Think Tank Proposal, similar to our expectations of a taskforce. If there is a specific need, EC would consider and would solicit members from our division for future think tanks or taskforces.

6. Executive Director Tom suggests that we stagger elections of EC Members because in some years it is possible to have as many 5 positions open. To eliminate this, the Treasurer election could move to 2023, thus extending the current Treasurer's term for another 2 years.

****2019-01-28-02****

Motion: I move to delay the treasurer election to 2023.

Moved: Fineburg

Second: Komarraju

Outcome: 10/0/0 (Y/N/A)

7. Presidential Rick Miller updated EC on his 7 Initiatives.
 - a. EC discussed ways we can broaden the base to increase membership. President Rick will share STP resources at CoGDoP, VP Bill is working with a number of other divisional newsletters, etc. President-Elect Amy is also interested in targeting membership for diverse student populations. EC discussed targeting programming related to R1 institutions or diverse group (e.g., Global Institute, ACT post-conference workshops).

Action Item: 2019-A-01-02: VP Bill and VP Meera should discuss how to include the membership committee in these initiatives.
 - b. Program Evaluation is underway with Jane Halonen.
 - c. **Action Item: 2019-01-03:** VP Keli will work on Mentoring and Civic Engagement Awards proposal for next meeting.
 - d. Undergraduate research: President Rick has several panel presentations at APA as well as his Presidential address. President Rick is working on forming a task force.
 - e. The SOTL initiative will be discussed at the next EC meeting.
 - f. Teaching Tips is being updated with the next ToP editor Aaron Richmond.
 - g. The ebook on high impact practices will be discussed at the next EC meeting.
8. President Rick will be attending IACCP, we will discuss a possible Teaching Pre-conference at IACCP at a later date.
9. VP Angela discussed a proposal from Brien Ashdown to support teaching-focused keynote at SCCR. We need a process to review such proposals that do not fit in our current structure. EC will be discussing how to create such a mechanism in the future, such as teaching related speakers at non-teaching focused conferences.

****2019-01-28-04****

Motion: I move to fund the 2019 SCCR keynote in the amount \$500.

Moved: Legg

Second: Altman

Outcome: 4/0/4 (Y/N/A)

10. VP Bill updated us on the Copyright statement, a minor typo will be fixed and the corrected statement will be redistributed to appropriate parties. EC will discuss further issues at annual meeting in March.
11. EC discussed funding the 2019 EPA travel for 2020 HKW speaker.

****2019-01-28-04****

Motion: I move to increase the 2020 GS HKW budget by \$1500.

Moved: Holmes

Second: Afful

Outcome: 8/0/0 (Y/N/A)
12. Meeting adjourned 4:18pm CST.

Summary of substantive electronic discussions prior to the teleconference

Executive Director

Subject: CE credits (1 message)

Date: January 2, 2019

Given our previous discussion on CE credits, APA has a FAQ for CE Sponsor Approval, which includes a link to the fee structure:

<https://www.apa.org/about/division/officers/dialogue/2018/01/sponsor-approval-faqs.aspx>

Subject: Preparing for Spring EC meeting (1 message)

Date: January 5, 2019

Executive Director Tom sent a reminder of travel suggestions as we prepare for our Spring EC meeting, now Friday-Saturday March 29-30 in San Antonio.

Subject: 75th anniversary (19 messages)

Dates: January 9-15, 2019

Executive Director Tom noted that STP will be celebrating our 75th anniversary in 2020! Given that it will be Amy Fineburg's presidential year, she will chair a working group on how to best commemorate this, along with Historian Bill Hill.

Subject: Zoom account (1 message)

Date: January 15, 2019

STP now has its own Zoom account, if any other committees or other STP groups would like to run a teleconference through the STP Zoom account, contact Tom.

Subject: Changes to P & P Manual (1 message)

Date: January 21, 2019

A draft of the P & P manual will be available by March 1 to give EC time to review it prior to our meeting. Please send Executive Director Tom any changes by February 25.

Subject: Update the Get Involved Page (1 message)

Date: January 23, 2019

Executive Director Tom reminded Vice Presidents each January to contact him and Jon Westfall if and when they have position openings in their units so that we can update the Get Involved page (<http://teachpsych.org/administrative/getinvolved.php>).

Subject: DIV2LEADERSHIP Listserv (4 messages)

Dates: January 23-24, 2019

Executive Director Tom updated the DIV2LEADERSHIP Listserv with the assistance of EC.

President

Subject: APA Foundation inquiry (1 message)
Date: December 29, 2018

President Sue shared that it would take \$100,000 to list a Div2 grant listed on the APA grants page: <https://www.apa.org/apf/funding/grants/index.aspx>

Subject: EPA travel reimbursement (5 messages)
Date: January 17-18, 2019

President Rick forwarded a request to reimburse reasonable travel costs for the 2020 HKW speaker for this year's conference, given an error in the program. EC will discuss and vote at January teleconference.

Subject: Tribute to Charles Brewer at APA (1 message)
Date: January 17, 2019

STP has plans to honor Charles during the social hour, however there is another planned tribute, led by Jane Halonen. If you would like to participate in the tribute video, email jhalonen@uwf.edu.

Subject: GSTA survey results (1 message)
Date: January 19, 2019

Last fall, GSTA leadership administered a survey to graduate students to inquire about their interests and needs in a mentorship program. A brief summary can be found here: <https://teachpsych.org/page-1784686/7006474>

Subject: Annual reports due March 1, 2019 (2 messages)
Date: January 22, 2019

President Rick sent a reminder that annual reports are due March 1. VPs, please contact your editors, directors, chairs, etc. for their 2018 reports so you can compile it into one report for our March meeting.

President-Elect (no additional discussion items)

Past President

Subject: Welcome President Rick! (3 messages)
Date: January 1, 2019
Past President Sue welcomed 2019 President Rick!

Secretary (no additional discussion items)

Treasurer

Subject: Travel to San Antonio (1 message)
Date: January 3, 2019
Treasurer Jeff sent all EC names to APA if you want to book your travel through APA directly. Hotel rooms have already been booked.

Subject: 2019 Budget (19 messages)

Dates: January 3-18, 2019

Treasurer Jeff presented 2 drafts of the 2019 Budget, EC provided revisions, will vote on budget at January teleconference.

Subject: PsycOne Conference (6 messages)

Dates: January 8, 2019

Treasurer Jeff asked for some clarification on the STP partnership with the PsycOne conference, he will share back with APA.

Subject: Previous SoTL grant (3 messages)

Date: January 9, 2019

Treasurer Jeff inquired about a previous SoTL grant winner, APA will re-issue a check for the recipient.

Subject: Reimbursements (1 message)

Date: January 10, 2019

Treasurer Jeff asked EC that we continue to remind people that they can send receipts and travel forms via email.

Subject: 2019 Travel Reimbursement Form (1 message)

Date: January 23, 2019

Treasurer Jeff shared the 2019 travel reimbursement form. The only change is the mileage rate.

Vice President for Diversity and International Relations

Subject: International Travel Award (6 messages)

Dates: January 13-14, 2019

VP Kelley shared an inquiry on whether STP members could apply for multiple travel grants, EC discussed and will defer to the awards committee for this specific award. EC may discuss in the future if we want any future policy on applying for multiple awards.

Vice President for Membership (no additional discussion items)

Vice President for Programming

Subject: Honorariums (22 messages)

Date: January 8-9, 2019

EC discussed offering honorariums for STP conference speakers. As a non-profit, STP does not offer honorariums but does reimburse reasonable travel expenses.

Subject: Proposal to support teaching-focused keynote at SCCR (1 message)

Date: January 16, 2019

VP Angela shared a proposal developed by Brien Ashdown who is currently organizing the Society for Cross-Cultural Research's conference. EC will discuss at the January teleconference.

Vice President for Recognition and Awards (no additional discussion items)

Vice President for Resources (no additional discussion items)

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Respectfully submitted,
Stephanie E. Afful

APA Council
February 15-17, 2019

The following items were approved on the consent agenda:

- Minutes from August 8-10, 2018
- Council Policy Manual Update: 5-year review
- Council Policy Manual: Extension of the Education and Training Guidelines: A Taxonomy for Education and Training in Professional Psychology
- New APA Journal Proposal: Technology, Mind, and Behavior
- Amendments to Association Rule 120-6 Committee on Associate and Baccalaureate Education
- Amendment to Association Rule 120-2.2 Committee on Education and training Awards
- Revisions to the APA Model Education and Training Program in Psychopharmacology for Prescriptive Authority and Related APA Policies
- Resolution in support of universal design and accessibility in education, training, and practice

Stephanie Fryberg, PhD presented a session on Expanding Interpretive Power.

Arthur Evans presented the strategic plan.

Every member should consider filling out the advocacy survey.

https://apamr.co1.qualtrics.com/jfe/form/SV_24XaRPieKdDcCtT

Item 6 – Strategic Plan was approved. We also engaged in discussion during a separate session about how the plan will be operationalized.

Item 13 – Report of the BEA Task Force to develop a blueprint for APA Accreditation of Master’s programs in Health Service Psychology was approved after considerable discussion.

Item 17 – Resolution on Physical Discipline of Children by Parents was approved.

Item 2 – Amendment to the Association Rule 100-1.4 Division position and policy statements was approved.

Item 15 – Clinical practice guideline for the treatment of depression across three age cohorts was approved.

Item 5 – Amendments to Association Rule 60-1.2 Council Leadership Team was NOT approved.

Item 18 – Resolution on Child and Adolescent Mental Health was approved.

Item 19 – Resolution on Campus Sexual Assault was approved.

Item 14 – Revisions to the APA Model Education and Training Program in Psychopharmacology for Prescriptive Authority and Related APA Policies – approved.

Item 11 – Amendments to Association Rule 90-4: Commission for the Recognition of Specialties and Proficiencies in Professional Psychology was approved.

Lisa Strauss received a presidential citation.

Item 12 – Amendments to APA Policies on Respecialization Training was approved.

Proposed Mentorship Award

The VP for Awards and Recognitions proposes a new award that will recognize exceptional mentoring of early career teachers or faculty. This will be distinctive from the Excellence in Teaching awards, some of which recognize mentoring of student professional development. For this award, the mentoring is with peers rather than students.

Awards are only for STP members.

Recipients will receive \$1,500, a plaque, and up to \$1,500 to attend ACT, if they do not have travel funds from other sources.

Re-nominations and self-nominations are acceptable. Priority will be given to individuals who have not received this award in the past. STP reserves the right not to make an award if the STP Awards Committee believes no applicant is qualified in a particular year.

Any STP member may serve on the committee as chair. The committee should consist of at least 3 other members.

Total Budget Request: \$3,150

If approved, proposed language for Call for Chair:

The Society for the Teaching of Psychology is seeking a founding Chair for the new Mentorship Award Committee. The committee will oversee the development of a new award that will recognize exceptional mentorship of early career teachers or faculty. The Chair will recruit 3 to 4 members for the committee for this award and work with that committee to refine the award parameters and application deadlines. The term for this position will be three years (2019-2021). The position will begin no later than May 1st, 2019. STP encourages applications from individuals from underrepresented groups and diverse backgrounds.

If you are interested in serving as the inaugural chair of this committee, please send a CV and a statement of interest to Keli Braitman (braitmank@william.jewell.edu). Please use "STP Mentorship Award Chair" in the subject line. Deadline for receipt of applications is April 15th, 2019.

Proposed Civic Engagement Award

The VP for Awards and Recognitions proposes a new award that will recognize leadership and engagement in applying psychological science to make a difference in communities at the local, national, or global level. Specifically, efforts are aimed at improving society through community engagement.

Awards are only for STP members.

Recipients will receive \$1,500, a plaque, and up to \$1,500 to attend ACT, if they do not have travel funds from other sources.

Re-nominations and self-nominations are acceptable. Priority will be given to individuals who have not received this award in the past. STP reserves the right not to make an award if the STP Awards Committee believes no applicant is qualified in a particular year.

Any STP member may serve on the committee as chair. The committee should consist of at least 3 other members.

Total Budget Request: \$3,150

If approved, proposed language for Call for Chair:

The Society for the Teaching of Psychology is seeking a founding Chair for the new Civic Engagement Award Committee. The committee will oversee the development of a new award that will recognize leadership and engagement in applying psychological science to make a difference in communities at the local, national, or global level. The Chair will recruit 3 to 4 members for the committee for this award and work with that committee to refine the award parameters and application deadlines. The term for this position will be three years (2019-2021). The position will begin no later than April 15, 2019, and will also involve collaborating on a proposal to the APA Call for Proposals for developing a Citizen Recognition award program. That proposal is due May 17, 2019. STP encourages applications from individuals from underrepresented groups and diverse backgrounds.

If you are interested in serving as the inaugural chair of this committee, please send a CV and a statement of interest to Keli Braitman (braitmank@william.jewell.edu). Please use "STP Civic Engagement Award Chair" in the subject line. Deadline for receipt of applications is March 30, 2019.