

SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)

EXECUTIVE COMMITTEE TELECONFERENCE MINUTES

December 19, 2018, 10:00-11:00am CST (Approved January 29, 2019)

Members of the STP Executive Committee		Present
President	Sue Frantz	Yes
President-Elect	Rick Miller	Yes
Past President	Ken Keith	Yes
Vice President for Diversity and International Relations	Susan Nolan	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Angela Legg	Yes
Vice President for Recognitions and Awards	Amy Fineburg	No
Vice President for Resources	Bill Altman	Yes
Secretary	Stephanie Afful	Yes
Treasurer	Jeff Holmes	Yes
Executive Director	Tom Pusateri	Yes
Guest	Kelley Haynes-Mendez	Yes

1. Meeting was called to order at 10:01am CST.
2. The October 18-20, 2018 meeting minutes were approved.
3. Minutes from Business Meeting were approved.
4. APA will be holding a future conference call with members of EC regarding duplicated membership payments, we will discuss in 2019.
5. VP Angela shared a candidate for incoming GSH/HKW Chair.
6. EC discussed the revised language for SRCD motion language for the STP sponsored teaching pre-conference. SRCD is held in odd years. VP Angela continues to discuss with the working group how to broker these partnerships in the future and the need for standardized procedures.
Action Item: 2018-A-12-03: VP Angela will run the final SRCD memorandum through Executive Director Tom and APA Counsel.
7. Garth Neufeld requests budgets for social hours at regional conferences. VP Angela will share our discussion with Garth—request he discuss with the regional programmers, define what a social hour would include, and send back a specific budget request.
Action Item: 2018-A-12-04:
 VP Angela will discuss regional social hour requests and budget with Garth Neufeld.
Action Item: 2018-A-12-05:
 VP Meera will form a working group to look into the most desirable swag.
Action Item: 2018-A-12-06:
 VP Angela will form working group to discuss a potential teaching pre-conference at the International Association for Cross-Cultural Psychology (IACCP).
8. Past-President Ken shared the 2019 Election Ballot.
9. EC discussed additional funds for the STP Global Education Summit
****2018-12-19-01****

Motion: I move that we approve up to \$2040 more to cover up to 10 additional registrants' hotel costs for the 2019 STP Global Education Summit.

Moved: Keith

Second: Altman

Outcome: 9/0/0 (Y/N/A)

10. EC discussed offering a conference Waiver for GSTA Invited Speaker at APA 2019.

Action Item: 2018-A-12-07: VP Meera will discuss with GSTA, that they should feel free to use their budget to cover speaker's registration at the APA Convention.

11. EC will discuss 2019 President Rick Miller's Initiatives by email, all VP's should let Rick know by December 31 if your area would like to be involved in the specific initiatives.

12. EC discussed travel funding for the Past-President.

****2018-12-19-02****

Motion: I move to create a new line starting in the 2019 budget in the amount of \$3000 to fund the Past-President's travel.

Move: Altman

Second: Miller

Outcome: 7/0/1 (Y/N/A)

13. Print on Demand Survey Results will be discussed in January.

14. VP travel funding to other APA boards and committee meetings will be discussed in January.

15. Meeting was adjourned 11:11am CST.

Summary of substantive electronic discussions prior to the teleconference

Executive Director

Subject: Updated Action Items (1 message)

Date: December 5, 2018

Executive Director Tom updated the Open Action Items in our shared Dropbox folder: STP EC Shared Master Folder. The file name is "Open Action Item.xlsx" and is sortable by office; look for instructions in red font after you open the spreadsheet.

Subject: Updated Leadership Page (3 messages)

Dates: December 1, 2018

VPs should review their unit and send any updates for the STP Leadership page.

Subject: Updated list of Psychology Conferences (5 messages)

Dates: November 15, 2018

Tom shared a list of psychology conferences <https://www.downes.ca/cgi-bin/page.cgi?post=68798> and asked for any edits.

Subject: Request for Get Involved page (6 messages)

Dates: October 26, 2018

EC discussed posting requests from outside STP on our Get Involved page. We decided that such requests will be shared through listserv and newsletter but only STP positions will be advertised on the STP website.

Subject: Updated Bylaws (1 message)

Date: October 25, 2018

Updated bylaws page with the name change for the Director of Teaching Resource are now posted.

President

Subject: 2018 Board and Committee Election Results (20 messages)

Dates: December 5-6, 2018

EC reviewed the APA Board and Committee Election Results to verify of the new elected, who were STP members. EC will also discuss at the next teleconference if we should consider sending other VPs to other APA Boards and committee meetings.

Subject: APF grants (3 messages)

Date: December 3, 2018

President Sue shared a list of APF grants (<https://www.apa.org/apf/funding/grants/index.aspx>). There is a Teaching of Psychology category with two grant options listed, both for high school psychology.

Action Item: 2018-A-12-01: VP of Awards and Recognition will look into adding other Div-2 grants to this APF list.

Subject: What to do when our members join/renew in two different places? (17 messages)

Dates: November 9-10, 2018

Because our members can join or renew through three main routes (APA, STP website or print form, and APS), some members don't remember that they joined/renewed in one place so they join/renew in another place. APA Division Services then ends up with \$50 for one member instead of \$25. EC will discuss duplicate membership payments at the December teleconference.

Subject: APA Election Results (2 messages)

Date: November 2, 2018

Sandy Shullman was elected APA president-elect. And the other person STP endorsed, Susan Whitbourne, came in second.

Subject: Soliciting Division Success Stories for the DLC (6 messages)

Date: October 25, 2018

President Sue asked for Division Success Stories. EC shared 2 new awards: International Travel Award and High School Travel Award, success of ebooks, and Global Education Seminar in Costa Rica.

President-Elect

Subject: Think Tank Proposal (5 messages)

Dates: December 8-10, 2018

EC discussed a proposal for a Think Tank, will continue discussion at the January teleconference.

Subject: Brewer Memorial programming at APA 2019 (3 messages)

Dates: December 12, 2018

It was inquired if Division 2 is planning a session in memory of Charles Brewer at next year's convention. Sue recommended asking Jamie McMinn.

Subject: STP EC Meeting in March (14 messages)

Dates: November 6-7, 2018

STP EC Meeting in March has been moved to March 28-31, 2019.

Subject: Conference Waiver for GSTA Invited Speaker at APA 2019 (6 messages)

Dates: November 5, 2018

EC discussed a request for a conference waiver for GSTA Invited Speaker. EC will discuss at December teleconference.

Past President (no additional discussion items)

Secretary (no additional discussion items)

Treasurer

Subject: Draft Travel Expense Policy (60 messages)

Dates: November 6-9, 2018

EC discussed whether car rentals should be reimbursed and what is included in "reasonable" expenses. Treasurer Jeff drafted a policy, which will include "Please remember that STP is a

non-profit organization” and “Please remember that STP is a non-profit organization. We encourage you to keep expenses to a minimum” and “reasonably priced meals.”

**** 2018-11-09-E1****

Motion: I move to approve the “STP Travel Expense Policy” as written.

Moved: Keith

Second: Miller

Outcome: 10/0/0 (Y/N/A)

Vice President for Diversity and International Relations

Subject: Marketing Proposal (37 messages)

Dates: October 26-November 4, 2018

The EC discussed at length the proposal from Robin Milgram re: logo.

**** 2018-11-04-E1****

I move to accept the Robin Morgan logo design proposal and agreement dated October 31, 2018 pending the recommendation of APA legal counsel.

Moved: Altman

Second: Legg

Outcome: 10/0/0 (Y/N/A)

Vice President for Membership (no additional discussion items)

Vice President for Programming

Subject: Legacy Professors (10 messages)

Dates: October 25-27, 2018

EC discussed the idea of honoring legacy professors, or creating an academic family tree.

Concerns were that it could be difficult to define “legacy” or appear exclusive. Benefits may include using this as a recruitment tool and/or fundraising for FFE.

Vice President for Recognition and Awards (no additional discussion items)

Vice President for Resources

Subject: Internet Editor Stipend (10 messages)

Dates: December 10-11, 2018

EC discussed the history and rationale of the current policy on the Internet Editor Stipend. EC will review all duties surrounding the web responsibilities and discuss at the March EC meeting.

Subject: Author Copyright Statement (5 messages)

Dates: December 4-5, 2018

VP Bill queried if we have an author copyright statement.

Action Item A-12-02: Executive Director Tom will send the most recent version of the copyright statement to APA counsel for review.

Subject: Updates Resources Brochure (24 messages)

Dates: November 11-13, 2018

VP Bill shared a draft of the updated Resources and Services brochure. EC reviewed and suggested edits.

Subject: New Mentoring Flyer (1 message)

Date: November 8, 2018

We have a new flyer for the Mentoring Service. Please contact Diane Finley with any requests for the flyer.

Subject: Wiki update (1 message)

Date: October 25, 2018

Today in the History of Psychology wiki and a link to the psychology family tree have been added to the ToPIX front page.

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Respectfully submitted,
Stephanie E. Afful