

**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)  
EXECUTIVE COMMITTEE TELECONFERENCE**

**Agenda**

**August 18, 2017**

- 1. Call to order**
- 2. Approval of minutes from the July teleconference**
- 3. Update on APA convention (Keith)**
- 4. ACT Fee Structure (Richmond)**
- 5. Qualifications for committee membership (Frantz, Fineburg)**
- 6. New and Exciting Initiatives/Ideas from EC members**
- 7. September teleconference**
- 8. Adjourn**

**Attachments**

- 01 Draft minutes from the July 20, 2017 Executive Committee teleconference
- 02 ACT Rate Proposal - July 2017.V5

## Summary of substantive electronic discussions prior to the teleconference

**Executive Director** (no additional discussion items)

### **President**

*Subject(s):* Ginny McKeachie

*Date(s):* August 13-14, 2017

President Keith reported that Bill McKeachie's wife, Ginny McKeachie, passed away.

**Action item:** Executive Director Bosack will send a memorial to Ginny McKeachie's family on behalf of the STP Executive Committee.

**President-Elect** (no additional discussion items)

*Subject(s):* CODAPAR Grant? Division 30 Committee on Teaching About Hypnosis (8 posts)

*Date(s):* August 7-9, 2017

President-elect Frantz shared an invitation she received from the President-elect of APA Division 30 (Society of Psychological Hypnosis) for Division 2 to collaborate on a CODAPAR grant proposal on resources to teach hypnosis.

**Past President** (no additional discussion items)

**Secretary** (no additional discussion items)

**Treasurer** (no additional discussion items)

**Vice President for Diversity and International Relations** (no additional discussion items)

**Vice President for Membership** (no additional discussion items)

### **Vice President for Programming**

*Subject(s):* ACT Fee Structure (5 posts)

*Date(s):* August 7-8, 2017

Vice President Richmond shared an updated fee structure for the 2018 Annual Conference on Teaching that he and Director of ACT Jordan Troisi revised based on input from the Executive Committee. The revised document clarifies registration rates for exhibitors and sponsors.

### **Vice President for Recognition and Awards**

*Subject(s):* IRA Committee question (7 posts)

*Date(s):* August 9, 2017

Vice President Frantz inquired about a recent call for nominations for members of the Instructional Resource Awards Committee that requires candidates to hold a graduate degree. Frantz was concerned that this would prohibit some secondary school instructors who may not hold a graduate degree.

*Subject(s):* Board of Directors (5 posts)

*Date(s):* August 4, 2017

Vice President Fineburg announced that she has been selected to be on the slate of candidates for the upcoming election for the APA Board of Directors.

**Vice President for Resources** (no additional discussion items)

====

Respectfully submitted,  
Thomas P. Pusateri, Secretary

**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)**  
**MINUTES OF THE EXECUTIVE COMMITTEE MEETING**

**July 20, 2017 (Draft 2, July 20, 2017): Dave**

<b>Members of the STP Executive Committee</b>		<b>Present</b>
President	Ken Keith	Yes
President-Elect	Sue Frantz	Yes
Past President	Janie Wilson	No
Vice President for Diversity and International Relations	Susan Nolan	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	No
Vice President for Recognitions and Awards	Amy Fineburg	Yes
Vice President for Resources	Jeff Stowell	No
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

**1. Call to order**

President Keith called the meeting to order at 11:13am Eastern Daylight Time

**2. Approval of minutes from the June meeting**

President Keith asked for corrections to the minutes from the June 29, 2017 Executive Committee meeting distributed by Secretary Pusateri. The Executive Committee approved the minutes as corrected.

**3. Teaching of Psychology contract**

*Relevant electronic discussion*

*Subject(s):* Sage Contract (19 posts); Proposed motion on the ToP contract (4 posts)

*Date(s):* July 7-11, 2017

President Keith received an invitation from Danielle Bath, our contact at SAGE Publishing, to renew our current contract for publishing *Teaching of Psychology* for 10 years beginning January 1, 2018 with a \$15,000 signing bonus. Executive Director Bosack reminded the Executive Committee that all contracts above \$10,000 must be reviewed by APA's Office of General Counsel.

**\*\* VOTE 2017-07-20-01 \*\***

**Motion:** I move to authorize the President to accept the offer from Sage Publications, contingent upon approval of APA's Office of General ~~Council~~Counsel, to extend our current agreement for publishing *Teaching of Psychology* via a new contract for a ten-year term beginning January 1, 2018, with the same provisions as the current contract, plus a \$15,000 signing bonus.

**Moved:** Tom Pusateri

**Second:** Meera Komarraju

**Outcome:** PASS (7/0/0; Y/N/A)

#### 4. Fund for Excellence

*Relevant electronic discussion*

*Subject(s):* Fund for Excellence (7 posts); Vote on the Board for the Fund for Excellence (1 post)

*Date(s):* July 7-11, 2017; July 15, 2017

President Keith shared a request from Dana Dunn, Chair of the Fund for Excellence, to appoint individuals to the Board for the Fund for Excellence. Keith reminded the Executive Committee of Vote 2016-05-23-03 to suspend the current bylaws so that a four-person Board can begin their work prior to the upcoming bylaws vote at the October Business Meeting. Dunn recommended appointing Suzie Baker and Jeff Holmes. Treasurer Dave Kreiner is currently serving ex-officio. Secretary Pusateri noted that the upcoming bylaws revision indicates four voting members with the Treasurer as a fifth, ex officio nonvoting member.

**\*\* VOTE 2017-07-20-02 \*\***

***Motion:*** I move to approve the following members of the Board for the Fund for Excellence: Jeffrey Holmes (2017) and Suzie Baker (2017-2019).

***Moved:*** Amy Fineburg

***Second:*** Susan Nolan

***Outcome:*** PASS (7/0/0; Y/N/A)

#### 5. Funding for Treasurer training travel

*Relevant electronic discussion*

*Subject(s):* funding for Treasurer training travel (3 posts)

*Date(s):* July 20, 2017

Treasurer Kreiner requested an amendment to the 2017 budget so that he and incoming Treasurer Jeff Holmes could meet in September in Chicago for training.

**\*\* VOTE 2017-07-20-03 \*\***

***Motion:*** I move to add \$1800 to the Treasurer's budget in 2017 for travel to train the incoming Treasurer.

***Moved:*** Dave Kreiner

***Second:*** Amy Fineburg

***Outcome:*** PASS (7/0/0; Y/N/A)

#### 6. Adding elected officers to EC Listserv

*Relevant electronic discussion*

*Subject(s):* Additions to Listserv (11 posts)

*Date(s):* July 12-13, 2017

Executive Director Bosack asked when he should add the newly elected members of the Executive Committee to the DIV2STPEC listserv.

***Action item 2017-A-07-01:*** Executive Director Bosack will contact the newly elected members of the Executive Committee to notify them that they will be added to the Executive Committee listserv starting in September and to encourage them to review the Policies and Procedures Manual and past minutes of the Executive Committee.

**Action item 2017-A-07-02:** Secretary Pusateri will draft a policy for training new Executive Committee members.

## **7. Update on ToP article**

*Relevant electronic discussion*

*Subject(s):* ToP article (2 posts)

*Date(s):* July 11, 2017

Treasurer Kreiner noted that the *Teaching of Psychology* article that the Executive Committee discussed during the June 29 teleconference appeared in the print issue of the journal. President Keith agreed to contact the Editor of *ToP* for more information on how the retraction will be handled.

President Keith clarified that a retraction will appear in an upcoming issue of *Teaching of Psychology*.

## **8. August teleconference**

President Keith announced that the next Executive Committee teleconference is scheduled for Friday, August 18 at 4pm EDT.

April 6-7 for EC meeting.

## **9. Adjourn**

President Keith adjourned the meeting at 11:48am Eastern Daylight Time.

## Summary of substantive electronic discussions prior to the April 2017 meeting

**Executive Director** (no additional discussion items)

**President** (no additional discussion items)

**President-Elect** (no additional discussion items)

**Past President** (no additional discussion items)

**Secretary** (no additional discussion items)

*Subject(s):* Teleconferences (10 posts)

*Date(s):* July 12, 2017

President Keith scheduled two teleconferences, July 20 at 11am EDT and August 18 at 4pm EDT.

**Treasurer** (no additional discussion items)

**Vice President for Diversity and International Relations** (no additional discussion items)

**Vice President for Membership**

*Subject:* Fwd: [DIVTRIO] Informal Interdivisional activities at the APA convention (2 posts)

*Date(s):* July 9, 2017

President Keith shared an announcement of an interdivisional meeting for Early Career Psychologists sponsored by Division 52 during the APA Convention. Executive Director Bosack distributed the announcement on PsychTeacher and the ECP listserv.

*Subject:* [STP Exec] Re: Recommendation for chair of STP MC 2018-2020 (7 posts on Google Groups listserv); Re: Recommendation for chair of STP MC 2018-2020 (11 posts)

*Date(s):* July 9, 2017

Vice President Komarraju shared a recommendation from Kara Sage, Chair of the Membership Committee, for her replacement when her term expires. Secretary Pusateri noted that page 12 of the current Policies and Procedures Manual stipulates an open call for nominations for Chairs and a vote by the Executive Committee for Chairs of Standing Committees.

**Action item:** Vice President Komarraju will prepare and disseminate a call for nominations for Chair of the Membership Committee.

**Vice President for Programming**

*Subject(s):* FW: Introduction (6 posts)

*Date(s):* July 4-5, 2017

Vice President Richmond shared a request from researchers at North Carolina State University for assistance with holding a focus group on Online Educational Resources during the Annual Conference on Teaching. Executive Committee members expressed concerns with honoring this request but provided some suggestions that Richmond will share with Jordan Troisi, Director of the ACT.

*Subject(s):* 2019 ACT Update (13 posts on Google Groups listserv)

*Date(s):* June 14-16, 2017

Vice President Richmond provided an update from Jordan Troisi, Director of the Annual Conference on Teaching, concerning RFPs for hotels to host the 2019 ACT. Considering fees and locations, Troisi recommended that the conference be held at the Curtis Hotel Denver. Members of the Executive Committee concurred with this recommendation.

**Action item 2017-A-07-03:** Vice President Richmond will inform the Director of the Annual Conference on Teaching to request a contract from the Curtis Hotel Denver to host the 2019 conference.

*Subject(s):* Updated Proposal for ACT Rates (10 posts)

*Date(s):* July 7-9, 2017

Vice President Richmond shared an updated proposal for registration rates for the 2018 Annual Conference on Teaching. Executive Committee members supported the revised rate structure. Secretary Pusateri and Vice President Fineburg provided suggestions for clarifying rates for exhibitors who planned to attend ACT events including meals.

**Action item 2017-A-07-04:** Vice President Richmond will contact Jordan Troisi, Director of the Annual Conference on Teaching to share comments from the Executive Committee on designing a rate sheet for exhibitors that clarifies fees for exhibiting and registration.

**Action item 2017-A-07-05:** President Keith will include a vote on the rate structure for the 2018 Annual Conference on Teaching as part of the agenda for the August 2017 teleconference.

### **Vice President for Recognition and Awards**

*Subject(s):* Excellence in Teaching Awards - 2017 Winners (2 posts)

*Date(s):* June 29, 2017

Vice President Fineburg announced the recipients of the 2017 Excellence in Teaching Awards.

### **Vice President for Resources** (no additional discussion items)

=====

Respectfully submitted,  
Thomas P. Pusateri, Secretary



## Proposal for New ACT Registration Rates and Co-Sponsor Policies

Original: April 13, 2017,

Updated: July 25, 2017

Note: New rates for conference participants would go into place for ACT 2018, given that some may have already registered for the conference for 2017.

<b>Full-time College/University Faculty Registration Rates</b>	<b>STP Members</b>	<b>Nonmembers</b>
Early bird	\$170	\$200
Regular	\$195	\$225
Late/onsite	\$240	\$270
<b>Reduced Registration Rates</b>		
<b>High school teachers, affiliate/adjunct faculty, emeritus/retired faculty</b>		
Early bird	\$135	\$165
Regular	\$155	\$185
Late/onsite	\$195	\$225
<b>Undergraduate and graduate students</b>		
Early bird	\$90	\$120
Regular	\$110	\$140
Late/onsite	\$150	\$180
<b>Writing Workshop participants</b>		
	\$180	

These rates represent a few changes from the current rate structure:

1. The changes reflect a greater benefit for STP members (\$30 discount).
2. The changes create fewer total categories under which individuals might register that we hope to be more clearly delineated. There are 3 primary categories:
  - a. Full-time college/university faculty
  - b. High school teachers, affiliate/adjunct faculty, emeritus/retired faculty
  - c. Undergraduate and graduate students
3. The changes will reflect that each category under which a conference attendee might register includes an “early bird,” “regular,” and “late/onsite” registration. This way, all individuals who register will be incentivized to register early.
4. Writing workshop participants have a somewhat different registration process, given that they have been approved to attend the workshop well in advance of the conference. As such, the same categories of “early bird,” “regular,” and “late/onsite” registration did not seem applicable for this group.
5. Under normal circumstances, exhibitors at the conference (e.g., from publishers) who are staffing a table will not have access to meals or conference sessions. However, if they wish to have access to such events, they may pay the same fee as the full-time college/university faculty rate. This fee would take into account the normal registration status parameters (STP member vs. Nonmember, early bird vs. regular vs. late/onsite)
6. Co-Sponsors who support ACT in the amount of \$700 or more will receive one free registration for the conference (allowing them to attend sessions and eat meals). Those who support ACT in the amount of \$1,400 or more will receive two free registrations for the conference.