

SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

July 20, 2017 (Approved August 18, 2017)

Members of the STP Executive Committee		Present
President	Ken Keith	Yes
President-Elect	Sue Frantz	Yes
Past President	Janie Wilson	No
Vice President for Diversity and International Relations	Susan Nolan	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	No
Vice President for Recognitions and Awards	Amy Fineburg	Yes
Vice President for Resources	Jeff Stowell	No
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

1. Call to order

President Keith called the meeting to order at 11:13am Eastern Daylight Time

2. Approval of minutes from the June meeting

President Keith asked for corrections to the minutes from the June 29, 2017 Executive Committee meeting distributed by Secretary Pusateri. The Executive Committee approved the minutes as corrected.

3. Teaching of Psychology contract

Relevant electronic discussion

Subject(s): Sage Contract (19 posts); Proposed motion on the ToP contract (4 posts)

Date(s): July 7-11, 2017

President Keith received an invitation from Danielle Bath, our contact at SAGE Publishing, to renew our current contract for publishing *Teaching of Psychology* for 10 years beginning January 1, 2018 with a \$15,000 signing bonus. Executive Director Bosack reminded the Executive Committee that all contracts above \$10,000 must be reviewed by APA's Office of General Counsel.

**** VOTE 2017-07-20-01 ****

Motion: I move to authorize the President to accept the offer from Sage Publications, contingent upon approval of APA's Office of General Counsel, to extend our current agreement for publishing *Teaching of Psychology* via a new contract for a ten-year term beginning January 1, 2018, with the same provisions as the current contract, plus a \$15,000 signing bonus.

Moved: Tom Pusateri

Second: Meera Komarraju

Outcome: PASS (7/0/0; Y/N/A)

4. Fund for Excellence

Relevant electronic discussion

Subject(s): Fund for Excellence (7 posts); Vote on the Board for the Fund for Excellence (1 post)

Date(s): July 7-11, 2017; July 15, 2017

President Keith shared a request from Dana Dunn, Chair of the Fund for Excellence, to appoint individuals to the Board for the Fund for Excellence. Keith reminded the Executive Committee of Vote 2016-05-23-03 to suspend the current bylaws so that a four-person Board can begin their work prior to the upcoming bylaws vote at the October Business Meeting. Dunn recommended appointing Suzie Baker and Jeff Holmes. Treasurer Dave Kreiner is currently serving ex-officio. Secretary Pusateri noted that the upcoming bylaws revision indicates four voting members with the Treasurer as a fifth, ex officio nonvoting member.

**** VOTE 2017-07-20-02 ****

Motion: I move to approve the following members of the Board for the Fund for Excellence: Jeffrey Holmes (2017) and Suzie Baker (2017-2019).

Moved: Amy Fineburg

Second: Susan Nolan

Outcome: PASS (7/0/0; Y/N/A)

5. Funding for Treasurer training travel

Relevant electronic discussion

Subject(s): funding for Treasurer training travel (3 posts)

Date(s): July 20, 2017

Treasurer Kreiner requested an amendment to the 2017 budget so that he and incoming Treasurer Jeff Holmes could meet in September in Chicago for training.

**** VOTE 2017-07-20-03 ****

Motion: I move to add \$1800 to the Treasurer's budget in 2017 for travel to train the incoming Treasurer.

Moved: Dave Kreiner

Second: Amy Fineburg

Outcome: PASS (7/0/0; Y/N/A)

6. Adding elected officers to EC Listserv

Relevant electronic discussion

Subject(s): Additions to Listserv (11 posts)

Date(s): July 12-13, 2017

Executive Director Bosack asked when he should add the newly elected members of the Executive Committee to the DIV2STPEC listserv.

Action item 2017-A-07-01: Executive Director Bosack will contact the newly elected members of the Executive Committee to notify them that they will be added to the Executive Committee listserv starting in September and to encourage them to review the Policies and Procedures Manual and past minutes of the Executive Committee.

Action item 2017-A-07-02: Secretary Pusateri will draft a policy for training new Executive Committee members.

7. Update on *Teaching of Psychology* article

Relevant electronic discussion

Subject(s): ToP article (2 posts)

Date(s): July 11, 2017

Treasurer Kreiner noted that the *Teaching of Psychology* article that the Executive Committee discussed during the June 29 teleconference appeared in the print issue of the journal. President Keith agreed to contact the Editor of *ToP* for more information on how the retraction will be handled.

President Keith clarified that a retraction will appear in an upcoming issue of *Teaching of Psychology*.

8. August teleconference

President Keith announced that the next Executive Committee teleconference is scheduled for Friday, August 18 at 4pm EDT.

President-Elect Frantz announced that the first biennial Executive Committee meeting during her term as President will occur in the state of Washington on April 6-7, 2018.

9. Adjourn

President Keith adjourned the meeting at 11:48am Eastern Daylight Time.

Summary of substantive electronic discussions prior to the teleconference

Executive Director (no additional discussion items)

President (no additional discussion items)

President-Elect (no additional discussion items)

Past President (no additional discussion items)

Secretary

Subject(s): Teleconferences (10 posts)

Date(s): July 12, 2017

President Keith scheduled two teleconferences, July 20 at 11am EDT and August 18 at 4pm EDT.

Treasurer (no additional discussion items)

Vice President for Diversity and International Relations (no additional discussion items)

Vice President for Membership

Subject: Fwd: [DIVTRIO] Informal Interdivisional activities at the APA convention (2 posts)

Date(s): July 9, 2017

President Keith shared an announcement of an interdivisional meeting for Early Career Psychologists sponsored by Division 52 during the APA Convention. Executive Director Bosack distributed the announcement on PsychTeacher and the ECP listserv.

Subject: [STP Exec] Re: Recommendation for chair of STP MC 2018-2020 (7 posts on Google Groups listserv); Re: Recommendation for chair of STP MC 2018-2020 (11 posts)

Date(s): July 9, 2017

Vice President Komarraju shared a recommendation from Kara Sage, Chair of the Membership Committee, for her replacement when her term expires. Secretary Pusateri noted that page 12 of the current Policies and Procedures Manual stipulates an open call for nominations for Chairs and a vote by the Executive Committee for Chairs of Standing Committees.

Action item: Vice President Komarraju will prepare and disseminate a call for nominations for Chair of the Membership Committee.

Vice President for Programming

Subject(s): FW: Introduction (6 posts)

Date(s): July 4-5, 2017

Vice President Richmond shared a request from researchers at North Carolina State University for assistance with holding a focus group on Online Educational Resources during the Annual Conference on Teaching. Executive Committee members expressed concerns with honoring this request but provided some suggestions that Richmond will share with Jordan Troisi, Director of the ACT.

Subject(s): 2019 ACT Update (13 posts on Google Groups listserv)

Date(s): June 14-16, 2017

Vice President Richmond provided an update from Jordan Troisi, Director of the Annual Conference on Teaching, concerning RFPs for hotels to host the 2019 ACT. Considering fees and locations, Troisi recommended that the conference be held at the Curtis Hotel Denver. Members of the Executive Committee concurred with this recommendation.

Action item 2017-A-07-03: Vice President Richmond will inform the Director of the Annual Conference on Teaching to request a contract from the Curtis Hotel Denver to host the 2019 conference.

Subject(s): Updated Proposal for ACT Rates (10 posts)

Date(s): July 7-9, 2017

Vice President Richmond shared an updated proposal for registration rates for the 2018 Annual Conference on Teaching. Executive Committee members supported the revised rate structure. Secretary Pusateri and Vice President Fineburg provided suggestions for clarifying rates for exhibitors who planned to attend ACT events including meals.

Action item 2017-A-07-04: Vice President Richmond will contact Jordan Troisi, Director of the Annual Conference on Teaching to share comments from the Executive Committee on designing a rate sheet for exhibitors that clarifies fees for exhibiting and registration.

Action item 2017-A-07-05: President Keith will include a vote on the rate structure for the 2018 Annual Conference on Teaching as part of the agenda for the August 2017 teleconference.

Vice President for Recognition and Awards

Subject(s): Excellence in Teaching Awards - 2017 Winners (2 posts)

Date(s): June 29, 2017

Vice President Fineburg announced the recipients of the 2017 Excellence in Teaching Awards.

Vice President for Resources (no additional discussion items)

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Respectfully submitted,
Thomas P. Pusateri, Secretary