

**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)
EXECUTIVE COMMITTEE TELECONFERENCE**

Agenda

July 20, 2017

- 1. Call to order**
- 2. Approval of minutes from the June meeting**
- 3. *Teaching of Psychology* contract**
- 4. Fund for Excellence**
- 5. Funding for Treasurer training travel**
- 6. Adding elected officers to EC Listserv**
- 7. Update on *ToP* article**
- 8. New and Exciting Initiatives/Ideas from EC members**
- 9. August teleconference**
- 10. Adjourn**

Attachments

- 01 Draft minutes from the June 29, 2017 Executive Committee teleconference
- 02 ACT Rate Proposal - July 2017.V5

Summary of substantive electronic discussions prior to the April 2017 meeting

Executive Director

Subject(s): Additions to Listserv (11 posts)

Date(s): July 12-13, 2017

Executive Director Bosack asked when he should add the newly elected members of the Executive Committee to the DIV2STPEC listserv.

President

Subject(s): Fund for Excellence (7 posts); Vote on the Board for the Fund for Excellence (1 post)

Date(s): July 7-11, 2017; July 15, 2017

President Keith shared a request from Dana Dunn, Chair of the Fund for Excellence, to appoint individuals to the Board for the Fund for Excellence. Keith reminded the Executive Committee of Vote 2016-05-23-03 to suspend the current bylaws so that a four-person Board can begin their work prior to the upcoming bylaws vote at the October Business Meeting. Dunn recommended appointing Suzie Baker and Jeff Holmes. Treasurer Dave Kreiner is currently serving ex-officio. Secretary Pusateri noted that the upcoming bylaws revision indicates four voting members with the Treasurer as a fifth, ex officio nonvoting member.

President-Elect (no additional discussion items)

Past President (no additional discussion items)

Secretary (no additional discussion items)

Subject(s): Teleconferences (10 posts)

Date(s): July 12, 2017

President Keith scheduled two teleconferences, July 20 at 11am EDT and August 18 at 4pm EDT.

Treasurer

Subject(s): funding for Treasurer training travel (3 posts)

Date(s): July 20, 2017

Treasurer Kreiner requested an amendment to the travel budget so that he and incoming Treasurer Jeff Holmes could meet in September in Chicago for training.

Vice President for Diversity and International Relations (no additional discussion items)

Vice President for Membership

Subject: Fwd: [DIVTRIO] Informal Interdivisional activities at the APA convention (2 posts)

Date(s): July 9, 2017

President Keith shared an announcement of an interdivisional meeting for Early Career Psychologists sponsored by Division 52 during the APA Convention. Executive Director Bosack distributed the announcement on PsychTeacher and the ECP listserv.

Subject: [STP Exec] Re: Recommendation for chair of STP MC 2018-2020 (7 posts on Google Groups listserv); Re: Recommendation for chair of STP MC 2018-2020 (11 posts)

Date(s): July 9, 2017

Vice President Komarraju shared a recommendation from Kara Sage, Chair of the Membership Committee, for her replacement when her term expires. Secretary Pusateri noted that page 12 of the current Policies and Procedures Manual stipulates an open call for nominations for Chairs and a vote by the Executive Committee for Chairs of Standing Committees.

Action item: Vice President Komarraju will prepare and disseminate a call for nominations for Chair of the Membership Committee.

Vice President for Programming

Subject(s): FW: Introduction (6 posts)

Date(s): July 4-5, 2017

Vice President Richmond shared a request from researchers at North Carolina State University for assistance with holding a focus group on Online Educational Resources during the Annual Conference on Teaching. Executive Committee members expressed concerns with honoring this request but provided some suggestions that Richmond will share with Jordan Troisi, Director of the ACT.

Subject(s): 2019 ACT Update (13 posts on Google Groups listserv)

Date(s): June 14-16, 2017

Vice President Richmond provided an update from Jordan Troisi, Director of the Annual Conference on Teaching, concerning RFPs for hotels to host the 2019 ACT. Considering fees and locations, Troisi recommended that the conference be held at the Curtis Hotel Denver. Members of the Executive Committee concurred with this recommendation.

Action item: Vice President Richmond will inform the Director of the Annual Conference on Teaching to request a contract from the Curtis Hotel Denver to host the 2019 conference.

Subject(s): Updated Proposal for ACT Rates (10 posts)

Date(s): July 7-9, 2017

Vice President Richmond shared an updated proposal for registration rates for the 2018 Annual Conference on Teaching. Executive Committee members supported the revised rate structure. Secretary Pusateri and Vice President Fineburg provided suggestions for clarifying rates for exhibitors who planned to attend ACT events including meals.

Action item: Vice President Richmond will contact Jordan Troisi, Director of the Annual Conference on Teaching to share comments from the Executive Committee on designing a rate sheet for exhibitors that clarifies fees for exhibiting and registration.

Action item: President Keith will include a vote on the rate structure for the 2018 Annual Conference on Teaching as part of the agenda for the August 2017 teleconference.

Vice President for Recognition and Awards

Subject(s): Excellence in Teaching Awards - 2017 Winners (2 posts)

Date(s): June 29, 2017

Vice President Fineburg announced the recipients of the 2017 Excellence in Teaching Awards.

Vice President for Resources

Subject(s): Sage Contract (19 posts); Proposed motion on the ToP contract (4 posts)

Date(s): July 7-11, 2017

President Keith received an invitation from Danielle Bath, our contact at SAGE Publishing, to renew our current contract for publishing *Teaching of Psychology* for 10 years beginning January 1, 2018 with a \$15,000 signing bonus. Executive Director Bosack reminded the Executive Committee that all contracts above \$10,000 must be reviewed by APA's Office of General Counsel.

Subject(s): ToP article (2 posts)

Date(s): July 11, 2017

Treasurer Kreiner noted that the *Teaching of Psychology* article that the Executive Committee discussed during the June 29 teleconference appeared in the print issue of the journal. President Keith agreed to contact the Editor of *ToP* for more information on how the retraction will be handled.

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Respectfully submitted,
Thomas P. Pusateri, Secretary

SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

June 29, 2017 (Draft 2, July 13, 2017)

Members of the STP Executive Committee		Present
President	Ken Keith	Yes
President-Elect	Sue Frantz	Yes
Past President	Janie Wilson	Yes
Vice President for Diversity and International Relations	Susan Nolan	No
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	No
Vice President for Recognitions and Awards	Amy Fineburg	Yes
Vice President for Resources	Jeff Stowell	Yes
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

1. Call to order

President Keith called the meeting to order at 1:03pm Eastern Daylight Time

2. Approval of minutes from the May meeting

President Keith asked for corrections to the minutes from the April 28-29, 2017 Executive Committee meeting distributed by Secretary Pusateri. The Executive Committee approved the minutes as distributed.

3. Update on *Teaching of Psychology* contract and search for an Editor

President Keith informed the Executive Committee that he recently contacted Danielle Bath, Editor, Social Sciences Journals, SAGE Publishing, to initiate discussions on renewing or extending our contract to publish *Teaching of Psychology*, which is scheduled to end in 2020. Executive Director Bosack mentioned that we will also need to consult with the APA Office of General Counsel prior to signing a contract.

Action item 2017-A-06-01: President Keith will contact Danielle Bath, Editor, Social Sciences Journals, SAGE Publishing to continue discussion on renewing or extending the contract to publish *Teaching of Psychology* after 2020.

Keith reported that there are three candidates for Editor of *ToP* and invited interested Executive Committee members to participate in the interview process with plans for a recommendation to the Executive Committee in time for its October biennial meeting.

Action item 2017-A-06-02: President Keith will contact Drew Christopher, current Editor of *ToP*, for suggestions on questions to ask candidates for his successor.

4. Issue concerning *Teaching of Psychology* article

President Keith reported that the author of an article originally scheduled to appear in an upcoming issue of *Teaching of Psychology* has consented to retract and revise the article to address sensitive issues with its content that had come to the attention of the Editor of *ToP*.

5. Editor, Psychology in Communities Wiki

Relevant Electronic Discussion

Subject(s): Editor, Psych in Communities (14 posts)

Date(s): May 30-31, 2017

Vice President Stowell shared a draft description for the position of Editor, Psychology in Communities Wiki.

**** VOTE 2017-06-29-01 ****

Motion: I move to approve the creation of Editor, Psychology in Communities Wiki.

Moved: Tom Pusateri

Second: Meera Komarraju

Outcome: PASS (0/0/0; Y/N/A)

Action item 2017-06-03: Vice President Stowell will disseminate a call for nominations for the Editor, Psychology in Communities Wiki on STP's Get Involved page, the newsletter, and other venues.

6. Update on Annual Conference on Teaching

Relevant Electronic Discussion

Subject(s): ACT Update (7 posts)

Date(s): June 8, 2017

Vice President Richmond reported that proposal submissions to the Annual Conference on Teaching were up 57% from the previous year and that ACT Director Jordan Troisi was considering extending the programming on Saturday to accommodate more proposals.

Executive Director Bosack indicated that future sites for the conference include Phoenix (2018) and Denver (2019). Treasurer Kreiner reported that Director of ACT Jordan Troisi has already secured three sponsorships for the 2017 conference and is in the process of securing a fourth sponsor.

7. ISSOTL blog series: Disciplinary State of SoTL (Pusateri)

Relevant Electronic Discussion

Subject(s): Fwd: ISSOTL Newsletter - Conference Registration is Open; Disciplinary State of SoTL (1 post)

Date(s): June 21, 2017

Secretary Pusateri forwarded information from the International Society for the Scholarship of Teaching and Learning about a blog series ISSOTL is hosting on disciplinary perspectives of SoTL. Pusateri inquired whether a representative from STP should submit a blog post on SoTL in psychology.

Action item 2017-06-04: Secretary Pusateri will contact the editor of ISSOTL's blog on Disciplinary State of SoTL to inquire on whether there is already a blog post scheduled for SoTL in psychology; if not, Pusateri will arrange for an STP SoTL scholar to submit a blog post.

8. Early Career Psychologists

Relevant Electronic Discussion

Subject(s): Fwd: [DIVTRIO] An ECP on the 2018 APA Board of Directors (7 posts)

Date(s): June 13, 2017

President Keith shared correspondence from APA's Office on Early Career Psychologists for nominations prior to July 5 for an ECP to serve on the APA Board of Directors as a Member at Large.

Action item 2017-06-29-05: Vice President Fineburg will encourage members of STP's ECP to submit an application to serve as a Member at Large on the APA Board of Directors.

9. Announcement from the President

Relevant Electronic Discussion

Subject(s): CODAPAR Election (3 posts); CODAPAR Representatives – Announcement (1 post)

Date(s): June 26, 2017; June 26, 2017

President Keith announced that Suzie Baker was elected to a 2-year term (2018-2020) on the Committee on Division/APA Relations.

10. Scheduling the first 2018 Executive Committee meeting

Relevant Electronic Discussion

Subject(s): Meeting dates for Spring 2018: your vote requested (11 posts)

Date(s): May 25-26, 2017

President-Elect Frantz requested input on three possible dates for the first biannual meeting in 2018: March 16-17, March 30-31, April 6-7.

President-Elect Frantz indicated that the tentative dates for the first biannual meeting during her presidential year will be March 30-31, 2018.

11. Update on the Front Porch Project

Treasurer Kreiner provided an update on the Front Porch Project. The working group has identified some PowerPoint presentations from the ADHP conference that could be the first resources for the site. Vice President Stowell is drafting guidelines for submissions that are based on current guidelines for OTRP submissions. During this fall's ADHP meeting, Kreiner and other participants will hold a brainstorming session for additional resources and for announcing the resources to interested groups.

12. Scheduling July teleconference

Secretary Pusateri set up a Doodle poll for the week of July 17-21 to schedule the next teleconference.

13. Adjourn

President Keith adjourned the meeting at 1:49pm Eastern Daylight Time.

Summary of substantive electronic discussions prior to the April 2017 meeting

Executive Director

Subject(s): Fwd: APA Summit on High School Psychology Education (1 post)

Date(s): June 6, 2017

Executive Director Bosack shared an email sent to Contributing Sponsors of APA's Summit on High School Psychology Education from APA Assistant Director of Precollege and Undergraduate Education, Emily Leary Chesnes. As a Contributing Sponsor, STP may submit two questions that may be included in the evaluation form for participants. Bosack requested input from Executive Committee members on possible questions to submit.

Subject(s): Using our new APA-hosted listserv (14 posts); New Listserv (6 posts); Using our new APA-hosted listserv (1 post); [STP Exec] Using our new APA-hosted listserv (6 posts)

Date(s): June 12-14, 2017; June 9-10, 2017; June 12, 2017; June 12, 2017

Executive Director Bosack announced that he has established DIV2STPEC on the APA listserv. The Executive Committee will now use DIV2STPEC instead of the Google Groups listserv for future e-discussions.

President

Subject(s): Elections (1 post)

Date(s): June 26, 2017

President Keith announced the results of the STP elections and thanked Aaron Richmond and Dave Kreiner for their service.

STP President: Rick Miller; STP Secretary: Stephanie Afful

VP for Programming: Angela Legg; VP for Resources, Bill Altman

STP Reps. on APA Council: Regan Gurung (3-year term) & Maureen McCarthy (2-year term)

President-Elect (no additional discussion items)

Past President (no additional discussion items)

Secretary (no additional discussion items)

Treasurer (no additional discussion items)

Vice President for Diversity and International Relations (no additional discussion items)

Vice President for Membership

Subject(s): Membership links (5 posts)

Date(s): May 23, 2017

Past President Wilson collaborated with Vice President Stowell and Internet Editor Jon Westfall to update the Membership page on the STP website (<http://teachpsych.org/page-1862983>).

Subject(s): What does \$25 buy? (9 posts); Welcome letter (10 posts)

Date(s): May 23-24, 2017

Past President Wilson shared drafts of (1) an email that could be used to recruit new members and encourage current members to renew and (2) a revision of the Membership Committee's

current Welcome letter that is more inclusive of international members. Executive Committee members provided suggestions for revising the drafts.

Subject(s): FW: Membership Processing – Introducing Two Improvements

Date(s): June 5-6, 2017

President-Elect Frantz shared an email she received from APA’s Director of Division Services, Christine Tipton, announcing that (1) APA affiliates who join divisions will now receive one membership statement rather than separate statements for renewing in APA and in divisions, and (2) new members of divisions will receive automated welcome messages from the divisions more quickly. Division Services will soon request assistance from divisions in retooling the current welcome information sent to new division members.

Action item 2017-A-06-06: Executive Director Bosack will seek more information from APA Division Services on their request for assistance from divisions in retooling the current welcome information sent to new division members.

Vice President for Programming

Subject(s): ACT questions (14 posts)

Date(s): June 20-21, 2017

Vice President Richmond inquired about the history and continuation of the Bill Hill Keynote Address at the Annual Conference on Teaching. Secretary Pusateri indicated that the keynote address was named for Bill Hill in honor of his establishment of STP’s Best Practices conference series which changed to the Annual Conference on Teaching in 2014. Richmond also inquired about the recipients of the 2017 Excellence in Teaching Awards winners, and Vice President Fineburg shared the information with the Executive Committee.

Vice President for Recognition and Awards (no additional discussion items)

Vice President for Resources

Subject(s): New STP webpage template looks great!; “about” menu (9 posts)

Date(s): May 31, 2017; June 1, 2017

Vice President Stowell and Internet Editor Jon Westfall revised the template for pages on the STP website.

Subject(s): STP member benefit (2 posts)

Date(s): June 8, 2017

Vice President Stowell informed the Executive Committee that the STP mentoring program now requires mentees to be STP members.

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Respectfully submitted,
Thomas P. Pusateri, Secretary

**Proposal for New ACT Registration Rates –
Original: April 13, 2017,
Updated: July 7, 2017**

Note: New rates for conference participants would go into place for ACT 2018, given that some may have already registered for the conference.

Full-time College/University Faculty Registration Rates	STP Members	Nonmembers
Early bird	\$170	\$200
Regular	\$195	\$225
Late/onsite	\$240	\$270
Reduced Registration Rates		
High school teachers, affiliate/adjunct faculty, emeritus/retired faculty		
Early bird	\$135	\$165
Regular	\$155	\$185
Late/onsite	\$195	\$225
Undergraduate and graduate students		
Early bird	\$90	\$120
Regular	\$110	\$140
Late/onsite	\$150	\$180
Writing Workshop participants		\$180

These rates represent a few changes from the current rate structure:

1. The changes reflect a greater benefit for STP members (\$30 discount).
2. The changes create fewer total categories under which individuals might register that we hope to be more clearly delineated. There are 3 primary categories:
 - a. Full-time college/university faculty
 - b. High school teachers, affiliate/adjunct faculty, emeritus/retired faculty
 - c. Undergraduate and graduate students
3. The changes will reflect that each category under which a conference attendee might register includes an “early bird,” “regular,” and “late/onsite” registration. This way, all individuals who register will be incentivized to register early.
4. Writing workshop participants have a somewhat different registration process, given that they have been approved to attend the workshop well in advance of the conference. As such, the same categories of “early bird,” “regular,” and “late/onsite” registration did not seem applicable for this group.
5. Under normal circumstances, exhibitors at the conference (e.g., from publishers) who are staffing a table will not have access to meals or conference sessions. However, if they wish to have access to such events, they may pay the same fee as the full-time college/university faculty rate. This fee would take into account the normal registration status parameters (STP member vs. Nonmember, early bird vs. regular vs. late/onsite)