

**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)**  
**MINUTES OF THE EXECUTIVE COMMITTEE TELECONFERENCE**

**March 30, 2017**

**Approved April 28, 2017**

<b>Members of the STP Executive Committee</b>		<b>Present</b>
President	Ken Keith	Yes
President-Elect	Sue Frantz	Yes
Past President	Janie Wilson	Yes
Vice President for Diversity and International Relations	Susan Nolan	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	Yes
Vice President for Recognitions and Awards	Amy Fineburg	Yes
Vice President for Resources	Jeff Stowell	Yes
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

**1. Call to order**

President Keith called the meeting to order at 11:00am Eastern Daylight Time.

**2. Vote on minutes of Executive Committee Teleconference**

President Keith asked for corrections to the minutes from the February 16, 2017 Executive Committee teleconference distributed by Secretary Pusateri. The Executive Committee approved the minutes as corrected.

**3. The Front Porch Project**

*Relevant Electronic Discussion*

*Subject(s):* The Front Porch Project (5 posts)

*Date(s):* March 24-25, 2017

President Keith updated the Executive Committee on a project suggested by Jane Halonen to establish a cooperative effort among the Assoc. of Heads of Departments of Psychology (AHDP), the Florida Council on Unified Psychology Curriculum and Assessment (CUPCA), and STP to make available important useful information for psychology department chairs. Keith suggested that we request the Director of the Office of Teaching Resources in Psychology to develop a website to serve as a repository for resources for department heads that emerge from this collaboration.

President-Elect Frantz requested clarification on the process and guidelines for vetting and approving resources that would appear on the STP website.

**Action Item 2017-A-03-01:** Vice President Stowell will develop a proposal and guidelines for vetting resources for department heads on the STP website.

#### **4. Division Statement on Changes to the APA Ethics Code**

##### *Relevant Electronic Discussion*

*Subject(s):* Fwd: [DIVTRIO] Request to APA Divisions from the APA Ethics Committee (1 post); Fwd: [DIVTRIO] Information request from the APA Ethics Committee (7 posts); Draft 1 of response to APA Ethics Committee (3 posts)

*Date(s):* March 10, 2017; March 10-15, 2017; March 28, 2017

President Keith shared an invitation from the APA Ethics Committee for divisions to provide answers to a set of questions related to potential changes to the Ethics Code by April 7 that would be forwarded to an Ethics Code Task Force. The Committee will place a call for nominations for the task force in May 2017. Secretary Pusateri prepared and shared a draft of responses to the questions.

President-elect Frantz suggested that we request that the task force include representation from STP or the Committee on Associate and Baccalaureate Education (CABE).

**Action item 2017-A-03-02:** Secretary Pusateri will revise the draft response to the APA Ethics Committee by April 1 for input by the Executive Committee prior to the April 7 deadline.

#### **5. Changes in Officer Titles**

##### *Relevant Electronic Discussion*

*Subject(s):* Changes in officer titles (5 posts)

*Date(s):* March 5-7, 2017

Secretary Pusateri noted that some officers were using titles for their offices that did not appear in the Policies and Procedures Manual and requested that we maintain consistency in the titles that we use for our offices.

#### **6. Diversity Committee Survey**

##### *Relevant Electronic Discussion*

*Subject(s):* FW: Research project (4 posts)

*Date(s):* March 24-25, 2017

Vice President Nolan requested feedback on a research project being developed by the Diversity Committee on the level of engagement in professional societies by psychologists with particular interest in comparisons of responses based on age of the participants.

#### **7. New and Exciting Initiatives/Ideas from EC members**

Vice President Richmond reported on initiatives that CABE discussed during the APA Consolidated Meetings earlier this month:

- Proposal for a General Psychology Summit that may occur in 2018 or 2019.
- Request to the APA Membership Office to develop a Baccalaureate membership category.
- List of the top twenty careers that a major in psychology prepares students to enter.
- Future availability of the Summit on National Assessment in Psychology (SNAP) database.
- Proposal to create a position in the Education Directorate to curate SNAP resources.

Richmond suggested that STP should send representatives to attend meetings of both CABE and the Board of Educational Affairs at future APA Consolidated Meetings. In lieu of Fall Consolidated Meetings, committees will schedule meetings via Skype Business.

**Action item 2017-A-03-03:** President Keith will contact Loretta McGregor, member of the Board of Education Affairs, to request information about the most recent BEA meeting and to develop a process for sharing information from future meetings.

**Action item 2017-A-03-04:** President Keith will seek information from the Board of Educational Affairs on whether liaisons will be invited to listen to BEA's Skype Business meetings.

Vice President Richmond indicated that Jordan Troisi, Director of the Annual Conference on Teaching, created a pamphlet for potential conference sponsors and sent the pamphlet to APA's Office of General Counsel for review. Richmond indicated that CAFE expressed interest in sponsorship.

President Keith thanked President-Elect Frantz and Director of International Programming Dana Dunn for representing STP at the International Convention of Psychological Science in Vienna, Austria. Frantz mentioned that Jon Grahe, President of Psi Chi, attended the convention and suggested that STP and Psi Chi coordinate their presence at future international conferences.

President Keith announced that the Elections and Appointments committee nominated Suzie Baker as a candidate for membership on APA's Committee on Division/APA Relations. Vice President Nolan announced that Nancy Diehl was nominated as a candidate for APA's Committee on International Relations in Psychology.

President-Elect Frantz received an inquiry from Steve Charlton, coordinator of the Vancouver International Conference on the Teaching of Psychology, as to whether STP would consider supporting this conference in the future.

**Action Item 2017-A-03-05.** Vice President Richmond will contact Steve Charlton to discuss how STP might become more involved in the Vancouver International Conference on the Teaching of Psychology.

## **8. Next meeting: FRI-SAT APR 28-29, 2017, Omaha, Nebraska**

President Keith announced that the next meeting of the Executive Committee is scheduled for Friday and Saturday, April 28-29, 2017, in Omaha, Nebraska.

## **9. Closed Session: Personnel**

Members of the Executive Committee provided Vice President Stowell feedback on the candidates for Director of the Professional Development Mentoring Network.

## **10. Adjourn**

President Keith adjourned the meeting at 12:03pm.

====

## **Summary of substantive electronic discussions prior to the meeting**

### **Executive Director**

*Subject(s):* APS Ad

*Date(s):* February 28, 2017

Executive Director Bosack reported that a quarter-page advertisement for the Annual Conference on Teaching will appear in the May/June issue of the *APS Observer* and that APS's design staff is developing an advertisement to appear in a future issue of *Teaching of Psychology*.

*Subject(s):* Fwd: the syllabi on the Society for teaching Psychology website (9 posts)

*Date(s):* March 14-15, 2017

Executive Director Bosack received a request from Top Hat to upload content from Project Syllabus onto their Marketplace website for psychology teachers. Members of the Executive Committee requested that Bosack decline this request.

**Action item #2017-03-06:** Executive Director Bosack will contact Top Hat to decline their request to place resources from Project Syllabus on Top Hat's Marketplace website but will suggest that the organization may provide a link to the Project Syllabus website.

## **President**

*Subject(s):* Website/Marketing (10 posts)

*Date(s):* March 10, 2017

President Keith contacted a marketing firm about updating STP's branding, and the representative of the firm suggested that our organization would probably not benefit from the services of a marketing firm considering the costs. Keith suggested that we focus our attention on improving the online system for processing membership applications and renewals and work on redesigning the website and the STP logo.

**Action item #2017-03-07:** Past President Wilson will contact Internet Editor Jon Westfall to discuss improving the online processes for membership applications and renewals.

**Action item #2017-03-08:** President Keith will include an agenda item during the April meeting to discuss improving the online processes for membership applications and renewals.

*Subject(s):* Fwd: [DIVTRIO] CODAPAR Requests Nominees for CPG (1 post)

*Date(s):* March 18, 2017

President Keith shared a call for nominations from the Committee on Division/APA Relations for its 2017-2019 representative to APA's Central Programming Group; the deadline is April 16, 2017.

*Subject(s):* Upcoming Events (1 post)

*Date(s):* March 22, 2017

President Keith reminded Executive Committee members to submit their 2016 annual reports and to share agenda items for the April 2017 meeting.

**President-Elect** (no additional discussion items)

**Past President** (no additional discussion items)

**Secretary** (no additional discussion items)

**Treasurer** (no additional discussion items)

**Vice President for Diversity and International Relations** (no additional discussion items)

**Vice President for Membership** (no additional discussion items)

*Subject(s):* FW: STP ECP Definition (13 posts)

*Date(s):* March 28-29, 2017

Vice President Fineburg noted that there are discrepancies in the definition of "Early Career Psychologist" (ECP) in the current version of the Policies and Procedures Manual and on the STP website for awards for ECPs. Secretary Pusateri shared past discussions and a vote (2015-01-17-05) by the Executive Committee that had not yet been incorporated into the P&P Manual.

President Keith will update appropriate sections of the P&P Manual prior to the April 2017 meeting.

### **Vice President for Programming**

*Subject(s):* ACT Fee Structure (42 posts); FW: VOTE 2017-03-03-01 by Noon Friday March 3 (27 posts); Result of Vote # 2017-03-03-01 (7 posts)

*Date(s):* February 27, 2017; February 27-28, 2017; February 28-March 1, 2017

Vice President Richmond proposed reductions in registration fees for adjunct and retired faculty who attend the 2017 Annual Conference on Teaching. Executive Committee members discussed future changes to the registration rates for early registration, for graduate and undergraduate students, and for participants in the SoTL Writing Workshop.

**\*\*\* VOTE 2017-03-03-E1 \*\*\***

**Motion:** I propose that we offer reduced rates for the 2017 Annual Conference on Teaching for adjunct/affiliate and emeritus/retired faculty equivalent to the current reduced rates for high school teachers: \$135 for STP members and \$160 for nonmembers.

**Moved:** Aaron Richmond

**Second:** Jeff Stowell

**OUTCOME OF E-VOTE: PASS (10/0/0, Y/N/A)**

**Action item #2017-03-09:** Vice President Richmond will develop a proposal for registration fee structures for the 2018 Annual Conference on Teaching for discussion at the April 2017 Executive Committee meeting.

**Action item #2017-03-10:** Vice President Fineburg will develop a proposal for registration fees for the 2018 SoTL Writing Workshop.

### **Vice President for Recognition and Awards**

*Subject(s):* FW: IRA winners

*Date(s):* March 17-26, 2017

Vice President Fineburg announced the recipients of the 2017 Instructional Resource Awards.

**Action item #2017-03-XX:** Vice President Fineburg will post the recipients on the 2017 Instructional Resource Awards on the STP website.

### **Vice President for Resources**

*Subject(s):* Re: STOP Director, Professional Development Mentoring Network (9 posts)

*Date(s):* February 21-22, 2017

A current graduate student contacted Vice President Stowell to inquire whether graduate students would be considered for positions in STP. Executive Committee members would consider any candidates who had experience that would qualify them for the position, including graduate students.

====

Respectfully submitted,

Thomas P. Pusateri, Secretary