

SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Decatur, Georgia

October 20, 2016

Approved December 8, 2016

Members of the STP Executive Committee		Present
President	Janie Wilson	Yes
President-Elect	Ken Keith	Yes
Past President	Suzie Baker	Yes
Vice President for Diversity and International Relations	Susan Nolan	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	Yes
Vice President for Recognitions and Awards	Amy Fineburg	Yes
Vice President for Resources	Sue Frantz	Yes
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

1. Call to order

President Wilson called the meeting to order at 9:00 AM Eastern Daylight Saving Time.

2. Introductions and Welcome

President Wilson welcomed Vice President Amy Fineburg to the Executive Committee and congratulated Vice President Sue Frantz who will serve as President-Elect in 2017.

Wilson indicated that today's meeting would be focused on long-range planning issues.

3. Bylaws revisions

President Wilson presented the recommendations of an Executive Committee subcommittee (Wilson, Bosack, Keith, and Pusateri) that drafted changes to the bylaws pertaining to terms of service on the Elections and Appointments Committee, voting on replacement of officers by the Executive Committee, review and reappointment of the Executive Director, and the composition and terms of service of the Board for the Fund for Excellence. Wilson initiated discussion of these changes and sought input for final wording of the bylaws revisions to be read at the STP Business Meeting on October 21, 2016.

Executive Committee members engaged in considerable discussion on the future of the office of **Executive Director** once Bosack's term ends on December 31, 2017:

- **Length of term:** The current term is for Executive Director is five years, which differs from terms for other appointed positions, which may be as low as three years (e.g., Treasurer) to six years (e.g., Editor of *Teaching of Psychology*). Opinions of EC members differed in the desirability of establishing consistency in term lengths across positions versus tailoring term limits for each position. There was no clear consensus among Executive Committee members during the meeting, but most members favored a term of five or six years for the Executive Director.
- **Term limits:** The current version of the bylaws allowed for "continuing" reappointment, which suggests that there are no term limits to the position.
- **Review and reappointment:** The current bylaws indicate that the Executive Director could be reappointed via recommendation from the Elections and Appointments Committee and approval of the Executive Committee but did not articulate a formal review process. The consensus of the Executive Committee was to include a formal review near the end of a term.
- **Title of office:** The title "Executive Director" might not be as descriptive of the position as "Executive Officer," but there was no clear consensus among Executive Committee members for revising the title at this time.

**** VOTE 2016-10-20-01****

Motion: I move to accept the bylaws revisions to be read by President Wilson at the STP Business Meeting on October 21, 2016.

Moved: Susan Nolan

Second: Amy Fineburg

Outcome: **PASS** (10/0/0; Y/N/A)

4. Endorsing APA Presidential candidates

President Wilson initiated discussion on clarifying the policy for endorsing candidates for APA President and for disseminating endorsements to STP members. The consensus of the Executive Committee was to provide endorsements only to candidates whose platform is consistent with the mission of STP and to disseminate endorsements in one-way communications to the membership.

**** VOTE 2016-10-20-02****

Motion: I move that the Executive Committee disseminate any endorsements for APA President via the STP newsletter and/or an email to APA members of STP.

Moved: Ken Keith

Second: Amy Fineburg

Outcome: **PASS** (9/1/0; Y/N/A)

Action item #68: President-Elect Keith will change the Policies and Procedures Manual to indicate that the Executive Committee will disseminate any endorsements for APA President via the STP newsletter and/or an email to APA members of STP.

5. Travel support to attend the APA Convention

Now that the Executive Committee has moved its meeting from the APA Convention to the Annual Conference on Teaching, the Executive Committee agreed to minimize the number of individuals who receive travel support to attend the APA Convention: the Director of STP Programming at APA (who received free registration from APA), the Executive Director, and three officers selected by the President. This year, President Wilson chose to fund the President-elect, and Past President. Vice President Richmond requested that individuals who are funded to attend APA introduce speakers to the G. Stanley Hall and Harry Kirke Wolfe Lectures.

Action item #69: Vice President Richmond will inform the Chair of the G. Stanley Hall Lecture Committee to contact the STP President for the names of individuals who will introduce the G. Stanley Hall and Harry Kirke Wolfe Lectures at the APA Convention.

6. Travel funds for STP's speaker at NITOP

The Coordinator for the NITOP Preconference Workshop requested an increase in travel funds from \$1,200 to \$1,500 for the speaker STP sponsors at NITOP. This speaker is scheduled to present the presentation on two days during NITOP, which requires the speaker to spend at least one additional hotel evening compared to speakers whom STP sponsors at other conferences.

**** VOTE 2016-10-20-03****

Motion: I move to increase funding for STP's speaker at NITOP to a maximum of \$1,500 for travel expenses provided that the speaker is scheduled to present on two separate days.

Moved: Susan Nolan

Second: Suzie Baker

Outcome: **PASS** (10/0/0; Y/N/A)

7. Request from APS for advertising in STP publications

Executive Director Bosack received a request from the Association for Psychological Science to include advertisements for each organization in the other organization's publications (e.g., to include APS advertisements in the STP newsletter and *Teaching of Psychology*). At the current time, STP does not have a policy or procedure for including advertisements in the newsletter, but we include announcements of interest to STP's members in the newsletter free of charge.

Bosack indicated that if we were to send APS advertisements, we might need to upgrade the production quality of our logo and print materials.

Action item #70: President Wilson and Executive Director Bosack will contact APS to discuss reciprocal dissemination of announcements of conferences and other events or resources in each organization's publications.

8. Resource for Introductory Psychology

President Wilson shared an idea from Regan Gurung for a web-based resource for faculty who teach introductory psychology. Executive Committee members expressed concern that the

resource might duplicate some of STP's current resources but were supportive of a more searchable and accessible resource for teachers of introductory psychology.

9. Tracking dissemination of STP's resources

President Wilson suggested exploring ways to maintain records of the numbers and demographics of individuals who visit the STP website and view or download our resources. One mode of tracking may be to require visitors to create a free account on the STP website before viewing resources during which we could collect a limited amount of demographic information such as the visitor's name, email address, institutional affiliation, and membership status in STP. We could then send targeted emails to visitors such as invitations for nonmembers to join STP and announcements on the Annual Conference on Teaching. The demographic information could also inform us of the impact of our resources on reaching individuals from a variety of institutions and geographical locations including other nations.

Action item #71: Vice President Frantz will contact the Internet Editor to determine whether Wild Apricot can be set up to require user accounts.

Executive Director Bosack reported that only 27% of individuals who receive the monthly email blasts that announce the STP newsletter open the email. President Wilson suggested that the title and contents of the email blast could include captivating wording that might provide more of an incentive for recipients to open the email and read the newsletter.

Action item #72: Secretary Pusateri and Executive Director Bosack will reword email blasts for the newsletter that will showcase features in each issue of the newsletter.

10. Recruiting new members

Executive Director Bosack indicated that membership in STP has recently declined after several years of growth. The decline began to occur around the time when STP contracted with APA Division Services to process new STP members who are not members of APA. The Executive Committee viewed the APA website where non-APA members are directed to join or renew with STP (<https://memforms.apa.org/apa/cli/divapp/index.cfm?goaction=login&firstdivlist=02>). Several Executive Committee members expressed concern that the registration process at this site was unwelcoming and daunting. Bosack also indicated that there is a considerable lag in time for APA Division Services to process new STP affiliates.

Action item #73: Executive Director Bosack will consult with STP's Internet Editor and APA Division Services to investigate whether there could be a more streamlined process for APA affiliates to join and renew with STP.

President Wilson suggested that we reach out to teachers of psychology who may not know that STP exists. Executive Committee members discussed several recruitment strategies:

- Contact heads of departments of psychology to disseminate information about STP.
- Identify members to serve as institutional and/or state representatives to recruit members.

- Encourage Executive Committee members to be more visible on STP's social media (e.g., Psychteacher, Facebook, etc.).
- Redesign websites to provide more visible links on how to join STP.
- Data from the membership survey may contain information on the value of joining STP that could be useful for recruitment initiatives.

Action item #74: Executive Director Bosack will investigate whether APA maintains a database of departments of psychology and has a mechanism for sharing that database with STP.

Action item #75: Vice President Komarraju will share the Executive Committee's suggestions for recruiting new members with the Membership Committee and will request the Chair to submit a report on recruiting strategies prior to the Executive Committee's meeting in April 2017.

11. Branding STP

President Wilson suggested that STP's logo has been in use for several years, is low resolution, and does not refer to the organization as STP. Executive Committee members reached consensus that we should consider hiring a professional marketing firm to suggest ways of branding STP with a new logo and slogan, to assess the STP website, to consider strategies for increasing the visibility and impact factor of our journal, and to market ACT as STP's annual conference.

Action item #76: President-Elect Keith will contact a marketing firm in the Omaha area for quotes on a campaign to brand and increase membership of STP and will invite a representative to present ideas at the April 2017 Executive Committee meeting.

12. Policies for voting

President Wilson initiated discussion of policies that would assist Presidents in determining when the Executive Committee should make decisions via a formal vote and whether one of the members should serve as a parliamentarian. Executive Committee members agreed that the following situations should require a formal vote:

- Changes in the budget (e.g., adding or increasing a line item). The President and Vice Presidents have the prerogative to allocate their budgets for new programs or resources with or without an Executive Committee vote to approve the new program or resource.
- Appointments and reappointments of positions for which the bylaws require a vote. For other positions, The President and Vice Presidents are encouraged to seek advice and consent from the Executive Committee prior to making an appointment.
- Free memberships
- Changes in policies and procedures

Action item #77: President-Elect Keith will revise the Policies and Procedures Manual to include language on items that require or do not require formal votes from the Executive Committee.

Action item #78: President Wilson and Secretary Pusateri will add an agenda item to future meetings and teleconferences during which Vice Presidents will provide reports on new initiatives.

13. *Teaching of Psychology*

The Editor of *Teaching of Psychology*, Drew Christopher, indicated in his report that the current contract with Sage Publishing will end on March 9, 2020 and that the Executive Committee should begin the process of exploring whether to continue the contract with Sage or negotiate with other publishers. Christopher also expressed an interest in pursuing strategies to increase the impact factor of the journal. Christopher's term as Editor will end soon, and the Executive Committee will need to identify a successor during 2017 so that the new Editor can receive training from Christopher prior to the transition.

Action item #79: President-Elect Keith will contact Wayne Weiten for advice on negotiating the next contract for publishing *Teaching of Psychology*.

President Wilson suggested that each Vice President review the terms for offices under their purview so that they can prepare to select and train successors in each office.

Action item #80: Secretary Pusateri will ask each Vice President to review the STP Leadership web page and verify start and end terms for each officer.

14. Adjourn

President Wilson adjourned the meeting at 4:04pm.

SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

October 22, 2016

Draft 1 (October 23, 2016)

Members of the STP Executive Committee		Present
President	Janie Wilson	Yes
President-Elect	Ken Keith	Yes
Past President	Suzie Baker	Yes
Vice President for Diversity and International Relations	Susan Nolan	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	Yes
Vice President for Recognitions and Awards	Amy Fineburg	Yes
Vice President for Resources	Sue Frantz	Yes
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

1. Call to order

President Wilson called the meeting to order at 1:17 PM Eastern Daylight Saving Time.

2. Vote on minutes

President Wilson asked for corrections to the minutes from the August teleconference distributed by Secretary Pusateri. The Executive Committee approved the minutes as distributed.

3. Elections and Appointments

Past President Baker announced that the committee received two applications for the Executive Director position; the deadline for applications is October 31. Baker also announced that the committee received three nominations for APA Council Representative (one more nomination is needed), one nomination for Secretary (one more nomination is needed); and no nominations for the other open positions (President-Elect, Vice President for Programming, Vice President for Resources, all of which require two nominations, and Treasurer, which is elected by the Executive Committee and requires at least one nomination). Baker encouraged members of the Executive Committee to recruit applicants for these positions; the deadline for applications is December 16, 2016.

Vice President Richmond requested that the Elections and Appointments Committee provide greater transparency concerning the procedures they use to select the final slate of candidates including consultation with members of the Executive Committee prior to selecting the slate.

Action item #81: President-Elect Keith will incorporate changes in the Policies and Procedures Manual that indicate how the Elections and Appointments Committee selects the slate of candidates for elected positions and articulates any restrictions to individuals who may be considered for elected positions.

Action item #82: Vice Presidents Komarraju and Frantz and Executive Director Bosack will disseminate the call for nominations for elected and appointed positions in STP's newsletter, listservs, social media, and website.

4. STP Executive Director Report

Executive Director Bosack provided an update on the transfer of listservs to the APA website. Bosack requested clarification on the responsibilities of the Membership Communication Committee relevant to STP's listservs. Vice President Frantz suggested that the Membership Communication Committee should be responsible for policies and moderation of the listservs, and that the Internet Editor should be responsible for the technical maintenance of the listservs.

Bosack requested that there should be no term limits for moderators of listservs. Vice President Frantz indicated that moderators of the listservs are similar to reviewers for Project Syllabus and other resources and agreed that there should be no term limits. Frantz suggested that new moderators should be asked to make an initial three-year commitment and that all moderators be invited annually to renew their commitment.

Action item #83: President-Elect Keith will coordinate with Vice Presidents Komarraju and Frantz to incorporate changes to the Policies and Procedures Manual that clarify the responsibilities of the Membership Communication Committee and Internet Editor pertaining to STP's listservs and that specify that listserv moderators will be invited annually to renew their commitments.

5. Treasurer's Report

Treasurer Kreiner reported that STP's long-term investment account has been established and that we will soon have information about how much growth we may anticipate from the investment. Kreiner thanked the task force who worked on the investment policy for their service.

Kreiner encouraged the Executive Committee to elect his successor in time so that the next Treasurer could be invited to attend the Executive Committee meeting in April.

Action item #84: President-Elect Keith will schedule an executive session of the Executive Committee to discuss nominees for Treasurer as soon after the December 16, 2016 deadline for nominations as practical.

6. Secretary's Report

Secretary Pusateri announced that the STP Leadership and Organizational Chart has been updated on the STP website and requested Executive Committee members to review the information for accuracy, particularly concerning the start- and end-dates of terms of office.

Refer to Action item #80: Secretary Pusateri will ask each Vice President to review the STP Leadership web page and verify start and end terms for each officer.

7. Report from the Vice President for Diversity and International Relations

Vice President Nolan reported the Diversity Listserv is now being moderated, that the Presidential Task Force on International Outreach is functioning, and that Nolan is an elected member of APA's Committee on International Relations. Nolan noted that STP now has a translation policy in place, has signed a Memorandum of Agreement with the École de Psychologue Practiciens, has received preliminary approval for an Interdivisional Grant from CODPAR that will be reviewed later this year by APA's Board of Directors, and will be sponsoring an International Twitter Poster Conference in November. Nolan indicated that APA's Office of International Affairs recruited members in July 2016 but that we are not yet certain whether STP obtained any new members from this recruiting effort.

8. Report from the Vice President for Membership

Vice President Komarraju met with committees under her charge at the Association of Psychological Science conference and STP's Annual Conference on Teaching. Komarraju announced that STP's Graduate Student Teaching Association and Early Career Psychologists Committee are developing a collaborative relationship that may include ECP members serving as mentors for GSTA members. Komarraju announced that the City University of New York will continue to serve as the location of GSTA for another three years. She asked GSTA leadership to expand their outreach beyond the New York region and suggested starting with the Midwestern Psychological Association and developing a portable presentation that GSTA members across the country could present at other regional conferences.

Action item #85: Vice President Richmond requested that Vice President Komarraju ask GSTA leadership to contact the Director of Regional Programming, Bethany Fleck, to coordinate GSTA presentations and presence at upcoming regional conferences.

Komarraju indicated that the Membership Committee was seeking ideas from the Executive Committee to direct its work.

Action item #86: President Wilson requested that Vice President Komarraju charge the Membership Committee with developing recommendations on how to modify STP's website to make joining STP more visible and convenient for visitors.

Komarraju indicated that the GSTA and ECP Listservs are not functioning well and are likely to be dissolved in favor of other social media platforms that are more appealing to their members.

9. Report from the Vice President for Programming

Richmond thanked all of those who coordinate STP's programming for their work.

Richmond initiated discussion of a request from Director of STP Programming at the APS Convention, Jeff Stowell, to increase the line item for travel funding so that presenters at STP's preconference workshop may receive reimbursement. The line item currently include \$7,200 to fund six speakers at \$1,200, three of whom present at the APS-STP Institute and three of whom present during the APS Convention. The Executive Committee had voted in February 2016 to fund the presenter at the 2016 preconference workshop at \$1,200. Vice President Frantz suggested revising the funding model for conferences to allocate a budget for travel expenses rather than specifying the number of individuals and the dollar amount per individual.

**** VOTE 2016-10-22-01****

Motion: I move that the budget for the APS speakers line be adjusted to \$8,400 for travel reimbursement for a minimum of seven speakers with a maximum of \$1,200 per speaker.

Moved: Tom Pusateri

Second: Amy Fineburg

Outcome: **PASS** (10/0/0, Y/N/A)

Action item #87: President Wilson will initiate discussion of the model for travel funding for STP programming.

10. Report from the Vice President for Recognition and Awards

Vice President Fineburg expressed concerns about the clarity and consistency of definitions for Early Career Psychologists. For example, graduate students may apply for Early Career Travel Grants if they are teaching, but the ECP Committee would prefer to restrict the award to exclude graduate students. Fineburg also noted that the call for applications includes a definition of ECP that refers to full-time *college* teaching, which excludes high school teachers from applying for the grant.

**** VOTE 2016-10-22-02****

Motion: I move to remove the term "college" from the eligibility requirements for the Early Career Travel Grant Program.

Moved: Amy Fineburg

Second: Susan Nolan

Outcome: **PASS** (10/0/0, Y/N/A)

Fineburg received a request from Eric Amsel, Chair of the Teaching Awards Committee, for clearer guidelines for reviewing applications for the teaching awards.

Action item #88: Vice President Fineburg will request that the Teaching Awards Committee develop a rubric for reviewing applications for each award category.

President Wilson reminded the Executive Committee that funding for the SoTL Writing Workshop is scheduled to end in 2016.

Action item #89: President Wilson will schedule a discussion and vote on whether to include the SoTL Writing Workshop as a permanent budget line.

11. Report from the Vice President for Resources

Vice President Frantz suggested that STP develop a virtual book groups that discuss STP e-books.

Action item #90: President Wilson will establish an ad hoc committee to consider Vice President Frantz's suggestion for an STP e-book discussion group and will invite STP e-book editors/authors to serve on the committee with Frantz as an advisor to the committee.

Frantz suggested that STP develop a policy for locating, reviewing, and archiving documents that currently appear as "Other Resources" on the STP website.

Action item #91: President-Elect Keith will coordinate with Vice President Frantz on adding a policy on reviewing and archiving the "Other Resources" on the STP website.

Action item #92: Vice President Richmond will move the location of the Teaching Conference Toolkit on the STP website from "Other Resources" to "Conferences".

Action item #93: Vice President Frantz will remove the "External Teaching Links" from "Other Resources" on the STP website.

Frantz reported that the "Today in the History of Psychology" resource has been reinstated on the Central Washington University website. Frantz received all of the files from the curator of the site, which will need to be revised prior to uploading them to STP's website.

Action item #94: Vice President Frantz will begin searching for an editor of the "Today in the History of Psychology" resource in 2017.

Frantz reported that OTRP Director Ruth Ault has coordinated a group who is working tagging existing content on the STP website to make it easier to search for materials. Frantz also indicated that Bill Altman has agreed to serve as Editor for the new Psych in Communities WIKI.

Action item #95: President Wilson will contact Vice President Frantz and Bill Altman to curate the Psych in Communities WIKI.

12. President-Elect Initiatives for 2017

President-Elect Keith discussed his current thoughts on initiatives during his presidential term:

- a. Supporting the teaching of psychology as a science;
- b. Conducting a national census of introductory psychology students;
- c. Promoting a psychology of all people that addresses culture and psychology;
- d. Focusing on psychology's contributions to the liberal arts

Keith envisions collaborations among STP, APA, APS, Psi Chi, and Psi Beta to support the national census of introductory psychology students. Vice President Frantz suggested approaching CABA to collaborate on the national census. Vice President Fineburg suggested including dual enrollments in the census. Secretary Pusateri suggested collaborating with AAC&U on psychology's contributions to the liberal arts.

13. Instructions for Submitting Travel Receipts

Treasurer Kreiner provided instructions for Executive Committee members to obtain travel reimbursement for attending the Executive Committee meetings at the Annual Conference on Teaching.

14. EC Phone Meetings for November and December

Action item #96: Secretary Pusateri will send an invitation to all Executive Committee members for scheduling one or two meetings in November and December.

15. Update on next two EC meetings

Executive Director Bosack has contracted with a hotel in Omaha for the next face-to-face Executive Committee meeting. President Keith will call the meeting to order at 9am Friday April 28, 2017 and will adjourn the meeting at 4pm Saturday April 29, 2017. Bosack will arrange dinner on Saturday for Executive Committee members who will be staying overnight.

Action item #97: Executive Committee members should notify Executive Director Bosack of their travel plans for the next Executive Committee meeting and should arrange travel to Omaha to arrive in time for dinner on Thursday April 27, 2017 and to stay through the meeting that will adjourn at 4pm Saturday April 29, 2017.

16. Presidential Thank You

President Wilson thanked Executive Committee members for their service.

15. Adjournment

President Wilson adjourned the meeting at 4:04pm.

Summary of substantive electronic discussions prior to the meeting

Executive Director

Subject(s): New PsychTeacher Moderators (1 post)

Date(s): September 13, 2016

Executive Director Bosack announced that two PsychTeacher moderators are ending their service and one is taking maternity leave.

Action item #64: Executive Director Bosack will distribute a call for applications for PsychTeacher moderators.

Subject(s): Few: Letter of Support from STP (8 posts)

Date(s): Sep 30-Oct 3, 2016

Executive Director Bosack shared a request from an STP member that asked the Executive Committee to endorse a grant proposal. After receiving feedback from Executive Committee members, Bosack contacted the member to indicate that the Executive Committee does not endorse grant proposals outside of its purview and suggested the member contact individuals or other organizations that might provide such endorsements.

President

Subject(s): International Task Force (2 posts)

Date(s): August 22, 2016

President Wilson informed the Executive Committee that the Chair of the Presidential Task Force requested an extension of the deadline for submitting the report from August 17, 2016 to November 1, 2016.

Subject(s): Thank you to Beth! (10 posts)

Date(s): October 1-2, 2016

President Wilson thanked Vice President Schwartz for her service and welcomed Amy Fineburg to her new role as Vice President for Recognition and Awards.

Subject(s): Fwd: Notice re preliminary approval of your CODAPAR Interdivisional Grant Proposal (2 posts)

President Wilson shared a letter from the APA Committee on Division/APA Relations that indicated that STP's 2016 International Grant Proposal, "International Expansion to Project Syllabus", had been awarded preliminary funding. The grant will be reviewed further in December by the APA Board of Directors, who will make the final decision on which grants receive funding.

Subject(s): Reports for ACT (1 post); Preparing the ACT agenda (27 posts)

Date(s): Oct 10, 2016; Oct 11-12, 2016

President Wilson shared the interim reports that the Executive Committee will discuss during its meeting in October, requested that all Executive Committee members review and update the status of action items prior to the meeting, and sought suggestions for agenda items.

President-Elect (no additional discussion items)

Past President

Subject(s): Endorsement Issues (27 posts); FW: Information for Division 2 (1 post)

Date(s): September 9-11, 2016

The STP Executive Committee discussed procedures for announcing its endorsement of candidates for APA President.

Action item #65: President-Elect Keith will revise the Policies and Procedures Manual to reflect the consensus of the Executive Committee (a) to indicate endorsements without providing recommendations on how members should rank candidates, and (b) to announce endorsements as one-way communications to members (e.g., via the TOPNEWS-Online, the News section of the STP website) and not in discussion lists (e.g. not in PsychTeacher).

Secretary

Subject(s): Accurate information on current committee structure (embedded in Endorsement Issues) (27 posts)

Date(s): September 9-11, 2016

Vice President Frantz noted that the STP website did not list the Membership Communication Committee in the list of committees. Other Executive Committee members made suggestions for maintaining the currency and improving the structure of the pages that currently list STP officers.

Action item #66: Secretary Pusateri and incoming VP for Resources Jeff Stowell will prepare recommendations for reorganizing the list of officers on the STP website.

Subject(s): Proposed revision of STP leadership web pages (9 posts); Seeking feedback on STP organizational chart web page (39 posts); Should we publish the STP Organizational Chart? (6 posts)

Date(s): Sep 27-28, 2016; Oct 2-10, 2016; Oct 10, 2016

Secretary Pusateri shared a draft revision of the STP leadership page that he and Jeff Stowell developed. Executive Committee members provided feedback on the draft, and Pusateri posted the revised version to the STP website (<http://teachpsych.org/page-1862960>).

Subject(s): Updating the STP Bylaws (6 posts); Last call for bylaws revisions (11 posts)

Date(s): September 18-29, 2016; Oct 10-12, 2016

Secretary Pusateri shared the current version of the STP Bylaws and reminded Executive Committee members that we will discuss revisions to the Bylaws during the October meeting. Treasurer Kreiner shared recommendations from the Ad Hoc Committee on the Fund for Excellence for changes to the section of the bylaws that pertains to that fund.

Action item #67: Secretary Pusateri requested that all Executive Committee members review the bylaws and send suggestions for revisions to him prior to the October meeting.

Treasurer (no additional discussion items)

Vice President for Diversity and International Relations

Subject(s): report to CIRP (1 post)

Date(s): September 9, 2016

Vice President Nolan shared a report that she is submitting as STP's liaison to the APA's Committee on International Relations.

Vice President for Membership (no additional discussion items)

Vice President for Programming (no additional discussion items)

Subject(s): GSH/HKW speakers? (3 posts)

Date(s): Sep 24, 2016

Vice President Frantz requested that the list of G. Stanley Hall & Harry Kirk Wolfe Lecture Speakers on the STP website (<http://teachpsych.org/page-1562859>) be updated. Executive Director Bosack updated the list to include speakers through 2016.

Subject(s): FW: ICPS Pre-Conference Teaching Institute (3 posts)

Date(s): October 19, 2016

Vice President Nolan shared an announcement for the International Conference on Psychological Science that includes STP's logo in a prominent location and noted that Vice President Frantz is a featured speaker.

Vice President for Recognition and Awards (no additional discussion items)

Vice President for Resources (no additional discussion items)

Attachments:

1. 2016-08-26 EC Minutes (Draft 2)
2. Revision of STP Officers web pages
3. STP Report to CIRP 2016
4. Suggested Bylaws Revisions for FFE

=====

Respectfully submitted,

Thomas P. Pusateri