

SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)
MINUTES OF THE EXECUTIVE COMMITTEE TELECONFERENCE

July 25, 2016

Approved August 26, 2016

Members of the STP Executive Committee		Present
President	Janie Wilson	Yes
President-Elect	Ken Keith	Yes
Past President	Suzie Baker	Yes
Vice President for Diversity and International Relations	Susan Nolan	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	Yes
Vice President for Recognitions and Awards	Beth Schwartz	Yes
Vice President for Resources	Sue Frantz	Yes
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

1. Call to order

President Wilson called the meeting to order at 1:01 PM Eastern Daylight Saving Time.

2. Vote on minutes

President Wilson asked for corrections to the minutes distributed by Secretary Pusateri. The Executive Committee approved the minutes as distributed.

3. Training stipend for incoming Director for the Annual Conference on Teaching

Relevant Electronic Discussion

Subject(s): ACT Director Request (14 posts)

Date(s): July 19-20, 2016

Vice President Richmond shared a request from Natalie Lawrence, Director of the Annual Conference on Teaching, to provide her successor, Jordan Troisi, a stipend of \$500 in 2016 to compensate him for his training and preparatory work before assuming the position in 2017.

**** VOTE 2016-06-28-01****

Motion: I move to provide Jordan Troisi a stipend of \$500 during the transition to the position of Director for the Annual Conference on Teaching due to extenuating circumstances with the current Director.

Moved: Aaron Richmond

Second: Meera Komarraju

Outcome: **PASS** (10/0/0, Y/N/A)

President Wilson suggested offering Troisi a \$1200 travel budget to attend the ACT. Executive Director Bosack indicated that other officers have received travel stipends during training.

Action Item 44: Vice President Richmond will contact Jordan Troisi, incoming Director for the Annual Conference on Teaching to inquire whether Troisi would request a travel stipend to attend this year's conference.

4. Distribution of E-xcellence in Teaching essays

Relevant Electronic Discussion

Subject(s): FW: question about posting E-xcellence in Teaching (11 posts)

Date(s): July 1-5, 2016

Bill Altman, co-editor of E-xcellence in Teaching contacted Vice President Frantz to suggest that each essay in the series be distributed to other discussion groups in addition to PsychTeacher (e.g., The Psychology Network, APA, Higher Education Teaching and Learning, Professor Expert, The Psychology Teaching Network). President Wilson suggested posting the current essays on the STP Website prior to their inclusion in the annual e-book series with announcements to the other listservs directing subscribers to the STP website. Past President Baker suggested contacting Altman to discuss logistics of posting the essays to the STP website.

Frantz informed the Executive Committee that Altman will create an STP blog for the essays and will share links to that blog via social networks related to the teaching of psychology.

Action Item 45: Vice President Frantz will work with the Internet Editor to redesign navigation on the STP website to make it easier to locate STP's blogs.

5. Replacement of officers

President Wilson congratulated Sue Frantz on her election to President-Elect effective January 1, 2017. Consistent with the procedures for replacing officers (Bylaws, Article III Section 7), the Executive Committee discussed potential candidates to complete the remainder of Frantz's term as Vice President for Resources (January 1, 2017 through December 31, 2017). Executive Director Bosack encouraged the Executive Committee to vote on a replacement early enough to invite that individual to attend the October 2016 Executive Committee.

Action Item 46: Vice President Frantz will contact individuals identified by the Executive Committee as potential candidates to serve the remainder of her term as Vice President for Resources.

Vice President Schwartz indicated that she will be unable to attend the October 2016 Executive Committee meeting and requested that her successor, Amy Fineburg, be permitted to replace her as Vice President for Recognition and Awards effective October 1, 2016.

**** VOTE 2016-06-28-02****

Motion: I move that Amy Fineburg complete Beth Schwartz's term as Vice President of Recognition and Awards effective October 1, 2016 through December 31, 2016.

Moved: Ken Keith
Second: Aaron Richmond
Outcome: **PASS** (10/0/0, Y/N/A)

6. Endorsements of candidates for APA President

President Wilson and Secretary Pusateri received a request from a candidate for APA President to endorse that individual's candidacy. President Wilson forwarded the request to Past President Baker, who will share the information with STP's Representatives to APA Council. Baker and the APA Council Representatives will review all candidates and make recommendations on any endorsements to the Executive Committee as per the Policies and Procedures Manual (p. 16).

7. Bylaws revision

Relevant Electronic Discussion

Subject(s): Committee sizes

Date(s): July 9-11, 2016

President Wilson inquired about the current and optimal size of committees. Secretary Pusateri shared a summary of committee structures from the Bylaws and Policies and Procedures Manual.

President Wilson discussed the need to revise the terminology on the Website to differentiate the seven Standing Committees as indicated in the Bylaws from other committees. Executive Director Bosack suggested that the Bylaws may need revision to indicate whether current officers should be prohibited from serving simultaneously as chairs of committees other than Standing Committees. Bosack recommended that revisions to the Bylaws be prepared in advance to be included with the 2017 ballot for officers.

Action Item 47: President Wilson convened a subcommittee (President Wilson, Secretary Pusateri, Past President Keith, Executive Director Bosack) to develop recommendations, prior to the October 2016 Executive Committee meeting, for revisions to the Bylaws.

8. Announcements/Updates

President-Elect Ken Keith and Vice President Susan Nolan reported that the International Relations Committee is collaborating with Division 52 (International Psychology) on an application for APA's Interdivisional Grant Program to develop international syllabi available via Project Syllabus.

Executive Director Bosack provided an update on the migration of the Diversity list to APA's listserv. Representatives from APA expressed concerns that the Diversity list is an open to all individuals, which may pose security risks despite the moderated nature of the list.

Action Item 48: Executive Director Bosack will consult with Bill Hill about potential security issues related to the migration of the Diversity list to the APA listserv.

The Executive Committee will hold its next teleconference on August 26 at 3:00-4:00 PM Eastern Daylight Saving Time.

9. Adjourn

President Wilson adjourned the meeting at 2:00 PM Eastern Daylight Saving Time.

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Information items shared with Executive Committee members prior to the teleconference:

1. Structure of STP Committees

Summary of substantive electronic discussions prior to the meeting

Executive Director

(no additional discussion items)

President

Subject(s): APA presentation (17 posts)

Date(s): July 7, 2016

President Wilson requested input on the contents of the Presidents' symposium (formerly the presidential address) at the 2016 APA Convention focused on becoming a better teacher and how STP can help. Executive Committee members provided suggestions for topics to discuss, STP resources to highlight, and how to tailor the session to likely audience who will attend.

President-Elect

Subject(s): Appointments: Clarification of selection/voting and start/end dates of appointments (16 posts)

Date(s): June 29-30, 2016

Secretary Pusateri noticed a discrepancy between the current version of the Policies and Procedures Manual (page 12) and the Bylaws (Article V Section 1) concerning the starting dates for chairs (September 1 in the Manual, January 1 in the Bylaws). Pusateri also noted that Article III Section 5 is unclear as to the starting and ending dates during which the Past President serves on the Elections and Appointments Committee.

Action item 49: President-Elect Keith will update the Policies and Procedures Manual (page 12) on starting dates for chairs consistent with the Bylaws (Article V Section 1; Article III Section 5).

Past President

(no additional discussion items)

Secretary

Subject(s): Profile of Division 2 members (APA, not affiliates)

Date(s): July 15, 2016

Secretary Pusateri shared a link on the APA website that includes data on the profiles for APA members of Division 2 from 2012 through 2015:

<http://www.apa.org/about/division/officers/services/profiles.aspx>

Treasurer

(no additional discussion items)

Vice President for Diversity and International Relations

Subject(s): Fwd: Partnership request to support a training video on race related stress (14 posts)

Date(s): July 9-12, 2016

President Wilson received a request from Milton Fuentes, Member of APA's Committee on Ethnic Minority Affairs, to provide \$2000 in financial support for producing a video on race-related stress to appear on APA's YouTube channel. Fuentes also indicated that the video could be listed on STP's website for diversity resources.

Action Item 50: Vice President Nolan will contact the Chair of the Diversity Committee to seek more information from APA's Committee on Ethnic Minority Affairs on the request for STP's support to develop a video on race-related stress.

Vice President for Membership

Subject(s): Fwd: Question about open coordinator/monitor positions (6 posts)

Date(s): July 13-14, 2016

Vice President Komarraju inquired whether graduate students could serve on STP's Membership Communication Committee. Treasurer Kreiner noted that committee membership is open to any STP member, other than committees that have specific requirements in the Bylaws (e.g., the Fellows Committee).

Subject(s): Fwd: Welcome to STP (Society for the Teaching of Psychology)! (15 posts)

Date(s): July 22-25, 2016

President Wilson received a welcome letter emailed to new members from the STP Membership Committee that included odd formatting and requested that the committee revise the letter to clean up the formatting.

Action Item 51: Secretary Pusateri will work with the STP Membership Committee Chair to revise the formatting of emails sent from that committee to new members.

Vice President for Programming

(no additional discussion items)

Vice President for Recognition and Awards

(no additional discussion items)

Vice President for Resources

Subject(s): STP main page: Twitter feed (1 post)

Date(s): July 14, 2016

Vice President Frantz announced that STP's Twitter account is now available on the home page of STP's website.

Respectfully submitted,

Thomas P. Pusateri