

**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)
MINUTES FOR THE EXECUTIVE COMMITTEE TELECONFERENCE**

May 23, 2016

Approved June 28, 2016

Members of the STP Executive Committee		Present
President	Janie Wilson	Yes
President-Elect	Ken Keith	Yes
Past President	Suzie Baker	Yes
Vice President for Diversity and International Relations	Susan Nolan	No
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	No
Vice President for Recognitions and Awards	Beth Schwartz	Yes
Vice President for Resources	Sue Frantz	Yes
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

1. Call to order

President Wilson called the meeting to order at 12:15 PM Eastern Daylight Saving Time.

2. Vote on minutes (refer to document 02)

President Wilson asked for corrections to the minutes distributed by Secretary Pusateri. The Executive Committee approved the minutes as distributed.

3. ACT registration rates (refer to document 03)

Relevant Electronic Discussion

Subject(s): ACT Prices (31 posts)

Date(s): May 5-10, 2016

Vice President Richmond shared suggested changes to the registration rates for the Annual Conference on Teaching that would provide discounts for students and high school teachers as well as incentives to become an STP member. Vice President Frantz discussed the reduced rates as subsidy that would benefit current and prospective members who may be less able than other members to afford the registration fee, and several members of the Executive Committee expressed support for this perspective. President Wilson could announce the reduced rates in a President's message on the website and other venues. To adequately prepare for the potential financial impact of these reduced rates, Executive Committee members discussed increasing the 2016 ACT conference budget by \$4000.

**** VOTE 2016-05-23-01****

Motion: I move to amend the budget to allocate \$34,000 in support of the 2016 ACT.

Moved: Aaron Richmond

Second: Suzie Baker

Outcome: **PASS** (8/0/0 Y/N/A)

Action item #34: President Wilson will contact the Director of the Annual Conference on Teaching to arrange for members of the Executive Committee to receive badge ribbons identifying them as STP Leadership.

4. Translation policy (refer to document 04)

Relevant Electronic Discussion

Subject(s): draft translation policy (32 posts); Revised version of STP Translation Policy (2 posts)

Date(s): May 3-22, 2016; May 23, 2016

Vice President Nolan shared a draft policy for requests to approve translations of STP materials from English to another language. Nolan revised the draft with input from Executive Committee members. There was considerable discussion on whether the Executive Director, relevant Vice President(s), or both should provide final approval of requests.

During the teleconference, members of the Executive Committee suggested revising a sentence to read the following: “The ED and the ~~Vice President for Resources~~ Vice Presidents relevant to the translated material will be responsible for the approval of requests.” Executive Director Bosack agreed to seek input from APA Counsel on the approved policy.

**** VOTE 2016-05-23-02****

Motion: I move that we approve the STP translation policy as revised May 23, 2016 pending input from the APA Office of General Counsel.

Moved: Sue Frantz

Second: Suzie Baker

Outcome: **PASS** (8/0/0 Y/N/A)

5. STP Listservs (refer to document 05)

Relevant Electronic Discussion

Subject(s): Final Report on Listservs (2 posts)

Date(s): April 27-May 2, 2016

President Wilson shared the report from the Ad Hoc Committee on STP Listservs. The committee recommended continuing all listservs using the LSoft Listserv software; moving all existing listservs to APA as the hosting service; and requesting that the STP Social Media Committee review existing lists to decide on which lists to continue, merge, or discontinue.

The Executive Committee thanks the ad hoc committee for their work. Because not all members were present during the teleconference, President Wilson suggested that the Executive Committee delay voting upon the recommendations until a later date. The consensus of the Executive Committee was to move the Diversity listserv to the APA server as soon as possible because the current host, Ball State University, no longer supports the listserv software.

Action item #35: President Wilson will contact Vice President Nolan to discuss moving the Diversity listserv to the APA server.

**6. Report from the Ad Hoc Committee on the Fund for Excellence
(refer to documents 06a and 06b)**

Relevant Electronic Discussion

Subject(s): Fund for Excellence Ad Hoc Report (9 posts)

Date(s): May 19, 2016

President Wilson and Treasurer Kreiner shared the report from the ad hoc committee on the Fund for Excellence for review and discussion. The committee recommended continuing the FFE Board; reducing the size of the Board to four members and the Treasurer *ex officio*; and using electronic means for fundraising. Adopting the recommendations as indicated in the report would require changes to the Bylaws. The committee also provided recommended changes to the Policies and Procedures Manual. Wilson indicated that we need to appoint a new chair and replace other committee members on the Board as soon as possible.

During the teleconference, Treasurer Kreiner provided additional context for the committee's recommendations to reducing the size and length of term for board members. Now that the fund has an investment manager, there is less need for six members to provide financial oversight. A six-year term was perceived as too long, and there have been times when appointments of board members to new terms were supposed to be scheduled but were not completed.

**** VOTE 2016-05-23-03****

Motion: I move (a) to suspend the bylaws to accept immediately the recommendations from the ad hoc committee on the Fund for Excellence to change the structure of the committee and (b) to submit a bylaws change to this effect for a vote of the membership in conjunction with the next election of officers.

Moved: Ken Keith

Second: Dave Kreiner

Outcome: **PASS** (8/0/0 Y/N/A)

7. Scheduling the next teleconference and 2017 1st biannual meeting

Action item #36: Secretary Pusateri will poll members of the Executive Committee to schedule the next teleconference during the week of June 27, 2016.

Action item #37: President-elect Keith will poll members of the Executive Committee on dates for the 1st biannual meeting in 2017.

8. Featured items from EC members in TOPNEWS-Online

Relevant Electronic Discussion

Subject(s): Idea for TOPNEWS feature items: Fwd: [TOPEC] TOPNEWS Summer Deadlines (2 posts)

Date(s): May 19, 2016

Secretary Pusateri suggested that Vice Presidents and other members of the Executive committee submit brief news items periodically to appear as features in TOPNEWS-Online to highlight current or upcoming initiatives.

Action item #38: Vice President Komarraju will invite the Chair of the Early Career Psychologist Council to submit a column to future issues of TOPNEWS-Online.

Action item #39: Vice President Frantz requested that Executive Director Bosack contact the Internet Editor to include a visible link on STP's home page to the most recent issue of TOPNEWS-Online.

9. Adjourn

President Wilson adjourned the meeting at 1:04 PM Eastern Daylight Saving Time.

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Information items shared with Executive Committee members prior to the teleconference:

1. 2017 *Teaching of Psychology* Subscription Pricing
2. BEA Task Force report: Request for feedback; Report; Draft of feedback
3. February 2016 Council Representatives Report
4. Division attendance at APA Convention

Summary of substantive electronic discussions prior to the meeting

Executive Director

Subject(s): Fwd: 2017 Subscription Pricing (1 post)

Date(s): May 7, 2016

Executive Director Bosack shared a notification from Sage Publishing about a price increase for subscriptions for *Teaching of Psychology*. This would not affect STP members, who receive subscriptions as part of their membership.

President

Subject(s): Departmental Consulting Retreat (1 post)

Date(s): April 26, 2016

President Wilson received notification from Director of the Departmental Consulting Service, Noland White, who would like to support 10 consultants in addition to himself at the DCS retreat during the Annual Conference on Teaching.

Subject(s): Fwd: Request for feedback from STP (15 posts); Response to BEA working group (5 posts)

Date(s): April 26-May 10, 2016; May 18-22, 2016

President Wilson shared a request for input from STP on a report from the 2014–2016 Board of Education Affairs Working Group on the Recognition of Undergraduate Psychology Programs. Executive Committee members provided feedback, which Wilson combined into feedback that she will send to the working group.

Subject(s): APA Council of Representatives Report (1 post)

Date(s): May 23, 2016

Secretary Pusateri shared a report from Division 2 Representatives to APA Council.

President-Elect

(no additional discussion items)

Past President

(no additional discussion items)

Secretary

(no additional discussion items)

Treasurer

(no additional discussion items)

Vice President for Diversity and International Relations

Subject(s): new Director of the Office of International Affairs (9 posts)

Date(s): May 20, 2016

Vice President Nolan announced that Amanda Clinton, Chair of STP's Diversity Committee, has accepted a position as Director of the Office of International Affairs at APA.

Vice President for Membership

(no additional discussion items)

Vice President for Programming

Subject(s): ACT Director (5 posts)

Date(s): April 27, 2016

Vice President Richmond informed the Executive Committee that the current Director of the Annual Conference on Teaching, Natalie Lawrence, is planning to resign for health-related reasons after the 2016 ACT. Richmond shared a timeline for finding her replacement.

Subject(s): APA Division attendance at Convention (6 posts)

Date(s): May 20-22, 2016

Vice President Frantz shared attendance records for each division at the APA conventions from 2009 through 2015.

Subject(s): Special invitation from Natalie about ACT (7 posts)

Date(s): May 22-23, 2016

President Wilson shared an invitation from the Director of the Annual Conference on Teaching for Executive Committee members to submit program proposals for the upcoming conference.

Vice President for Recognition and Awards

(no additional discussion items)

Vice President for Resources

Subject(s): ToP news (2 posts)

Date(s): April 27-28, 2016

Vice President Frantz shared information from the Editor of *Teaching of Psychology*, Drew Christopher, that *ToP* will continue to be indexed on ERIH PLUS based on new criteria in place on that listing service. *ToP* has been indexed on ERIH PLUS since 2008. *ToP*'s listing appears at <https://dbh.nsd.uib.no/publiseringskanaler/erihplus/periodical/info?id=447387>

Respectfully submitted,

Thomas P. Pusateri