

SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)

MINUTES OF THE 2015 EXECUTIVE COMMITTEE MEETING

FEBRUARY 5, 2016

TELECONFERENCE

Approved February 26, 2016

Members of the STP Executive Committee		Present
President	Janie Wilson	Yes
President-Elect	Ken Keith	Yes
Past President	Suzie Baker	Yes
Vice President for Diversity and International Relations	Susan Nolan	Yes
Vice President for Membership	Meera Komarraju	Yes
Vice President for Programming	Aaron Richmond	Yes
Vice President for Recognitions and Awards	Beth Schwartz	Yes
Vice President for Resources	Sue Frantz	Yes
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

NOTE: Some of the items make reference to Relevant Electronic Discussions from the Executive Committee's Google Groups account.

1. Call to Order, Welcome, and Introductions

President Wilson called the meeting to order at 12:01 PM Eastern Standard Time. Wilson welcomed Ken Keith (President-Elect) and Meera Komarraju (Vice President for Membership) to the committee.

2. Approval of Minutes

****VOTE 2016-02-05-01****

Motion: I move to approve the minutes of the December 2015 Executive Committee teleconference.

Moved: Susan Nolan

Second: Aaron Richmond

Outcome: **RESULT** (10/0/0 Y/N/A)

3. Approval of 2016 Budget

Relevant Electronic Discussion

Subjects: David Kreiner wants to share "STP EC Proposed Budget Shared Folder" with you; draft of 2016 budget; draft of 2016 budget; 2016 Budget (14 posts)

Date: January 6, 2016 (1 post); January 6, 2016 (1 post); January 6-February 1, 2016 (2 posts); January 23-February 1, 2016 (14 posts)

Treasurer Kreiner shared a draft of the proposed 2016 STP Budget. Kreiner amended the budget to include \$400 for audiovisual costs for the STP Speaker at the 2016 National Institute for the Teaching of Psychology.

During the meeting, the Executive Committee discussed further changes to the proposed budget:

- President-Elect Keith noted that the Division Leadership Conference was cancelled and the travel expenses for the President-Elect can be removed from the budget but would need to be maintained for future years.
- President Wilson requested that the “BEA/BSA Liaison travel” line be titled “Presidential Travel” to allow the President to travel to other venues as appropriate. Executive Director Bosack suggested modifying the Policies and Procedures Manual to explain the purpose of the line item.
- Vice President Komarraju agreed to a \$3000 reduction in the budget line for Membership because STP’s contract with Sage Publications now includes the costs of inserts in *Teaching of Psychology*.
- Vice President Richmond requested a line for a one-time cost of \$2000 for cloth podium banners and table skirts for coordinators of STP programming. Vice President Komarraju will coordinate with Richmond to purchase and distribute of swag for conferences.

****VOTE 2016-02-05-02****

Motion: I move to approve the 2016 STP budget.

Moved: Aaron Richmond

Second: Meera Komarraju

Outcome: **RESULT** (10/0/0 Y/N/A)

4. Social Media Committee

Relevant Electronic Discussion

Subject: Next conference call/meeting time (20 posts)

Dates: November 23-December 7, 2015

Vice President Finley indicated that the goal of the Social Media Committee is to centralize STP’s presence on various media platforms (e.g., Facebook, Twitter, etc.).

Executive Committee members discussed changing the name of the proposed committee to the Member Communication Committee.

**** VOTE 2016-02-05-03****

Motion: I move to approve the creation of the Member Communication Committee.

Moved: Tom Pusateri

Second: Beth Schwartz

Outcome: **RESULT** (10/0/0 Y/N/A)

5. Archivist and Historian Position

Relevant Electronic Discussion

Subject: Archivist

Date: January 15, 2016 (10 posts)

The Executive Committee discussed appointing STP's first Archivist/Historian.

****VOTE 2016-02-05-04****

Motion: I move that Bill Hill be appointed as STP archivist/historian.

Moved: Sue Frantz

Second: Aaron Richmond

Outcome: **RESULT** (10/0/0 Y/N/A)

6. International Relations Committee Chair

Relevant Electronic Discussion

Subject: replacing a Chair; Amanda Clinton nominated for IRC Chair; Motion to appoint Amanda Clinton as IRC Chair

Date: January 14-15, 2016 (10 posts); January 21-22, 2016 (32 posts); January 22, 2016 (2 posts)

Vice President Nolan announced that Martha Zlokovich asked to step down as Chair of the International Relations Committee while continuing to serve on the Committee. The Executive Committee discussed appointing a current member of the Committee to serve as Chair for the remainder of Zlokovich's term.

**** VOTE 2016-02-05-05****

Motion: I move to appoint Amanda Clinton to replace Martha Zlokovich as chair the International Relations Committee for the remainder of Martha's term.

Moved: Tom Pusateri

Second: Aaron Richmond

Outcome: **RESULT** (10/0/0 Y/N/A)

7. Adjourn

President Wilson adjourned the meeting at 12:58 PM

Summary of substantive electronic discussions prior to the meeting

President

Subjects: P & P (1 post); P & P Manual (11 posts)

Date: February 2, 2016; February 2-3, 2016

President Wilson is finalizing the updates to the Policies and Procedures Manual and requested changes from each officer.

Past President

Subjects: Fwd: [DIVOFFICERS] Call for ECP member for APA Ethics Commission; Nominations to Boards and Committees; Fwd: Division Liaisons to APA Committee on International Relations

Date: January 7, 2016 (3 posts); January 9-12, 2016 (7 posts); January 12, 2016 (14 posts)
President Wilson shared an invitation from APA for nominees from among our Early Career Psychologists to serve on the APA Commission on Ethics Processes. The Executive Committee also discussed nominating Division 2 members to other APA committees.

Subject: Slate for elections (1 post)

Date: February 1, 2016 (1 post)

President Wilson announced the slate of candidates for STP offices: Candidates for President-Elect are Stephen Chew and Sue Frantz. Candidates for Vice President for Recognitions and Awards are Amy Fineburg and Robin Morgan.

Vice President for Membership

Subject: Fwd: 2015 Apportionment ballot results

Date: January 9, 2016 (1 post)

Executive Director Bosack indicated that Division 2 maintained both of its seats on the APA Council of Representatives in the recent apportionment ballot.

Vice President for Programming

Subject: APA -- urgent

Date: January 20, 2016

President Wilson requested ideas for additional STP programming at the 2016 APA Convention. Vice President Nolan agreed to develop a panel session on diversity/international issues.

Vice President for Resources

Subject: Search for new OTRP director: Position starts 2017

Date: January 15, 2016 (12 posts)

Vice President Frantz reminded the Executive Committee that Ruth Ault's term as OTRP Director will end on December 31, 2016 and we will need to form a Search Committee.

Subjects: List of Division Officers; VP History

Date: January 8-9, 2016 (7 posts); January 14-15, 2016 (8 posts)

The Executive Committee agreed to update the List of Division Officers on the STP website to include all Vice Presidents. Secretary Pusateri inquired about including the Representatives to APA Council and the Executive Director to the list.

Secretary

Subject: Fwd: Voting by email

Date: January 15, 2016 (2 posts)

Executive Director Bosack shared correspondence with Associate General Counsel Jesse Raben on the requirements for voting by email.

Subject: Letterhead

Date: January 14, 2016 (1 post)

Vice President Frantz shared a revision of STP's letterhead.

Subject: Acceptable ways to vote (2 posts)

Date: February 4, 2016

Executive Director Bosack contacted Jesse Raben at APA's Office of General Counsel for clarification on proper legal voting procedures. Mr. Raben shared the following information that APA has provided to other divisions: "Boards may vote by email, but an email vote must be unanimous with no abstentions or recusals because email voting does not provide the opportunity for real time discussion and debate. Board meetings in person or by phone provide the opportunity for all persons eligible to vote to have participated in the discussion and had an opportunity to express their concerns or listen to the concerns of others. Such votes need not be unanimous."

Secretary Pusateri will draft changes to the Policies and Procedures Manual that are consistent with these procedures.