

**SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)
MINUTES OF THE 2015 EXECUTIVE COMMITTEE TELECONFERENCE**

DECEMBER 10, 2015

Approved February 5, 2016

Members of the STP Executive Committee		Present
President	Suzie Baker	Yes
President-Elect	Janie Wilson	Yes
Past President	Eric Landrum	No
Vice President for Diversity and International Relations	Susan Nolan	No
Vice President for Membership	Diane Finley	Yes
Vice President for Programming	Aaron Richmond	Yes
Vice President for Recognitions and Awards	Beth Schwartz	Yes
Vice President for Resources	Sue Frantz	Yes
Secretary	Tom Pusateri	Yes
Treasurer	Dave Kreiner	Yes
Executive Director	Ted Bosack	Yes

NOTE: Some of the items make reference to Relevant Electronic Discussions from the Executive Committee's Google Groups account.

1. Call to Order, Welcome, and Introductions

President Baker called the meeting to order at 12:01 PM Eastern Daylight Saving Time.

2. Approval of Minutes

****VOTE 2015-12-10-01****

Motion: I move to approve the minutes of the October 2015 Executive Committee teleconference.

Moved: Aaron Richmond

Second: Diane Finley

Outcome: **PASS** (8/0/0 Y/N/A)

3. Investment Policy Statement

Relevant Electronic Discussion

Subject: Discussion of IPS

Dates: October 27 – November 2, 2015 (9 posts)

Treasurer Kreiner, President Baker, and Executive Director Bosack shared a draft of an Investment Policy Statement.

****VOTE 2015-12-10-02****

Motion: I move that the Executive Committee adopt the Investment Policy Statement as drafted by the Treasurer, President, and Executive Director.

Moved: Aaron Richmond

Second: Eric Landrum

Outcome: **PASS** (8/0/0 Y/N/A)

The Executive Committee will now need to discuss the process of hiring an investment manager.

4. Archivist and Historian Position

Relevant Electronic Discussion

Subject: (blank); Re: [STP Exec]; Re: [STP Exec] Archivist/Historian; Re: [STP Exec] Archivist/Historian

Date: November 2, 2015 (2 posts); November 2 (2 posts); November 2-3 (9 posts); November 13-16 (9 posts)

Executive Director Bosack shared a draft from Bill Hill of a position description for a permanent Archivist and Historian.

**** VOTE 2015-12-10-03****

Motion: I move that there be a position called "Archivist and Historian" that reports to the Executive Director. The position would receive one annual course buyout or stipend at the rate equivalent to other Society positions that receive such a buyout or stipend, currently \$4,000, and an initial expense budget of \$500. The position description will appear in the Society's Policies and Procedures Manual and like all content in the Policies and Procedures Manual, be subject to annual review.

Moved: Sue Frantz

Second: Tom Pusateri

Outcome: **PASS** (8/0/0 Y/N/A)

Kreiner suggested adding a budget to cover expenses to visit Akron's or APA's archives.

5. President-Elect Wilson's Task Force on Sharing Psychological Expertise with the General Public

Relevant Electronic Discussion

Subject: Next conference call/meeting time

Dates: November 23-25, 2015 (18 posts)

President-elect Wilson requested approval for establishing one of her presidential task forces.

**** VOTE 2015-12-10-04****

Motion: I move that President-Elect Wilson's task force on sharing psychological expertise with the general public be approved.

Moved: Aaron Richmond

Second: Tom Pusateri

Outcome: **PASS** (7/0/1 Y/N/A)

6. Request from Small Grants Committee

Relevant Electronic Discussion

Subject: if time permits (14 posts)

Dates: December 7-8, 2015

The Small Grants Committee requested that unspent money (\$1,490) from 2015 be added to the \$6,000 proposed for the 2016 budget.

Tom Pusateri also suggested that we might hold a teleconference in early January to discuss and vote on the 2016 budget.

**** VOTE 2015-12-10-05****

Motion: I move that the budget for the Small Grants Committee be increased by \$1500 for the 2016 budget only.

Moved: Janie Wilson

Second: Aaron Richmond

Outcome: **PASS** (8/0/0 Y/N/A)

7. Personnel: Director of the Departmental Consulting Service

Relevant Electronic Discussion

Subject: Need approval for new Director of Department Consulting Service

Date: December 2, 2015 (6 posts)

**** VOTE 2015-12-10-06****

Motion: I move that the Executive Committee approves Noland White as the Director of the Departmental Consulting Service, with the term officially starting January 1, 2016.

Moved: Tom Pusateri

Second: Diane Finley

Outcome: **PASS** (8/0/0 Y/N/A)

8. Proposal for a Social Media Committee

Relevant Electronic Discussion

Subject: Next conference call/meeting time (20 posts)

Dates: November 23-December 7, 2015

Vice President Finley shared a proposal for the establishment of a Social Media Committee whose purpose would be to centralize STP's presence on various social media outlets (e.g., the listserv, Facebook, Twitter, LinkedIn).

**** VOTE 2015-12-10-07****

Motion: I move to postpone the vote to approve the creation of an ad hoc Social Media Committee to the next Executive Committee meeting or teleconference.

Moved: Tom Pusateri

Second: Beth Schwartz

VOTE TO POSTPONE: (8/0/0 Y/N/A)

9. Adjourn

The meeting was adjourned at 1:00 PM

Summary of substantive electronic discussions prior to the meeting

President

Subject: Ideas? (11 posts)

Dates: October 19-20, 2015

Executive Committee members discussed the frequency and procedures for future teleconferences. President-elect Wilson suggested scheduling monthly teleconferences for a maximum time of one hour.

Vice President for Membership

Subject: GSTA and APAGs [embedded in ED's STP Checking Account (2 relevant posts)]

Date: October 20, 2015

Vice President Finley announced that the Assistant Chair for the Graduate Student Teachers Association will be tasked with serving as the STP representative to APAGS.

Vice President for Programming

Subjects: ACT Meeting Time (25 posts); ACE Conference Time (11 posts)

Dates: October 22-26, 2015, October 27-28, 2015

Vice President Richmond sought input on the scheduling the ACT conference for dates that Executive Committee members could meet and that did not conflict with other teaching of psychology conferences that had already been scheduled.

Executive Director

Subject: ED's STP Checking Account (12 posts)

Date: October 20, 2015

Executive Director Bosack will move the STP checking account from Citizens Bank, which offers no-fee options.

Subject: Convention Booth (4 posts)

Dates: October 23-24, 2015

Executive Director Bosack explored the costs of renting an APA convention booth, which was high and which would require staffing the booth continually during convention hours.