

**Annual Business Meeting, Society for the Teaching of Psychology
10:10 am – 10:50 am, Friday October 20, 2017
Crystal Ballroom, Sheraton Gunter Hotel, San Antonio, TX**

Agenda

I. Welcome and call to order

II. Reports

All reports are available in the Members Only area of the STP website.

- a. Executive Director (Ted Bosack)**
- b. Secretary (Tom Pusateri)**
- c. Treasurer (David Kreiner)**
- d. Vice President for Diversity and International Relations (Susan Nolan)**
- e. Vice President for Membership (Meera Komarraju)**
- f. Vice President for Programming (Aaron Richmond)**
- g. Vice President for Recognition and Awards (Amy Fineburg)**
- h. Vice President for Resources (Jeff Stowell)**
- i. Elections and Appointments Committee (Janie Wilson)**

III. Second Reading and Vote on Changes to the Bylaws

IV. Acknowledgment of Service

V. Presidential Citation

VI. Passing of the gavel

Passing of the gavel to President-Elect Frantz, whose term begins on January 1, 2018

VII. Announcement of 2018 Executive Committee and Business Meeting sites

VIII. President-Elect Sue Frantz's plans for 2018

IX. Adjourn

Proposed Bylaws Changes

- [Revisions read at the STP Business Meeting, October 21, 2016](#) to be voted on during the October 2017 STP Business Meeting

As required by the STP bylaws, the Executive Committee presented several proposed bylaw amendments at the annual business meeting in October. Having been presented to the membership at the 2016 meeting, these bylaw amendments will be presented for vote at the next STP Business Meeting in San Antonio on October 20, 2017.

The proposed changes are intended to clarify the language of the bylaws related to the timing of the term of the Elections and Appointments Committee and the duration of service of the Executive Director.

On the former item, the bylaws defined the term on the E&A Committee as running for the calendar year from January 1 through December 31. However, the major work of the Committee begins in August and ends in February of the following year. The language of the bylaws dissolved the committee prior to the time that it could complete its work. The revision defines the term of the Committee to begin on August 15 and to run for one year.

The proposed change regarding the Executive Director position adjusts the bylaw language to clarify that the ED may be appointed for a second term of five years and requires review and recommendation of the E&A Committee for that appointment to be considered.

It became necessary to enact changes in the composition and terms of the Fund for Excellence Committee because the role of the Committee had changed and the lengthy terms of the members made it difficult to recruit people to serve. Further, an outside agent now handles the investment of the fund, and the Committee now exercises oversight rather than active fund manipulation. The bylaw change would reduce the member terms to four years from six and reduce the number of committee members to four. The new language allows for staggering of terms to assure some continuity of experience. The STP Treasurer would remain a member of the Committee.

The Executive Committee encourages passage of these changes, which may be viewed [here](#).

Questions about the changes may be addressed to the STP Executive Director at stp@teachpsych.org.

**BYLAWS OF THE
SOCIETY FOR THE TEACHING OF PSYCHOLOGY**
Amended December 16, 2014

ARTICLE III—ELECTED OFFICERS AND EXECUTIVE COMMITTEE

5. The term of office for Past President shall be one year starting on January 1 in the year immediately following that individual's term as President and ending on December 31. The Past President shall serve as a member of the Elections and Appointments Committee and shall write the annual report of the Society's activities during his or her Presidential year to be submitted to APA. ~~Upon completion of this term of office, the Past President shall serve a one-year term as Chair of the Elections and Appointments Committee.~~ The Past President shall not simultaneously hold any other elected office or appointed position as Editor, Director, or Chair of a Standing Committee in the Society. Past Presidents of the Society shall be prohibited from future candidacy for any office whose incumbent is a voting member of the Executive Committee, but they may be considered for future candidacy for any other elected office or appointed position in the Society. The Past President is also in charge of conducting removal-from-office proceedings; see Article III, Section 11.

10. Should an elected officer, other than the President or President-Elect, leave office for any reason, the Executive Committee shall ~~by majority vote~~ to elect a successor to complete the remainder of the unexpired term. Should a candidate receiving the most votes decline to serve after the balloting but before the outcome of the election has been announced, the Elections and Appointments Committee shall declare elected the candidate receiving the next largest number of votes for that office. Should the President leave office for any reason, the President-Elect shall complete the current President's term. Should the President-Elect leave office for any reason, the candidate receiving the next largest number of votes in the election for that office shall complete the President-Elect's term.

ARTICLE IV—EDITORS AND DIRECTORS

4. The Executive Committee shall appoint an Executive Director of the Society for a term of five years. The Executive Director shall be eligible for ~~continuing~~-reappointment ~~for an additional five years~~ upon the review and recommendation of the Elections and Appointments Committee and the approval of the Executive Committee. In order to provide a smooth transition, the search for a new Director should be started a year prior to the current Executive Director's term ending date or immediately upon either the resignation or departure from office for any reason of a sitting Executive Director. The search will be conducted by the Elections and Appointments Committee and include the current President-Elect, Secretary, and Treasurer as ad hoc members. Once selected, the Director-Elect should begin working with the current Director. It shall be the duty of the Executive Director to manage and coordinate membership records, renewals, and inquiries; coordinate the development and printing of selected Society publications and communications; maintain current and archive relevant Society records; provide support for Society officers; serve as the Society's liaison to APA, APS, and other teaching organizations as directed by the Executive Committee; and serve as a nonvoting member of the Executive Committee and the Membership Committee. The Executive Director may appoint clerical staff. The Executive Director reports directly to the Society President and shall provide the Executive Committee with an annual report and budget for review and approval. A new Executive Director will assume the position on January 1.

ARTICLE V—STANDING COMMITTEES AND APPOINTED TASK FORCES

1. Committees of the Society shall consist of Standing Committees provided by these bylaws, Task Forces recommended by the President and established by vote of the members of the Executive Committee, and Ad Hoc Committees that are appointed by the President or any Vice President. An individual may not serve concurrently as a Chair of more than one

Standing Committee nor in any other elected office or appointed position. The Chair of the Elections and Appointments Committee will assume the position on ~~September 1~~ August 15 during of that person's term as Past President. New Chairs of other standing committees will assume the position on January 1 following their appointment.

5. The Elections and Appointments Committee shall consist of the President, Past-President, and the past, Past-President, ~~who will serve as the chair. The President shall serve a three-year term on the Committee starting August 15 of the Presidential year and shall serve one year as Chair of the Committee beginning August 15 of that officer's term as Past President.~~ It shall be the duty of this Committee to conduct and supervise the elections of the Society as provided in Article VII of these bylaws and to make recommendations for appointments of Society representatives as requested by other organizations. The Committee will consult with the Society's Council Representative(s) on all recommended appointments to APA Boards, Committees, and Task Forces. The Chair of the Elections and Appointments Committee shall provide the Executive Committee an annual report and a budget for review and approval.

6. The Committee on Teaching Awards shall consist of a Chair and Associate Chair appointed for three-year terms by the Vice President for Recognition & Awards with the approval of the Executive Committee. Members of review subcommittees shall be appointed annually by the Chair. Subcommittee members will normally be previous award winners. The Committee shall determine the recipients of the Society's annual Excellence in Teaching Awards. Further, the Committee, in conjunction with the Vice President for Recognition and Awards, shall be responsible for formal presentation of these awards at the annual meeting. Ordinarily, the Associate Chair of the Committee shall succeed the Chair. The Chair of the Committee on Teaching Awards shall submit an annual report to the Vice President for Recognition and Awards and a budget to the Executive Committee for review and approval.

ARTICLE X—FUND FOR EXCELLENCE

1. There shall be a Board to administer the Fund.
 - a. The Board shall consist of ~~six-four~~ persons, at least ~~four-three~~ of ~~which-whom~~ are Members of the Society, appointed by the Society's Executive Committee. ~~The-In addition, the~~ Society's Treasurer shall be an ex officio, nonvoting member of the Board.
 - b. Each Board member shall serve a term of ~~six-four~~ years. Terms shall be staggered so that ~~two-one~~ new ~~members-are-member is~~ appointed every ~~other~~-year. Ordinarily, a member shall serve no more than two consecutive terms.
 - c. The duties of the Board shall be to raise money for the Fund, to direct the investment of the funds after seeking professional advice, and to review the investment portfolio annually. The Board may make recommendations to the Executive Committee concerning the size of the teaching awards and other issues concerning the fund to promote excellence in teaching.
 - d. The Treasurer of the Society shall serve as Treasurer of the Fund. It shall be the duty of the Treasurer to review and approve the monthly deposits and expenses and the annual report of the Fund.

Proposed revision to the Bylaws: First Reading, October 20, 2017.

ARTICLE IV—EDITORS AND DIRECTORS

3. The Executive Committee shall appoint a Director of ~~the Office of Teaching Resources in Psychology (OTRP)~~ for a term of five years. The President, upon approval by the Executive Committee, shall appoint an ad hoc search committee for the Director ~~of OTRP~~. In order to provide a smooth transition, the search for a new Director should be started two years prior to the end date of the current Director. Once selected, the Director-Elect should begin working with the current Director. Ordinarily the Director ~~of OTRP~~ shall serve no more than two consecutive terms. It shall be the duty of the Director to maintain the office that distributes the Society's teaching materials and to oversee other resources and services ~~provided through OTRP~~. The ~~OTRP~~ Director may appoint an editorial staff and managers of specific ~~OTRP~~ resources. The ~~OTRP~~ Director shall submit an annual report to the Vice President for Resources and a budget to the Executive Committee for review and approval. A new ~~OTRP~~ Director will assume the position on January 1.